

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. ANICETO D. TAN has assumed the duties and responsibilities as Administrative Aide III of Registrar's Office effective July 1, 2019.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Tan as Administrative Aide III.

Done this 1st day of July 2019 in VSU, Baybay City, Leyte.

MA. EPIFANIA G. TUDTUD
Head of Office/Department/Unit

Date: July 1, 2019

Attested by:

LOURDES B. CANO
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*