

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	ORQUILLA		
FIRST NAME	MARILYN	NAME EXTENSION (JR., SR)	
MIDDLE NAME	ABOGADO		
3. DATE OF BIRTH (mm/dd/yyyy)	1/15/1956	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country: PHILIPPINES
4. PLACE OF BIRTH	MALITBOG, SOUTHERN LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	☐ Male ☒ Female		
6 CIVIL STATUS	☐ Single ☒ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street GABAS Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
7. HEIGHT (m)	1.5m	6521	
8. WEIGHT (kg)	60kgs.		
9. BLOOD TYPE	"B"		
10. GSIS ID NO.	006-0017-7127-7		
11. PAG-IBIG ID NO.	1700 0025 7088	6521	18. PERMANENT ADDRESS
12. PHILHEALTH NO.	13000015537-4		House/Block/Lot No. Street GABAS Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A
14. TIN NO.	104-769-338	20. MOBILE NO.	09276785717
15. AGENCY EMPLOYEE NO.	V000379	21. E-MAIL ADDRESS (if any)	marilynorquilla@yahoo.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	ORQUILLA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	LEONILLO	NAME EXTENSION (JR., SR)	LEONEL ABOGADO ORQUILLA	5/25/1987
MIDDLE NAME	SALA		LEOMAR ABOGADO ORQUILLA	3/29/1990
OCCUPATION	Overseas Foreign Worker (Repatriated)			
EMPLOYER/BUSINESS NAME	Saudi Oger Ltd.			
BUSINESS ADDRESS	Riyadh, KSA			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	ABOGADO			
FIRST NAME	DANIEL	SR.		
MIDDLE NAME	MEPICO			
25. MOTHER'S MAIDEN NAME				
SURNAME	BOHOLST			
FIRST NAME	CARIDAD			
MIDDLE NAME	ALFOJA		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	SAN ISIDRO ELEMENTARY SCHOOL	PRIMARY EDUCATION	1963	1969	N/A	1969	Salutatorian
SECONDARY	SAN ISIDRO BARANGAY HIGH SCHOOL	HIGH SCHOOL EDUCATION	1969	1973	N/A	1973	Valedictorian
VOCATIONAL / TRADE COURSE	TOMAS OPPUS COMMUNITY COLLEGE	ASSOCIATE IN ARTS	1973	1975	N/A	1975	None
COLLEGE	UNIVERSITY OF MINDANAO-DIGOS COLLEGE	BS COMMERCE-ACCOUNTING	1975	1981	N/A	1981	None
GRADUATE STUDIES	NA	NA	NA	NA	N/A	NA	None

(Continue on separate sheet if necessary)

SIGNATURE	<i>M. Orquilla</i>	DATE	4/28/2017	CS FORM 212 (Revised 2017), Page 1 of 4
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IV. CIVIL SERVICE ELIGIBILITY

27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
Career Service Sub-Professional Eligibility	74.80%	6/17/1979	Davao City	NA	NA

