

Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. **KENT JAN A. BELDIA, RGC** has assumed the duties and responsibilities as **Guidance Counselor III** of **Dean of Students Office** effective **January 8, 2024**.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. **Beldia** as **Guidance Counselor III**.

Done this **8th** day of **January, 2024** in **Visayas State University, ViSCA, Baybay City, Leyte, Philippines**.

  
**CHONA A. BRIT, RGC**  
Head of Office/Department/Unit

Date: **January 8, 2024**

Attested by:

  
**HONEY SOFIA V. COLIS**  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*