

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Loreto		
FIRST NAME	Ma. Theresa	NAME EXTENSION (JR, SR) NA	
MIDDLE NAME	Posas		
3. DATE OF BIRTH (mm/dd/yyyy)	07/31/1960	16. CITIZENSHIP	<input type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Baybay Leyte	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Apartment 35 Kilbourne Drive House/Block/Lot No. Street Visca Pangasugan Subdivision/Village Barangay Baybay Leyte City/Municipality Province
7. HEIGHT (m)	1,5	18. PERMANENT ADDRESS	NA NA House/Block/Lot No. Street NA NA Subdivision/Village Barangay NA NA City/Municipality Province
8. WEIGHT (kg)	56	ZIP CODE	
9. BLOOD TYPE	B	19. TELEPHONE NO.	NA
10. GSIS ID NO.	60073102122	20. MOBILE NO.	09056893008
11. PAG-IBIG ID NO.	913200044832	21. E-MAIL ADDRESS (if any)	mtploreto@vsu.edu.ph
12. PHILHEALTH NO.	13-000047151-9		
13. SSS NO.	NA		
14. TIN NO.	104-768-683		
15. AGENCY EMPLOYEE NO.	V000302		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Loreto		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Alan	NAME EXTENSION (JR, SR) NA	Mervyn Loreto	03/03/1983
MIDDLE NAME	Bacusmo		Jasper Loreto	10/12/1984
OCCUPATION	Professor		Donnell Loreto	03/09/1986
EMPLOYER/BUSINESS NAME	Visayas State University			
BUSINESS ADDRESS	Visayas State University			
TELEPHONE NO.	053-563-7229			
24. FATHER'S SURNAME	Posas			
FIRST NAME	Ignacio	NAME EXTENSION (JR, SR) NA		
MIDDLE NAME	Abregana			
25. MOTHER'S MAIDEN NAME				
SURNAME	Descallar			
FIRST NAME	Estelita			
MIDDLE NAME	Danduan			

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Franciscan College of the Immaculate Conception	Primary Education	1967	1973	NA	1973	First Honor
SECONDARY	Franciscan College of the Immaculate Conception	High School	1973	1977	NA	1977	Valedictorian
VOCATIONAL / TRADE COURSE	NA	NA	NA	NA	NA	NA	NA
COLLEGE	Visayas State College of Agriculture	BS Agriculture in Agricultural Chemistry Major	1986	1990	NA	1981	VISCA
GRADUATE STUDIES	University of the Philippines. Los Baños	MS Agricultural Chemistry Biochemistry PhD	1999	2006	NA	1990 2006	IDRC DOST

(Continue on separate sheet if necessary)

