


Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. **JERLYN M. DONAYRE** has
assumed the duties and responsibilities as Administrative Aide VI (Clerk III)
of Faculty of Engineering effective July 14, 2025.


This certification is issued in connection with the issuance of the
appointment of Ms./Mr. Donayre as Administrative Aide VI (Clerk III).

Done this _____ day of _____ in Faculty of Engineering, Visayas
State University.


JANNET C. BENCURE
Dean, Faculty of Engineering

Date: _____

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*