



NOTICE OF SALARY ADJUSTMENT

January 31, 2022

Ms. Chizka Mae S. Martinez - *cf. 30/12*
Legal Office
VSU, Visca, City of Baybay, Leyte

Dear Ms. **Martinez**:

Pursuant to National Budget Circular No. 588 dated January 3, 2022 implementing Republic Act No. 11466 dated January 8, 2020, your salary is hereby adjusted effective January 3, 2022 as follows:

- | | |
|--|-----------------|
| 1. Daily wage rate
under the New Salary Schedule; SG: 3, | <u>₱ 642.05</u> |
| 2. Actual daily wage rate
as of December 31, 2021;
SG: 3 | <u>616.91</u> |
| 3. Daily wage adjustment
effective January 3, 2022 (1-2) | <u>₱ 25.14</u> |

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

Edgardo E. Tulin
EDGARDO E. TULIN
President

Position Title: Administrative Aide III
Salary Grade: 3