

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Mr. **Rex M. Patonona** has assumed the duties and responsibilities as **Administrative Aide I** of **University Learning Commons (Library)** effective January 1, 2025.

This certification is issued in connection with the issuance of the appointment of Mr. Patonona as Administrative Aide I.

Done this 1st day of January 2025 in Baybay City, Leyte.



VICENTE A. GILOS
Chief Librarian

Date: January 1, 2025

Attested by:



HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*