

VISAYAS STATE COLLEGE OF AGRICULTURE  
Baybay, Leyte

PLANTILLA OF CASUAL APPOINTMENT

Dept./Office/Center/Project: Cash Division

Date Prepared: July 1, 1999  
Source of Funds: A.I.a 01-121

Name	Designation	Rate Per Day	Period of Employment		If Renewal, State Inclusive Date of Previous Employment
			From	To	
1. Yolanda U. Balbarino	Clerk I	P237.64	July 1, 1999	Dec. 31, 1999	Jan. 1-June 30, 1999
2. Melissa F. Mendoza	Clerk I	237.64	July 1, 1999	Dec. 31, 1999	Jan. 1-June 30, 1999
<p><i>McAle</i>  <b>NORMA V. CALA</b>  <b>FINANCIAL &amp; MGMT. OFFICER</b></p> <p>Note: <i>With 3 days service break per month</i></p> <p>The above named personnel are hereby appointed as casuals at the rate of compensation opposite their names for the period indicated. It is understood that such employment will cease automatically at the end of the period stated unless renewed. Any or all of them can be laid off any time even before expiration of the appointment period when their services are no longer needed or if funds are no longer available. This appointment is effective until adjusted/revoked by competent authority.</p>					
Recommending Approval: <i>[Signature]</i> CORAZON U. NUEVO Dept./Office Head	Certified Funds Available: <i>[Signature]</i> ROBERTA C. LEMOS Chief Accountant	Personnel Clearance: <i>[Signature]</i> LOURDES B. CANO OIC/HRMDO/Personnel Office	Approved: <i>[Signature]</i> SAMUEL S. GO President	CSC Action: APPROVED: ALINSUNOD SA RESOLUSYON BLG. 93-5842 DETERMINADO I. 1994	