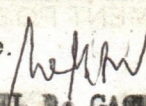

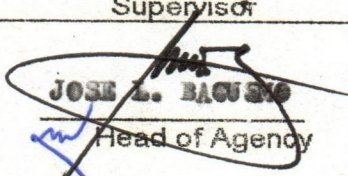






<b>POSITION TITLE OF IMMEDIATE SUPERVISOR</b> <div style="border: 1px solid black; padding: 5px; text-align: center;">Department Head</div>		<b>POSITION TITLE OF NEXT HIGHER SUPERVISOR</b> <div style="border: 1px solid black; padding: 5px; text-align: center;">College Dean</div>																			
16. NAMES, TITLES AND ITEM NOS. OF THOSE YOU DIRECTLY SUPERVISE (If more than 7) list only by their item nos. and titles) <div style="text-align: center; font-weight: bold;">Mr. Romeo Bordes and Mrs. Ma. Lourdes Bordes</div>																					
17. MACHINES, EQUIPMENT, TOOLS, etc. used regularly in performance of work. <div style="text-align: center; font-weight: bold;">Multi-media facilities, live animals, conduct field instructional trips</div>																					
18. CONTACT <table border="0" style="width: 100%;"><thead><tr><th></th><th style="text-align: center;">Occasional</th><th style="text-align: center;">Frequent</th></tr></thead><tbody><tr><td>General Public</td><td style="text-align: center;"><input type="checkbox"/></td><td style="text-align: center;"><input checked="" type="checkbox"/></td></tr><tr><td>Other Agencies</td><td style="text-align: center;"><input checked="" type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td></tr><tr><td>Supervisors</td><td style="text-align: center;"><input type="checkbox"/></td><td style="text-align: center;"><input checked="" type="checkbox"/></td></tr><tr><td>Management</td><td style="text-align: center;"><input type="checkbox"/></td><td style="text-align: center;"><input checked="" type="checkbox"/></td></tr><tr><td>Others (Specify)</td><td style="text-align: center;"><input type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td></tr></tbody></table>			Occasional	Frequent	General Public	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other Agencies	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Supervisors	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Management	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Others (Specify)	<input type="checkbox"/>	<input type="checkbox"/>	19. WORKING CONDITION Normal Working Condition <input checked="" type="checkbox"/> (X) Field work <input type="checkbox"/> Field Trips <input checked="" type="checkbox"/> Exposed to Varied Weather <input type="checkbox"/> Other's (Specify) <input type="checkbox"/>	
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Others (Specify)	<input type="checkbox"/>	<input type="checkbox"/>																			
20. I CERTIFY that the above answers are accurate and complete. <div style="display: flex; justify-content: space-between; margin-top: 10px;"><div style="text-align: center;"><u>OCT. 27, 2010</u> Date</div><div style="text-align: center;"> <b>MANUEL D. GACUTAN, JR.</b> Signature of Employee</div></div>																					
21. Describe briefly the general function of the Unit or Section. <div style="text-align: center; font-weight: bold;">To provide instruction, research, extension and production services in the field of animal science.</div>																					
22. Describe briefly the general function of the position. <div style="text-align: center; font-weight: bold;">To conduct instruction in animal science course, extension services and livestock production.</div>																					
23.a. Indicate the required qualifications by years and kind of education considered in filling up a vacancy for this position. (Keep the position in mind rather than the qualifications of the present incumbent. This item should be filled for all positions other than teaching). Education: <u>B.S. degree in the area of specialization.</u> Experience:																					
23.b. Licenses or certificates required to do this work, <div style="text-align: center; font-weight: bold;">Licensed Agriculturist and Civil Service Eligible</div>																					
24. I HEREBY CERTIFY that the above answers are accurate and complete. <div style="display: flex; justify-content: space-between; margin-top: 20px;"><div style="text-align: center;"><hr style="width: 200px;"/> Date</div><div style="text-align: center;"> <b>LOLITO C. RESTIL</b> Department Head Signature and Title of Immediate Supervisor</div></div>																					
25. APPROVED <div style="display: flex; justify-content: space-between; margin-top: 20px;"><div style="text-align: center;"><hr style="width: 200px;"/> Date</div><div style="text-align: center;"> <b>JOSE L. BAGNIO</b> Head of Agency</div></div>																					