

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐ use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	ROLA		
FIRST NAME	CHERRY	NAME EXTENSION (JR., SR)	N/A
MIDDLE NAME	NUÑEZ		
3. DATE OF BIRTH (mm/dd/yyyy)	December 4, 1978	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Baybay Leyte	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. _____ Street _____ Subdivision/Village _____ GUADALUPE Baybay _____ Barangay _____ City/Municipality _____ Province _____ ZIP CODE 6521
7. HEIGHT (m)	1.22	18. PERMANENT ADDRESS	House/Block/Lot No. _____ Street _____ Subdivision/Village _____ GUADALUPE Baybay _____ Barangay _____ City/Municipality _____ Province _____ ZIP CODE 6521
8. WEIGHT (kg)	59		
9. BLOOD TYPE	A+	19. TELEPHONE NO.	none
10. GSIS ID NO.	2004059709	20. MOBILE NO.	09202991714
11. PAG-IBIG ID NO.	1210-0643-7290	21. E-MAIL ADDRESS (if any)	crola@vsu.edu.ph
12. PHILHEALTH NO.	13-000101373-5		
13. SSS NO.	N/A		
14. TIN NO.	353-943-385		
15. AGENCY EMPLOYEE NO.	V000710		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Rola		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Jude	NAME EXTENSION (JR., SR)	Justin John N. Rola	04/16/2002
MIDDLE NAME	Bulawan		Kurt Daniel N. Rola	12/05/2005
OCCUPATION	Teacher			
EMPLOYER/BUSINESS NAME	VSU			
BUSINESS ADDRESS	Pangasugan, Baybay, Leyte			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	Nuñez			
FIRST NAME	Petronilo	N/A		
MIDDLE NAME	Burgos			
25. MOTHER'S MAIDEN NAME				
SURNAME	Andoy			
FIRST NAME	Maria			
MIDDLE NAME	Lorejas			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	VISCA Foundation Elementary School	Elementary	1986	1992	N/A	1992	N/A
SECONDARY	VISCA Laboratory High School	High School	1992	1996	N/A	1996	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	Visayas State College of Agriculture	Bachelor of Science in Development Communication major in Community Broadcasting	1996	2000	N/A	2000	Graduate
GRADUATE STUDIES	Cebu Normal University	Doctor of Arts in Literature and Communication	2015	2019	N/A	2019	Graduate

SIGNATURE

SIGNATURE

[Signature]

DATE

9/15/2022

[illegible]

V. WORK EXPERIENCE

[illegible]

SIGNATURE	<i>CPLR</i>	DATE	9/15/2022
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Pansagan Elementary Community Outreach	Jan. 2019	May, 2019	N/A	Volunteer
	Parish Outreach Program	2016	2019	N/A	Volunteer

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D training program and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive Managerial positions)

[illegible]







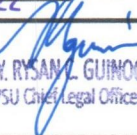
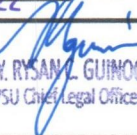
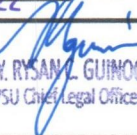
(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION	
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31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	SKETCHING		N/A		Speech Communication Association of the Philippines
	READING				Philippine Association for Language Teaching, Inc.
					Pambansang Samahan sa Linggwistika at Literaturang Filipino, Inc.
					Culture, Arts, and Design Association of the Philippines-Foundation, Inc.

(Continue on separate sheet if necessary)

SIGNATURE	<i>CPG</i>	DATE	9/15/2022
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)													
<table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>Maria Vanessa E. Gabunada</td><td>Department of Liberal Arts and Behavioral Sciences</td><td>(053)565-0600</td></tr><tr><td>Jett C. Quebec</td><td>Department of Liberal Arts and Behavioral Sciences</td><td>(053)565-0600</td></tr><tr><td></td><td></td><td></td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	Maria Vanessa E. Gabunada	Department of Liberal Arts and Behavioral Sciences	(053)565-0600	Jett C. Quebec	Department of Liberal Arts and Behavioral Sciences	(053)565-0600			
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Jett C. Quebec	Department of Liberal Arts and Behavioral Sciences	(053)565-0600											
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
<table><tr><td>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)</td></tr><tr><td>PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID: VSU Employees ID</td></tr><tr><td>ID/License/Passport No.: V-000710</td></tr><tr><td>Date/Place of Issuance: June 2019, VSU Baybay City Leyte</td></tr></table>	Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)	PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID: VSU Employees ID	ID/License/Passport No.: V-000710	Date/Place of Issuance: June 2019, VSU Baybay City Leyte	<table><tr><td></td></tr><tr><td>Signature (Sign inside the box)</td></tr><tr><td>09/15/2022</td></tr><tr><td>Date Accomplished</td></tr></table>		Signature (Sign inside the box)	09/15/2022	Date Accomplished			
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SUBSCRIBED AND SWORN to before me this <u>13 OCT 2022</u> affiant exhibiting his/her validly issued government ID as indicated above.													
<table><tr><td></td></tr><tr><td>ATTY. RYSAM L. GUINOCOR VSU Chief Legal Officer</td></tr><tr><td>Person Administering Oath</td></tr></table>			ATTY. RYSAM L. GUINOCOR VSU Chief Legal Officer	Person Administering Oath									
													
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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: **July 01, 2019 – Sept. 14, 2022**
- Position: **Assistant Professor II**
- Name of Office/Unit: **Department of Liberal Arts and Behavioral Sciences**
- Immediate Supervisor: **Jett c. Quebec**
- Name of Agency/Organization and Location: **Visayas State University Visca Baybay City, Leyte**
- List of Accomplishments and Contributions (if any)
 - Taught general and major English subjects
 - Designed and revised a number of course syllabi and instructional materials
 - Participated in the Department's and University's activities
 - Attended trainings, seminars and conferences to enhance teaching method and learn new strategies
- Summary of Actual Duties
 - Responsible in teaching general education English courses, submitting grades and accomplishing other necessary requirements.
 - Responsible in teaching English major subjects, ensuring a quality service as instructor, thesis adviser, academic adviser and mentor to the students
 - Perform task assigned by the head, dean and other university authorities
 - Submit grades and accomplishing other necessary requirements asked by the department, the university and other governing bodies.

Attachment to CS Form No. 212



CHERRY N. ROLA

(Signature over Printed Name
of Employee/Applicant)

Date: 9/15/2022