SIGNATURE	mtploreto	DATE	Oct. 6, 2022
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IV. CIVIL SERVICE ELIGIBILITY							
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)			
				NUMBER	Date of Validity		
PD 907-Honor Graduate	NA	NA	NA	NA	NA		
(Continue on separate sheet if necessary)							
V. WORK EXPERIENCE							
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.							
28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable) & STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/N)
From	To						
01/01/2017	Present	Associate Professor IV	Visayas State University	633396.00	22	Permanent	Y
01/01/2016	12/31/2016	Associate Professor IV	Visayas State University	569376.00	22	Permanent	Y
01/01/2015	12/31/2015	Associate Professor IV	Visayas State University	511824.00	22	Permanent	Y
10/28/2014	12/31/2014	Associate Professor III	Visayas State University	479124.00	21	Permanent	Y
06/01/2012	10/27/2014	Associate Professor III	Visayas State University	473916.00	21	Permanent	Y
10/28/2011	5/31/2012	Associate Professor III	Visayas State University	422628.00	21	Permanent	Y
06/01/2011	10/27/2011	Assistant Professor IV	Visayas State University	344208.00	18	Permanent	Y
6/24/2010	5/31/2011	Assistant Professor IV	Visayas State University	308052.00	18	Permanent	Y
07/01/2009	6/23/2010	Assistant Professor IV	Visayas State University	271908.00	18	Permanent	Y
02/01/2009	6/30/2009	Assistant Professor IV	Visayas State University	230016.00	18	Permanent	Y
07/01/2008	1/31/2009	Assistant Professor IV	Visayas State University	230017.00	18	Temporary	Y
07/01/2007	6/30/2008	Assistant Professor IV	Visayas State University	209100.00	18	Temporary	Y
12/01/2005	6/30/2007	Assistant Professor IV	Leyte State University	190092.00	18	Temporary	Y
07/01/2001	11/30/2005	Assistant Professor II	Visayas State College of Agriculture	169176.00	16	Temporary	Y
01/01/2000	6/30/2001	Assistant Professor II	Visayas State College of Agriculture	161124.00	16	Temporary	Y
12/01/1997	12/31/1999	Assistant Professor II	Visayas State College of Agriculture	146472.00	16	Temporary	Y
11/01/1997	11/30/1997	Instructor III	Visayas State College of Agriculture	130356.00	14	Temporary	Y
01/01/1997	10/31/1997	Instructor III	Visayas State College of Agriculture	109056.00	14	Temporary	Y
01/01/1996	12/31/1996	Instructor III	Visayas State College of Agriculture	87756.00	14	Temporary	Y
01/01/1995	12/31/1995	Instructor III	Visayas State College of Agriculture	69492.00	14	Temporary	Y
08/19/1994	12/31/1994	Instructor III	Visayas State College of Agriculture	57492.00	14	Temporary	Y
01/01/1994	08/18/1994	Instructor II	Visayas State College of Agriculture	54000.00	13	Temporary	Y
11/21/1990	12/31/1993	Instructor II	Visayas State College of Agriculture	45600.00	13	Temporary	Y
01/01/1985	6/30/1986	Research Asistant	PhilRootcrops, Visayas State College of Agriculture	1153.15	NA	Contractual	Y
05/01/1984	12/31/1984	Research Asistant	PhilRootcrops, Visayas State College of Agriculture	1048.30	NA	Contractual	Y
01/01/1984	04/30/1984	Research Asistant	PhilRootcrops, Visayas State College of Agriculture	953.00	NA	Contractual	Y
04/01/1983	12/31/1983	Research Asistant	PhilRootcrops, Visayas State College of Agriculture	902.00	NA	Contractual	Y
03/01/1982	02/28/1983	Research Asistant	PhilRootcrops, Visayas State College of Agriculture	902.00	NA	Contractual	Y
05/01/1981	02/28/1982	Research Asistant	PhilRootcrops, Visayas State College of Agriculture	784.00	NA	Contractual	Y
(Continue on separate sheet if necessary)							
SIGNATURE		mtlynets		DATE		Oct. 6, 2022	

