

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	LONGATANG		
FIRST NAME	KLEER JEANN		NAME EXTENSION (JR., SR)
MIDDLE NAME	GALGO		
3. DATE OF BIRTH (mm/dd/yyyy)	9/9/1987	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BAYBAY, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street ZONE 3 PATAG Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.52	ZIP CODE	6521
8. WEIGHT (kg)	63		
9. BLOOD TYPE	O	18. PERMANENT ADDRESS	ZONE 3 House/Block/Lot No. Street PATAG Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
10. GSIS ID NO.	NA	ZIP CODE	6521
11. PAG-IBIG ID NO.	913031131672		
12. PHILHEALTH NO.	120509926196		
13. SSS NO.	06-2823530-9	19. TELEPHONE NO.	NA
14. TIN NO.	287-400-402-000	20. MOBILE NO.	09507528084
15. AGENCY EMPLOYEE NO.	NA	21. E-MAIL ADDRESS (if any)	kleerjeann.longatang@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	LONGATANG		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	LEONARD PAOLO	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	NA			
OCCUPATION	SCIENCE RESEARCH AIDE			
EMPLOYER/BUSINESS NAME	INSTITUTE OF TROPICAL ECOLOGY AND ENVIRONMENTAL MANAGEMENT			
BUSINESS ADDRESS	ITEEM, VISAYAS STATE UNIVERSITY			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	GALGO			
FIRST NAME	CHRISTOPHER	NAME EXTENSION (JR., SR) SR		
MIDDLE NAME	CABANTAC			
25. MOTHER'S MAIDEN NAME	CERCIA CABUSAO RATILLA			
SURNAME	RATILLA			
FIRST NAME	CERCIA			
MIDDLE NAME	CABUSAO			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	GUADALUPE ELEMENTARY SCHOOL	ELEMENTARY EDUCATION	1994	2000		2000	VALEDICTORIAN
SECONDARY	LSU LABORATORY HIGH SCHOOL	SECONDARY EDUCATION	2000	2004		2004	Honorific Scholar
VOCATIONAL / TRADE COURSE	NA						
COLLEGE	VISAYAS STATE UNIVERSITY	BS BIOLOGY MAJOR IN ECOLOGY	2004	2008		2008	College Honor
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MS TROPICAL ECOLOGY	2016	2019		2019	GTA

(Continue on separate sheet if necessary)

SIGNATURE		DATE	December 10, 2024
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## IV. CIVIL SERVICE ELIGIBILITY

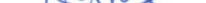
27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	N/A					

(Continue on separate sheet if necessary)

## V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Civic Welfare Training Service (CWTS)	1/8/2019	12/31/2019	90	Team Coordinator (Team Loyalty)

