

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) ☐ use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	URDANETA		
FIRST NAME	PETER BEN LAURICE	NAME EXTENSION (JR., SR) NA	
MIDDLE NAME	HONORIO		
3. DATE OF BIRTH (mm/dd/yyyy)	8/22/1989	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BAYBAY, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street ZONE 8 Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
7. HEIGHT (m)	1.71 M	ZIP CODE	6521
8. WEIGHT (kg)	71 KGS.		
9. BLOOD TYPE	"A"	18. PERMANENT ADDRESS	JOSE ABAD SANTOS ST. House/Block/Lot No. Street ZONE 8 Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
10. GSIS ID NO.	2005924564	ZIP CODE	6521
11. PAG-IBIG ID NO.	1212-0434-9716		
12. PHILHEALTH NO.	13-000103589-5		
13. SSS NO.	NA	19. TELEPHONE NO.	NA
14. TIN NO	285-291-349	20. MOBILE NO.	09951496171
15. AGENCY EMPLOYEE NO.	NA	21. E-MAIL ADDRESS (if any)	<a href="mailto:Pblurdaneta@gmail.com">Pblurdaneta@gmail.com</a>

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	NA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME		NAME EXTENSION (JR., SR)	PETER CHUCKY SLADE A. URDANETA	1/21/14
MIDDLE NAME				
OCCUPATION				
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	URDANETA			
FIRST NAME	FELIX	NAME EXTENSION (JR., SR)		
MIDDLE NAME	LICANDA			
25. MOTHER'S MAIDEN NAME				
SURNAME	HONORIO			
FIRST NAME	PAMELA			
MIDDLE NAME	ARABILLA		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BAYBAY SOUTH CENTRAL SCHOOL	GRADE VI	1996	2002	Graduated	2002	NA
SECONDARY	BAYBAY NATIONAL HIGH SCHOOL	FOURTH YEAR	2002	2006	Graduated	2006	NA
VOCATIONAL / TRADE COURSE	NA						
COLLEGE	FRANCISCAN COLLEGE OF IMMACULATE CONCEPTION	ASSOCIATE IN COMPUTER TECHNOLOGY	2006	2009	Graduated	2009	NA
GRADUATE STUDIES	NA						

(Continue on separate sheet if necessary)

SIGNATURE		DATE	6/6/23
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IV. CIVIL SERVICE ELIGIBILITY

27.

CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER  
SPECIAL LAWS/ CES/ CSEE  
BARANGAY ELIGIBILITY / DRIVER'S LICENSE

RATING  
(If Applicable)

DATE OF  
EXAMINATION /  
CONFERMENT

PLACE OF EXAMINATION / CONFERMENT

LICENSE (if applicable)  
NUMBER  
Date of  
Validity

NA

NA

NA

NA

NA

NA

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28.

INCLUSIVE DATES  
(mm/dd/yyyy)

POSITION TITLE  
(Write in full/Do not abbreviate)

DEPARTMENT / AGENCY / OFFICE / COMPANY  
(Write in full/Do not abbreviate)

MONTHLY  
SALARY

SALARY/ JOB/ PAY  
GRADE (if  
applicable)& STEP  
(Format \*00.00)  
INCREMENT

STATUS OF  
APPOINTMENT

GOVT  
SERVICE  
(Y/ N)

From

To

5/11/2009

PRESENT

Admin Aide III

CASH DIV./OFFICE

642.05/DAY

NA

Casual

Y

X-X-X-X-X-X-X-X

(Continue on separate sheet if necessary)

SIGNATURE

DATE

6/16/20



VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	NA				

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

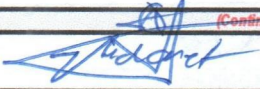
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	GENDER SENSITIVITY	9/9/2014	9/9/2014	8 HOURS	Technical	CRISTINA GABRILLO
	TARGET SETTING WORKSHOP	8/20/2018	8/21/2018	16 HOURS	Technical	LOURDES B. CANO
	ORIENTATION WORKSHOP AMONG JO CLERK & LABORATORY TECHNICIANS	1/16/2018	1/16/2019	8 HOURS	Technical	LOURDES B. CANO
	CYBR SECURITY TRAINING (HRMS)	12/18/2019	12/19/2019	16 HOURS	Technical	BIENVENIDO S. BASAL
	WEBINAR ON KNOW YOUR MONEY COUNTERFEIT DETECTION	2/26/2021	2/26/2021	8 HOURS	Technical	NOLAN N. NABONG
	ISO 9001:2015 Awareness/Re-awareness Seminar	8/30/22	8/31/22	16 HOURS	Technical	

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	COMPUTER LITERATE		NA		NA
	TYPING AND DRIVING				

(Continue on separate sheet if necessary)

SIGNATURE	DATE
	6/6/23



34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details:</div>												
35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details:</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: Date Filed: <div></div> Status of Case/s: <div></div></div>												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details:</div>												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details:</div>												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details:</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details:</div>												
39. Have you acquired the status of an immigrant or permanent resident of another country?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details (country):</div>												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify:</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No:</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No:</div>												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)													
<table><tr><td>NAME</td><td>ADDRESS</td><td>TEL. NO.</td></tr><tr><td>Dr. Maria Juliet C. Ceniza</td><td>VSU, Visca, Baybay City, Leyte</td><td>0917-309-5016</td></tr><tr><td>Dr. Marisel A. Leonra</td><td>VSU, Visca, Baybay City, Leyte</td><td>0906-607-5898</td></tr><tr><td>Dr. Eutiquio E. Sudaria</td><td>VSU, Visca, Baybay City, Leyte</td><td>0917-3065-331</td></tr></table>		NAME	ADDRESS	TEL. NO.	Dr. Maria Juliet C. Ceniza	VSU, Visca, Baybay City, Leyte	0917-309-5016	Dr. Marisel A. Leonra	VSU, Visca, Baybay City, Leyte	0906-607-5898	Dr. Eutiquio E. Sudaria	VSU, Visca, Baybay City, Leyte	0917-3065-331
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
<div>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</div> <div>Government issued ID: TIN</div> <div>ID/License/Passport No.: 285-291-349</div> <div>Date/Place of Issuance: 11/11/2009</div>	<div><div></div><div>Signature (Sign inside the box)</div><div>6/16/23</div><div>Date Accomplished</div></div> <div><div></div><div>Right Thumbmark</div></div>												
SUBSCRIBED AND SWORN to before me this 24 JUL 2023, affiant exhibiting his/her validly issued government ID as indicated above.													
<div>ATTY. RICHARD GUINOCOR</div> <div>Person Administering Oath</div>													