

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. WILMA V. NAPIERE has assumed the duties and responsibilities as Administrative Officer V (CASHIER III) of CASH OFFICE effective October 16, 2024.


This certification is issued in connection with the issuance of the appointment of Ms./Mr. NAPIERE as Administrative Officer V ( Cashier III).

Done this 16th day of October 2024 in Baybay City Leyte.

  
QUEEN-EVER X. ATUPAN  
Head of Office/Department/Unit

Date: Oct. 16, 2024

Attested by:

  
HONEY SOFIA V. COLIS  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*