

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms/Mr. Mae Claudine M. Gica has assumed the duties and responsibilities as Instructor of Department of Development Communication effective Jul 30, 2020.


This certification is issued in connection with the issuance of the appointment of Ms/Mr Jed Asaph D. Cortes as Instructor.

Done this 30th day of Jul in 2020.

  
**CHRISTINA A. GABRILLO**  
Head of Office/Department/Unit

Date: Jul 27, 2020

Attested by:

  
**LOURDES B. CANO**  
Highest Ranking HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSCFO  
within 30 days from the  
date of assumption of the  
appointee*