

REPUBLIC OF THE PHILIPPINES EC-CSC Form No. 1 (Position Description Form)		1. NAME OF EMPLOYEE <u>PATINDOL</u> <u>TEOFANES</u> <u>ANDY</u> (Family Name) (Given Name) (Middle Name)	
2. DEPARTMENT, CORPORATION OR AGENCY/LOCAL GOVERNMENT <u>Visayas State College of Agriculture</u>		2. BUREAU OR OFFICE <u>SUC</u>	
3. DEPARTMENT/BRANCH/DIVISION <u>FORESTRY</u>		5. WORK STATION/PLACE OF WORK <u>Baybay, Leyte</u>	
6a. PRES. APPROP. ACT/ BOARD RES/ ORD. NO. ITEM NO.	6b. PREV. APPROP. ACT/ BOARD RES/ ORD. NO. ITEM NO.	7a. SALARY P.A. <u>P</u>	7b. OTHER COMPENSATION
8. OFFICIAL DESIGNATION OF POSITION <u>Asst. Professor I</u>		9. WORKING PROPOSED TITLE <u>Asst. Professor I</u>	
10. WAPCO CLASSIFICATION OF THIS POSITION		11. OCCUPATION GROUP TITLE (leave blank)	
12. FOR LOCAL GOVERNMENT POSITION, CHECK GOVERNMENTAL UNIT AND UNIT'S CLASS MUNICIPALITY ☐ CITY ☐ PROVINCE ☐ 1st 2nd 3rd 4th 5th 6th ☐ ☐ ☐ ☐ ☐ ☐			
13. STATEMENT OF DUTIES AND RESPONSIBILITIES. If more space is needed, please attach additional sheets.			
Percent of Working Time	D U T I E S		
60%	1. Teaches forestry courses.		
15%	2. Prepares course syllabi.		
15%	3. Performs research and extension activities.		
10%	4. Perform other functions that may be assigned from time to time.		
100%			