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Philippine Native Plants Conservation Society Inc. 6th International Symposium: Saving the Plants that Save Us: Conservation of Native Flora Amidst Calamities	11/15/2021	11/19/2021	15	Participant	Philippine Native Plants Conservation Society Inc. Manila Philippines (ONLINE)
	3rd International Conference on Integrated Natural Resources and Environment Management (INREM)	11/17/2021	11/19/2021	8	Participant	Integrated Natural Resources and Environment Management (INREM)UPLB (ONLINE)
	National Conference on Agriculture, Fisheries nad Forestry	11/4/2021	11/5/2021	16	Presentor/Participant	National Conference on Agriculture, Fisheries nad Forestry (Northeastern Mindanao State University) (ONLINE)
	Policy Forum "Enhancing and Sustaining Stakeholders' Participation in Watershed Management"	10/13/2021	10/13/2021	3	Participant	Forestry Development Center thru UPLB Foundation, Inc.
	Re- Orientation of Employees' Sutes and Responsibilities and Good Customer Service	9/23/2021	9/23/2021	8	Participant	Visayas State University-Main Campus, Baybay City ,Leyte (ONLINE)
	Webinar on Marine Biodiversity in Verde Island Passage (VIP)	8/19/2021	8/19/2021	2	Participant	The Department of Science and Technology (DOST) Philippine Council for Agriculture, Aquatic and Natural Resources Research and Development (PCAARRD) (ONLINE)
	Consolidating Experienes and Gains from Forests and landscape Restortaion litiatives in the Philippines	5/26/2021	5/26/2021	8	Participant	ICRAF Southeast Asia (ONLINE)
	Philippine National Herbarium and its role in Advancing Botanical Research and Conservation	5/22/2021	5/22/2021	3	Participant	Philippine Native Plants Conservation Society Inc. Manila Philippines (ONLINE)
	Photographing the Philippine Flora	4/17/2021	4/17/2021	3	Participant	Philippine Native Plants Conservation Society Inc. Manila Philippines (ONLINE)
	32nd Joint VICARP and RRDEN Regional RDE Symposium	3/23/2021	3/24/2021	16	Participant	Visayas State University-Main Campus, Baybay City ,Leyte (ONLINE)
	Webinar on Navigating the Digital Shifty: Instructional Materials to Support the University's Flexible Learning	3/18/2021	3/18/2021	8	Participant	Visayas State University-Main Campus, Baybay City ,Leyte (ONLINE)
	12th International Coference on Environmental and Rural Development	3/5/2021	3/6/2021	16	Participant/ Presentor	12th International Coference on Environmental and Rural Development (ONLINE)
	Gender, Climate, and Disaster Resilience: Challenges of Equity and Sustainability (CCARPH-NRC) Lecture Series	3/1/2021	3/1/2021	3	Participant	The Coastal Cities at Risk in the Philippines & Disaster Resilience (CCARPH)project and Nationla Resiliene Council (NRC)ONLINE
	ISO 9001: 1st Surveillance Audit	2/4/2021	2/5/2021	16	Participant	Visayas State University-Main Campus, Baybay City ,Leyte
	International Training for the Philippines Field Course of the Yale Certificate Program	12/1/2020	01/18/2020	56	Facilitator	Visayas State University-Main Campus, Baybay City ,Leyte
	Training on Community- Based Climate Resiliency and Disaster Risk Management	12/16/2019	12/19/2019	32	Resource Person	Municipality of Barugo Leyte
	Training on Community- Based Climate Resiliency and Disaster Risk Management	12/16/2019	12/19/2019	32	Facilitator	Municipality of Barugo Leyte
	Training on Community- Based Climate Resiliency and Disaster Risk Management	07/31/2019	2/8/2019	24	Resource Person	Municipality of San Miguel Leyte
	Training on Community- Based Climate Resiliency and Disaster Risk Management	07/31/2019	2/8/2019	24	Facilitator	Municipality of San Miguel Leyte
	Use of VSU GIS Map Server and Field Data Collection using Open Data Kit( ODK) Technology using Android Phone	06/26/2019	06/26/2019	8	Participant	EcoFARMI-Visayas State University-Main Campus, Baybay City ,Leyte
	International Training "Restoration Boot Camp for Tropical Asian Forests"	06/17/2019	06/22/2019	48	Facilitator	Visayas State University-Main Campus, Baybay City ,Leyte
	Training Course on Nursery Establishment and Community- Based Seedling Production	05/16/2019	05/18/2019	24	Facilitator	Bayan Academy, Basey Samar
	International Training of Trainers on Rainforestation for WWF- Myanmar	04/22/2019	04/26/2019	40	Facilitator	Visayas State University-Main Campus, Baybay City ,Leyte



Training- Workshop on Data Management and Parametric Analysis	12/4/2019	12/4/2019	8	Participant	VISERDAC-Visayas State University- Main Campus, Baybay City ,Leyte
Echo Seminar-Workshop on the 1st Association of Education Researchers and Trainers (ASSERT) National Convention on Outcome-Based Education with the theme Synergizing Academic and Workplace Outcomes	7/2/2018	7/2/2018	8	Participant	CCE-Visayas State University-Main Campus, Baybay City ,Leyte
Training Workshop in Preparation for Level II AACUP Accreditation	01/18/2018	01/19/2018	16	Participant	Visayas State University-Main Campus, Baybay City ,Leyte
Seminar on Forest Landscape Restoration: Concepts, Approaches and Challenges	03/17/2017	03/17/2017	8	Participant	Visayas State University-Main Campus, Baybay City ,Leyte
Project Seminar- Workshop for Phase II Component 1 with the Salcedo and Tolosa Industrial Policy Coordinating Committees	8/3/2016	9/3/2016	16	Participant	Visayas State University-Main Campus, Baybay City ,Leyte
Seminar- Workshop on the Formulation of RDE and Social Program Plans	12/21/2015	12/23/2015	24	Participant	Visayas State University-Villaba Campus, Villaba Leyte

