

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	URATE		
FIRST NAME	CHRISTOPHER	NAME EXTENSION (JR., SR) None	
MIDDLE NAME	APAITAN		
3. DATE OF BIRTH (mm/dd/yyyy)	1/20/1977	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Cadiz Ivisan	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Zone 3 House/Block/Lot No. Street Guadalupe Subdivision/Village Barangay Baybay Leyte City/Municipality Province
7. HEIGHT (m)	4'5	ZIP CODE	6521
8. WEIGHT (kg)	56 kgs		
9. BLOOD TYPE	O	18. PERMANENT ADDRESS	Zone 3 House/Block/Lot No. Street Guadalupe Subdivision/Village Barangay Baybay Leyte City/Municipality Province
10. GSIS ID NO.	None	ZIP CODE	6521
11. PAG-IBIG ID NO.	1210-5159-7533		
12. PHILHEALTH NO.	19-026715685-2	19. TELEPHONE NO.	053 - 563-0220
13. SSS NO.	None	20. MOBILE NO.	0997-1489-205
14. TIN NO.	946-087-980	21. E-MAIL ADDRESS (If any)	christopherurate@yahoo.com
15. AGENCY EMPLOYEE NO.	None		


II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Gucela		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Liza	NAME EXTENSION (JR., SR) None	Lyza Antonia G. Urate	01/17/2008
MIDDLE NAME	Cantiga		Christie Zail G. Urate	05/15/2020
OCCUPATION	Clerk			
EMPLOYER/BUSINESS NAME	Visayas State University, Library			
BUSINESS ADDRESS	Brgy. Pangasugan, Baybay City, Leyte			
TELEPHONE NO.	None			
24. FATHER'S SURNAME	Urate			
FIRST NAME	Edwin	NAME EXTENSION (JR., SR) None		
MIDDLE NAME	Orbien			
25. MOTHER'S MAIDEN NAME	Uratre			
SURNAME	Apaitan			
FIRST NAME	Luz			
MIDDLE NAME	Valbarez		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	VISCA Foundation Elem. School	Elementary Graduate	1984	1990	Graduated	1990	None
SECONDARY	Experimental Rural High School	High School Graduate	1990	1994	Graduated	1994	None
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A


(Continue on separate sheet if necessary)

SIGNATURE		DATE	June 4, 2020	CS FORM 212 (Revised 2017), Page 1 of 4
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[illegible]

**7. WORK EXPERIENCE**  
Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

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(Continue on separate sheet if necessary)

(Continue on separate sheet if necessary)

(Continue on separate sheet if necessary)

VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,  
a. within the third degree?  
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?  
  
b. Have you been criminally charged before any court?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

Date Filed: Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  
  
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:  
a. Are you a member of any indigenous group?  
b. Are you a person with disability?  
c. Are you a solo parent?

☐ YES☒ NO

☐ YES☒ NO

☐ YES☒ NO

If YES, please specify:


If YES, please specify ID No:

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)


NAME	ADDRESS	TEL. NO.
Dr. Lualhati M. Noriel	VSU, Visca, Baybay City, Leyte	0918-5225-669
Dr. Milagrs Bales	VSU, Visca, Baybay City, Leyte	0942-4814-524
Ms. Pamela P. Oraño	Brgy. Marcos, Baybay City, Leyte	N/A

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



CHRISTOPHER A. URATE

PHOTO




Right Thumbmark

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)  
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: TIN

ID/License/Passport No.: 946-087-980

Date/Place of Issuance: Aug 13, 2007/ Ormoc City

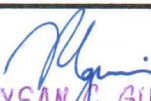


Signature (Sign inside the box)

June 4, 2020

Date Accomplished

SUBSCRIBED AND SWORN to before me this 10 JUN 2020, affiant exhibiting his/her validly issued government ID as indicated above.



ATTY RYSAN C. GUINOCOP

VSU LEGAL OFFICER

Person Administering Oath

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## WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed from most recent first.

**Sample: If applying to Supervising Administrative Officer**

- Duration: January 2014 – Present
- Position: Utility/Messenger
- Name of Office/Unit: Quality Assurance Center
- Immediate Supervisor: Dr. Milagros C. Bales
- Name of Agency/Organization and Location: VSU, Quality Assurance Center
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties
  - To do the photocopying, assembling, collating, identifying and updating documents at the QAC.
  - To assist encoding monitored documents; and to ring-bind documents compiles;
  - To do messengerial tasks and to help maintain the cleanliness of the office, and to do other tasks related to CHED-ISA, ISO evaluation, AACUP Accreditation and other activities of the QAC.



**CHRISTOPHER A. URATE**

(Signature over Printed Name  
of Employee/Applicant)

Date: \_\_\_\_\_