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	NA	NA	NA	NA	NA

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	ISO 9001:2015 Awareness/Re-awareness Seminar	08/30/2022	08/30/2022	8	Technical	VSU, Department of Biotechnology
	Webinar on Waste Management and Circular Economy	04/01/2022	04/01/2022	8	Technical	VSU, College of Management and Economics
	Main Conference - Day 1 of the DOST-PCHRD's	03/17/2022	03/17/2022	8	Technical	Department of Science and Technology (DOST)
	35th AACUP Annual National Conference "Trends and Directions in Accreditation in Pre-and Post Covid Stretch	03/09/2022	03/11/2022	24	Technical	Accrediting Agency of Chartered Colleges and Universities in the Phil. (AACUP), Inc.
	Served as one of the reviewers for the paper submitted for possible publication entitled "Production of cellulase enzyme by immobilized cells of Candida tropicalis isolated from grasshopper <i>Zonioporus vadoratus</i> in saw dust and rice husk medium"	03/04/2022	03/04/2022	8	Technical	VSU, Annals Tropical Research
	Webinar entitled "Emerging Trends in Physics and Its Applications"	02/22/2022	02/22/2022	8	Technical	VSU, Department of Physics
	Webinar entitled "Journey of a Nanotechnology Researcher"	02/09/2022	02/09/2022	8	Technical	Department of Science and Technology (DOST)
	Symposium on Trends in Soft Matter Research and Its Applications	02/04/2022	02/04/2022	8	Technical	VSU, Department of Physics
	Attended 40th Anniversary Kick-off Virtual Event entitled "Heart for the Filipino: Pananaliksik Pangkalusugan para sa Pilipino	01/17/2022	01/17/2022	8	Technical	Department of Science and Technology (DOST)
	1st International Webinar Series (Biotechnology Breaking Scientific Limitatations)	07/21/2021	07/23/2021	24	Technical	VSU, Department of Biotechnology
	Biotechnology for Green Recovery Session 1: Biotechnology in Achieving a Resilient and Progressive Food System	11/22/2021	11/22/2021	8	Technical	DA Biotechnology Program
	Tactical and Strategic Approaches for the Procurement Management of the State Universities	07/27/2021	07/29/2021	24	Technical	Phil. Association of State Universities and Colleges (PASUC)
	GC-MS Systems: Principles and Applications	05/20/2021	05/20/2021	8	Technical	SHIMADZU, Philippine Corporation
	Best Practices in Writing and Publishing Your Research Paper	04/16/2021	04/16/2021	8	Technical	Department of Science and Technology (DOST)
	Gene Editing with CRISPR: A5-day Virtual Training Workshop	03/22/2021	03/26/2021	40	Technical	Philippines Genome Center
	HERDIN PLUS Online Learning	01/06/2021	01/06/2021	8	Technical	Department of Science and Technology (DOST)
	2021 Regional Congress of Human Resources Management Practitioners (HRMPs)	03/10/2021	03/11/2021	16	Technical	Civil Service Commision
	Webinar entitled "Coronavirus vaccine: Are you willing to take the shot?"	02/23/2021	02/23/2021	8	Technical	VSU, College of Arts and Sciences
	Seminar on Intellectual Property Awareness and Commercialization of Technologies"	11/04/2021	11/04/2021	8	Technical	Visayas State University, Innovation
	Syllabi-Making Workshop	07/27/2021	07/29/2021	24	Technical	VSU, Dept of Biotechnolgy
	TURNITIN Instructor's Workflow Training	05/31/2021	05/31/2021	8	Technical	Visayas State University
	Wellness Webinar "Kumusta ka na matapos ang isang taon nang Pandemya?"	04/22/2021	04/22/2021	8	Technical	VSU, Collegeof Arts and Sciences
	COVID-19 & Barrier Pipette Tips	04/29/2020	04/29/2020	8	Technical	Visayas State University
	Biotechnological Applications Towards a Resilient & Sustainable Agriculture	11/25/2020	11/25/2020	8	Technical	Visayas State University
	Webinar on COVID-19: What You Need to Know: A Pulmonologist's Perspective	09/17/2020	09/17/2020	8	Technical	Visayas State University
	Webinar on Introduction to Copyright and Fair Use for Educators"	08/28/2020	08/28/2020	8	Technical	Visayas State University, Innovation
	Webinar entitled "Are we ready? University and Academic and Administrative Officials' Orientation on the Effective Implementation of Flexible Learning Manangement System	07/02/2020	07/02/2020	8	Technical	EVHEIs-FLMSC
	Training Workshop on Course Modules Production for Flexible Learning in Higher Educations (HEIs) Webinar Series	06/11/2020	06/12/2020	16	Technical	Visayas State University
		06/15/2020	06/19/2020	40		
	ISO 9001:2015 Awareness/Re-awareness Webinar	11/27/2020	11/27/2020	8	Technical	Visayas State University
	Webinar on Table of Specifications and Test Item Analysis	11/12/2020	11/12/2020	8	Technical	Visayas State University
	Google Classroom Workshop	05/26/2020	05/28/2020	24	Technical	Visayas State University



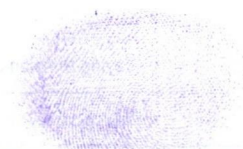

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Playing the piano		Visayas State University Loyalty Award		Association of Education Researchers and Trainers (ASSERT), Inc.
	Playing volleyball		Best RDE Poster "Molecular Discovery Project from Selected Indigenous Medicinal Plants for Treatment of Diabetes mellitus		Integrated Chemists of the Philippines
	Playing table tennis		Best RDE Poster: Field Evaluation of Microbial Inoculant for Micronutrient Mobilization on the Growth, Yield and Nutritional Quality of Sweet Potato and Purple Yam		Fullbright Philippine Agricultural Alumni Asociation
	NA		Thesis Adviser of the 2016 Phi Delta Outstanding Thesis in the Pure Life Sciences		Philippine Society for Biochemistry and Molecular Biology
	NA		Thesis Adviser of the 2018 Phi Delta Outstanding Thesis in Basic Natural/Biological Sciences		Natural Prducts Society of the Philippines
	NA		2009 Students' Choice Award		Philippine Council for Agriculture, Aquatic and Natural Resources
	NA		NA		Visayas State University Faculty Association
	NA		NA		VSU Alumni Association Inc.