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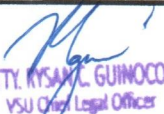
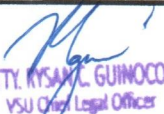
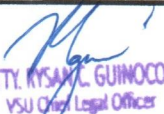
VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	NON ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION
COMPUTER SKILLS( Microsoft Office)	ENDEAVOR AWARD (2019)	Visayas State University Alumni Association
	COLLEGE HONOR (2006-2007)	Couples for Christ
	HONORIFIC SCHOLAR (2000)	
	LEADERSHIP AWARD (2000)	Society of Graduate Student
		Organization of Biology Student

(Continue on separate sheet if necessary)

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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or chief of bureau or office or to the person who has immediate supervision over you in the Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input type="checkbox"/> YES If YES, give details: _____  <input checked="" type="checkbox"/> NO <input checked="" type="checkbox"/> NO												
35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?	<input type="checkbox"/> YES If YES, give details: _____  <input type="checkbox"/> YES If YES, give details: _____ Date Filed: _____ Status of Case/s: _____  <input checked="" type="checkbox"/> NO <input checked="" type="checkbox"/> NO												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES If YES, give details: _____  <input checked="" type="checkbox"/> NO												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input checked="" type="checkbox"/> YES If YES, give details: <u>End of Contract</u>  <input type="checkbox"/> NO												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES If YES, give details: _____  <input type="checkbox"/> YES If YES, give details: _____  <input checked="" type="checkbox"/> NO <input type="checkbox"/> NO												
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES If YES, give details (country): _____  <input checked="" type="checkbox"/> NO												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES If YES, please specify: _____  <input type="checkbox"/> YES If YES, please specify ID No: _____  <input type="checkbox"/> YES If YES, please specify ID No: _____  <input checked="" type="checkbox"/> NO <input checked="" type="checkbox"/> NO <input checked="" type="checkbox"/> NO												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)													
<table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>DR. ELIZA D. ESPINOSA</td><td>VISAYAS STATE UNIVERSITY MAIN CAMPUS BAYBAY CITY, LEYTE</td><td>563-7497</td></tr><tr><td>DR. MARLITO M. BANDE</td><td>VISAYAS STATE UNIVERSITY MAIN CAMPUS BAYBAY CITY, LEYTE</td><td>563-7497</td></tr><tr><td>ENGR. JIMMY O. POGOSA</td><td>VISAYAS STATE UNIVERSITY MAIN CAMPUS BAYBAY CITY, LEYTE</td><td>563-7497</td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	DR. ELIZA D. ESPINOSA	VISAYAS STATE UNIVERSITY MAIN CAMPUS BAYBAY CITY, LEYTE	563-7497	DR. MARLITO M. BANDE	VISAYAS STATE UNIVERSITY MAIN CAMPUS BAYBAY CITY, LEYTE	563-7497	ENGR. JIMMY O. POGOSA	VISAYAS STATE UNIVERSITY MAIN CAMPUS BAYBAY CITY, LEYTE	563-7497
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
<table><tr><td>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID: <b>Philhealth ID</b></td></tr><tr><td>ID/License/Passport No.: <b>120509926196</b></td></tr><tr><td>Date/Place of Issuance: <b>Baybay, Leyte</b></td></tr></table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID: <b>Philhealth ID</b>	ID/License/Passport No.: <b>120509926196</b>	Date/Place of Issuance: <b>Baybay, Leyte</b>	<table><tr><td></td></tr><tr><td>Signature (Sign inside the box)</td></tr><tr><td>December 10, 2021</td></tr><tr><td>Date Accomplished</td></tr></table>		Signature (Sign inside the box)	December 10, 2021	Date Accomplished				
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SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.													
<table><tr><td></td></tr><tr><td>ATTY. RYSAN L. GUINOCOR VSU Chief Legal Officer</td></tr><tr><td>Person Administering Oath</td></tr></table>			ATTY. RYSAN L. GUINOCOR VSU Chief Legal Officer	Person Administering Oath									
													
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