

Office of the President

2/F Administration Building VISAYAS STATE UNIVERSITY Baybay City, Leyte, PHILIPPINES Telefax, ±63-53-563-7067 Finail Website; www.vsu.edu.ph

Notice of Salary Adjustment

25-March-2019

Pursuant to National Budget Circular No. 575 dated March 25, 2019, implementing Executive Order (EO) No. 201, s. 2016 as amended by EO No. 76, s. 2019, the salary of the following faculty/staff are hereby adjusted effective January 1, 2019, as follows:

Name of Faculty/St		o. FY 2018 a of Personnel	Position	Salary Grade	Step
A. ALBA, Doreen B.	ADA3-18	37-2004 Admir	nistrative Aide III	3	1
B. BANDALAN, Marvin	B. ADA3-19	92-2004 Admir	nistrative Aide III	3	1
C. CABALLERO, Jaime A	ADA3-18	32-2004 Admir	nistrative Aide III	3	1
D. CAINTIC, Joie Proces	o S. ADA3-1	75-2004 Admir	nistrative Aide III	3	1
E. CIRCULADO, Valerie	D. ADA3-19	91-2004 Admir	nistrative Aide III	3	1

1. Adjusted monthly basic salary effective January 1, 2019, under the new Salary Schedule:

SG 3 Step 1

P 12,466.00 (149,592.00) p.a.

2. Actual monthly basic salary as of December 31, 2018:

SG 3 Step 1

P 11,914.00 (142,968.00)p.a.

3. Monthly salary adjustment effective January 1, 2019 (1-2) P 552.00

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

EDGARDO E. TULIN

President

cc: Records, GSIS, PRPEO, Payroll

Vision: A globally competitive university for science, technology and environmental conservation.

Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.