(Continue on separate sheet if necessary)

SIGNATURE		DATE	Oct. 6, 2022
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to chief of bureau or office or to the person who has immediate supervision over you in the Office Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details:	
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: <input checked="" type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: Date Filed: _____ Status of Case/s: _____	
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____	
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____	
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____	
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____	
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, please specify ID No: _____	
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		
NAME	ADDRESS	TEL. NO.
Dr. Edgardo E. Tulin	VSU, Visca, Baybay City, Leyte	565-0600 (1000)
Baetriz S. Belonias	VSU, Visca, Baybay City, Leyte	565-0600 (1003)
Maria Juliet C. Ceniza	VSU, Visca, Baybay City, Leyte	565-0600 (1005)
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		 MA. THERESA P. LORETO
Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.): PLEASE INDICATE ID Government Issued ID: Passport ID/License/Passport No.: EC0680212 Date/Place of Issuance: March 27, 2014 Cebu City	 Signature (Sign inside the box) Oct. 6, 2022 Date Accomplished	
SUBSCRIBED AND SWORN to before me this 13 OCT 2022, affiant exhibiting his/her validly issued government ID as indicated above.		 Right Thumbmark
 ATTY. RYAN C. GUINOCOR VSU Chief Legal Officer Person Administering Oath		

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: January 1, 2017 - Present
- Position: Associate Professor IV
- Name of Office/Unit: Department of Biotechnology
- Immediate Supervisor: Dr. Beatriz S. Belonias
- Name of Agency/Organization and Location: Visayas State University
VSU, Visca Baybay City, Leyte
6521, Philippines

List of Accomplishments and Contributions

- Facilitated the completion of the Department of Biotechnology building
- Served as Head of the Department of Biotechnology
- Initiated and facilitated the Certificate of Program Compliance (COPC) for the B.S. in Biotechnology program
- Facilitated the design and approval of the logo of the Department of Biotechnology
- Drafted a proposal and facilitated its approval for the second batch of VSU-DA Biotech Scholars

Summary of Actual Duties

As Faculty

- Prepares and revises teaching materials/guides and submits to department head, teaches assigned subjects, prepares and gives examinations, checks exam papers, records scores, returns to students, submits grades to the OUR and schedules consultations with students

As Component Leader and Study Leader under Research

- Consolidates/integrates quarterly, midyear and annual reports on the significant outputs/outcomes of all components under research, submits it to the OVPREI-RPO and participates in the Annual Research In-House Review and Evaluation

As Co-Project Leader of the VSU-DA Biotech Scholarship

- Assists the Project Leader in implementing the scholarship program by posting calls for scholarship, collates application documents from students, arranges for interviews and coordinates with the University Scholarship Committee re: screening of applicants, arranges on-campus immersion program, requests scholars' grades from the Registrar for submission to DA-Biotech, prepares and submits progress reports of scholars to DA-Biotech

As Dean of the College of Arts and Sciences

- Provides overall leadership and management of the internal and external affairs of the College, plans, and implements the infrastructure, facilities, and equipment needs of the College, initiates the development and revision of new and existing undergraduate and graduate programs compliant to CHED requirements and international standards, spearheads the implementation of College-wide activities, supervises the implementation of OBE curriculum in the College, monitors the utilization of College funds and represents the College in all university activities.

Director of the Advanced Research and Innovation Center

- Develops and implements research proposals, facilitates the provision of laboratory and research space for visiting scientists/researchers, supports the academic programs on the conduct of research on Chemistry, Biotechnology, Agriculture or Food Science and Technology students and establishes sustainable linkages with industries, private companies, foundations and academic institutions;

Attachment to CS Form No. 212


MA. THERESA P. LORETO
(Signature over Printed Name
of Employee/Applicant)

Date: Oct. 7, 2022