

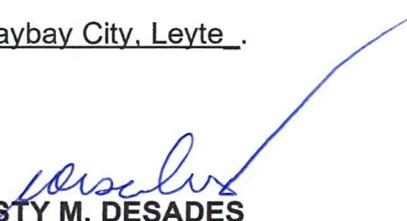
Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Marily V. Seville has assumed the duties and responsibilities as casual Administrative Aide III (Clerk I) of the University Review Services (URS) effective January 1, 2025.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Seville as casual Administrative Aide III (Clerk I).

Done this 1st day of January, 2025 in Baybay City, Leyte.

  
**CHRISTY M. DESADES**  
Head of Office/Department/Unit

Date: January 1, 2025

Attested by:

  
**HONEY SOFIA V. COLIS**  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*