

VISAYAS STATE UNIVERSITY
ViSCA, Baybay, Leyte

**FOR SABBATICAL LEAVE
TERMS OF REFERENCE**

KNOW ALL MEN BY THESE PRESENTS:

This agreement made and entered into by and between:

The Visayas State University (VSU) formerly the Leyte State University (LSU), which was renamed from LSU to VSU by virtue of R.A 9437 with principal office at Baybay City, Leyte, duly represented by the University President, **Dr. EDGARDO E. TULIN** hereinafter referred to as the **GRANTOR**;

-and-

JACOB GLENN F. JANSALIN of legal age, married, Filipino, with residence and postal address in Apt # 46, VSU, Visca, Baybay City, Leyte hereinafter referred to as the **GRANTEE**;

WITNESSETH

WHEREAS, the Visayas State University has to promote and maintain its own merit system by encouraging its academic staff to study, investigate, undertake research on exchange professorship to improve staff competencies, efficiency and effectiveness through sabbatical assignment;

WHEREAS, the **GRANTEE** has fully and satisfactorily met all the requirements as to qualification, standards and criteria set for the sabbatical assignment;

NOW, THEREFORE, for and in consideration of the mutual stipulations and conditions hereinafter contained, the parties do hereby agree as follows:

1. Subject to the terms and conditions stated below, the University hereby awards to the **GRANTEE** and the latter accepts a **Sabbatical Leave** to be effective on November 1, 2015 and to terminate on October 31, 2016 and in compliance with the pertinent provisions of this Agreement for the completion of the sabbatical assignment to be pursued to and by virtue of this award, unless otherwise terminated earlier in accordance with this covenant;
2. The **GRANTEE** agrees and binds himself to:
 - a. Pursue a sabbatical assignment for which this award is granted for one (1) year from November 1, 2015 to October 31, 2016 of which his leave will be spent in the university;
 - b. Prepare two (2) Outcomes-Based Syllabi and their accompanying Learning Modules for the Chemistry Board Examination subject in Physical Chemistry (Chem. 151 & 152);
 - c. Submit to the Academic Personnel Board through the Office of the Vice President for Instruction regular progress report of his activities at least once every semester;
 - d. Serve VSU for a period of one (1) year after his sabbatical assignment;

- e. Submit copy of his output to the unit/department where the faculty belongs and one (1) to the Office of the President through the Office of the Vice President for Instructions.
- f. The GRANTEE shall forfeit or otherwise cease to be entitled to all benefits and privileges due him under this Agreement and shall likewise be required to reimburse in the same manner herein specified should he fail to comply or observe any of the obligations stipulated hereby and for other causes within his control likewise the following:
 - h.1 Going on leave without pay after the end of his sabbatical leave;
 - h.2 Optional retirement from the service;
 - h.3 Removal from office for a cause; or
 - h.4 Revocation of the grant/privilege by competent authority on account of the Grantee's conduct or behavior prejudicial to the University interests.


3. The **GRANTOR** binds himself to pay salary and other benefits as provided by law for the duration of his sabbatical assignment.

IN WITNESS WHEREOF, we hereunto set our hands this ^{DEC 17 2015} ____ day of December, 2015 at Baybay City, Leyte, Philippines.

VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte


By:


EDGARDO E. TULIN
Grantor


JACOB GLENN F. JANSALIN
Grantee

Signed in the presence of:


REMBERTO A. PATINDOL
Witness


LOURDES B. CANO
Witness

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF LEYTE) S. S.
MUNICIPALITY OF BAYBAY)

BEFORE ME, this ____ day of ^{DEC 17 2015} ____, 2015
, in the Municipality of Baybay, Province of Leyte, Philippines, personally appeared **DR. EDGARDO E. TULIN** and **PROF. JACOB GLENN F. JANSALIN** exhibiting to me their VSU ID Nos. V000522 and V000272 issued in Visca, Baybay City, Leyte, respectively, personally known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free and voluntary act and deed.

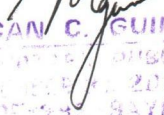
This instruments consists of three (3) pages, including this page on which this acknowledgment is written, signed on the left hand margin of pages 1 and 2 and on the upper portion of this page by the parties and their witnesses and sealed with my notarial seal.

IN WITNESS WHEREOF I have hereunto set my hand on the day, year, and place above written.

Notary Public
Until December 31, 2015

PTR _____
TAN _____

Doc. No. 329;
Page No. 15;
Book No. XII;
Series No. 2015


RYSAN C. GUINOCOR
NOTARY PUBLIC
UNTIL DEC 31 2015
PTR NO. 375245 - BAYBAY CITY, LEYTE - 1/22/15
IBF NO. 72201 - TACLOBAN CITY - 1/14/15
MCLE COMPL. NO. V-0009580 - 7/20/15
ROLL OF ATTORNEYS NO. 57467