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable) & STEP (Format "00-00" INCREMENT)	STATUS OF APPOINTMENT	GOVT SERVICE (Y/ N)
From	To						
1/1/2017	PRESENT	Administrative Aide VI	Visayas State University	14474.00	06	Permanent	Y
1/1/2016	12/31/2016	Administrative Aide VI	Visayas State University	14020.00	06	Permanent	Y
3/4/2014	12/31/2015	Administrative Aide VI	Visayas State University	13580.00	06	Permanent	Y
6/1/2012	3/3/2014	Administrative Aide VI	Visayas State University	13445.00	06	Permanent	Y
6/1/2011	5/31/2012	Administrative Aide VI	Visayas State University	12624.00	06	Permanent	Y
3/4/2011	5/31/2011	Administrative Aide VI	Visayas State University	11803.00	06	Permanent	Y
6/24/2010	3/3/2011	Administrative Aide VI	Visayas State University	11612.00	06	Permanent	Y
7/1/2009	6/23/2010	Administrative Aide VI	Visayas State University	10761.00	06	Permanent	Y
7/1/2008	6/30/2009	Administrative Aide VI	Visayas State University	9911.00	06	Permanent	Y
3/4/2008	6/30/2008	Administrative Aide VI	Visayas State University	9010.00	06	Permanent	Y
7/1/2007	3/3/2008	Administrative Aide VI	Visayas State University	8791.00	06	Permanent	Y
3/4/2005	6/30/2007	Administrative Aide VI	Visayas State University	7992.00	06	Permanent	Y
12/1/2004	3/3/2005	Administrative Aide VI	Visayas State University	7796.00	06	Permanent	Y
3/4/2002	11/30/2004	Clerk III	Leyte State University	7796.00	06	Permanent	Y
7/1/2001	3/3/2002	Clerk III	Visayas State College of Agriculture	7606.00	06	Permanent	Y
1/1/2000	6/30/2001	Clerk III	Visayas State College of Agriculture	7244.00	06	Permanent	Y
3/4/1999	12/31/1999	Clerk III	Visayas State College of Agriculture	6585.00	06	Permanent	Y
1/16/1998	3/3/1999	Clerk II	Visayas State College of Agriculture	5787.00	04	Permanent	Y
1/1/1997	1/15/1998	Clerk I	Visayas State College of Agriculture	5770.00	03	Permanent	Y
6/1/1996	12/31/1996	Clerk 1	Visayas State College of Agriculture	5044.00	03	Permanent	Y
1/1/1996	5/31/1996	Clerk 1	Visayas State College of Agriculture	5022.00	03	Permanent	Y
1/1/1995	12/31/1995	Clerk 1	Visayas State College of Agriculture	4022.00	03	Permanent	Y
1/1/1994	12/31/1994	Clerk 1	Visayas State College of Agriculture	3022.00	03	Permanent	Y
1/1/1993	12/31/1993	Clerk 1	Visayas State College of Agriculture	2222.00	03	Permanent	Y
6/1/1990	5/31/1993	Clerk 1	Visayas State College of Agriculture	2200.00	03	Permanent	Y
1/1/1990	5/31/1990	Clerk 1	Visayas State College of Agriculture	2178.00	03	Permanent	Y
7/1/1989	12/31/1989	Clerk 1	Visayas State College of Agriculture	2156.00	03	Permanent	Y
1/1/1988	6/30/1989	Clerk 1	Visayas State College of Agriculture	762.75	03	Permanent	Y
3/1/1987	12/31/1987	Clerk 1	Visayas State College of Agriculture	693.45	03	Permanent	Y
7/1/1986	2/28/1987	Clerk 1	Visayas State College of Agriculture	603.00	03	Permanent	Y
1/1/1985	6/30/1986	Clerk 1	Visayas State College of Agriculture	546.00	03	Permanent	Y
5/1/1984	12/31/1984	Clerk 1	Visayas State College of Agriculture	494.00	03	Permanent	Y
5/1/1984	5/31/1984	Clerk 1	Visayas State College of Agriculture	17.60/D	03	Casual	Y
4/1/1982	4/30/1984	Clerk 1	Visayas State College of Agriculture	16.00/D	03	Casual	Y

(Continue on separate sheet if necessary)

SIGNATURE	<i>Thalengilles</i>	DATE	4/28/2017	CS FORM 212 (Revised 2017), Page 2 of 4
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:
Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details: _____

☐ YES☒ NO

If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?

b. Are you a person with disability?

c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify: _____

☐ YES☒ NO

If YES, please specify ID No: _____

☐ YES☒ NO

If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
LIJUERAJ J. CUADRA	DEPARTMENT OF TEACHER EDUCATION	563-7527
RIZALINA D. TRUYA	DEPARTMENT OF TEACHER EDUCATION	563-7527
ROSARIO P. ABELA	DEPARTMENT OF TEACHER EDUCATION	563-7527

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



MARILYN A. ORQUILLA

PHOTO



Right Thumbmark

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: GSIS

ID/License/Passport No.: 006-0017-7127-7

Date/Place of Issuance: NA



Signature (Sign inside the box)

APRIL 27, 2017

Date Accomplished

SUBSCRIBED AND SWORN to before me this APR 26 2017, affiant exhibiting his/her validly issued government ID as indicated above.



ATTY. RYSAN C. GUINOCOR

Person Administering Oath

CS FORM 212 (Revised 2017), Page 4 of 4