CS Form	No.	34-E
Series 2018	3	

For National Government Agencies/ Government-Owned or Controlled Corporations/State Universities and Colleges

(Stamp of Date of Receipt)

Republic	of the	Philippines

VISAYAS STATE UNIVERSITY

(Name of Agency)

PLANTILLA OF CASUAL APPOINTMENTS (REAPPOINTMENT-RENEWAL)

Department/Office:

INFORMATION AND COMMUNICATION TECHNOLOGY MANAGEMENT CENTER

Source of Funds: A. III.b.1

- INSTRUCTIONS:
- (1) Only a maximum of fifteen (15) appointees must be listed on each page of the Plantilla of Casual Appointments.
- (2) Indicate 'NOTHING FOLLOWS' on the row following the name of the last appointee on the last page of the Plantilla.
- (3) Provide proper pagination (Page n of n page/s)."

NAME OF APPOINTEE/S						PERIOD OF EMPLOYMENT		ACKNOWLEDGEMENT OF APPOINTEE			
	Last Name	First Name	Name Extension (Jr/III)	Middle Name	(Do not abbreviate)	SALARY/ JOB/ PAY GRADE	DAILY WAGE	From (mm/dd/yyyy)	To (mm/dd/yyyy)	Militario Signature	Date Received
1	VILLAS	NORMAN	N/A	ORTEGA	COMPUTER PROGRAMMER I	SG-11	1,227.27	01/01/2024	06/30/2024	4	02/9/22
2	GODOY	JEROME	N/A	GALVEZ	ADMINISTRATIVE AIDE VI	SG-6	797.86	01/01/2024	06/30/2024	200	02/07/2029
	****NOTHING FOLLOWS****					USU-Connection	C				

The abovenamed personnel are hereby hired/appointed as casuals at the rate of compensation stated opposite their names for the period indicated. It is understood that such employment will cease automatically at the end of the period stated unless renewed. Any or all of them may be laid-off any time before the expiration of the employment period when their services are no longer needed or funds are no longer available or the project has already been completed/finished or their performance are below par.

CERTIFICATION

APPOINTING OFFICER / AUTHORITY

CSC NOTATION

This is to certify that all requirements and supporting papers pursuant to CSC MC No. 24, s. 2017, as amended, have been complied with, reviewed and found in order.

HONEY SOFIA V. COLIS

HRMO

Date:

OIC- President

01/01/2024

Date:

CSC Official

Date:

01/01/2024

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