

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () ☐ d use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	COBICO		
FIRST NAME	EDGARDO	NAME EXTENSION (JR., SR)	
MIDDLE NAME	GUMBA	JR	
3. DATE OF BIRTH (mm/dd/yyyy)	April 19, 1986	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Baybay City Leyte	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:		
7. HEIGHT (m)	5'9	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street Tipay Sta. Cruz Subdivision/Village Barangay Baybay City Leyte City/Municipality Province
8. WEIGHT (kg)	80	ZIP CODE	
9. BLOOD TYPE	B+	18. PERMANENT ADDRESS	House/Block/Lot No. Street Tipay Sta. Cruz Subdivision/Village Barangay Baybay City Leyte City/Municipality Province
10. GSIS ID NO.	2006330209	ZIP CODE	6521
11. PAG-IBIG ID NO.	121205641017		
12. PHILHEALTH NO.	130251598208		
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A
14. TIN NO.	265880328000	20. MOBILE NO.	09319714429
15. AGENCY EMPLOYEE NO.	V02106	21. E-MAIL ADDRESS (if any)	jerrygumba19@gmail.com


II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	COBICO			
FIRST NAME	EDGARDO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	LORETO			
25. MOTHER'S MAIDEN NAME				
SURNAME	GUMBA			
FIRST NAME	BELINDA			
MIDDLE NAME	URDANETA			
(Continue on separate sheet if necessary)				

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Sta.Cruz elementary School	PRIMARY EDUCATION	1993	1999		1999	N/A
SECONDARY	Baybay National High School	SECONDARY EDUCATION	2001	2005		2005	N/A
VOCATIONAL / TRADE COURSE	TESDA NCII	EIM				2013	N/A
COLLEGE	N/A	N/A				N/A	N/A
GRADUATE STUDIES	N/A	N/A				N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	12-06-24
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IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	12-06-24
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	FIRE FIGHTING AND RESCUE TRAINING	11/05/2018	11/09/2018	72 hrs	Technical	VISAYAS STATE UNIVERSITY-MAIN
	OVPAF STRATEGIC PLANNING WORKSHOP	2/15/2017	2/16/2017	16 hrs	Foundation	VISAYAS STATE UNIVERSITY-MAIN
	CONSUMER ELECTRONICS NCII	06/10/2010	12/17/2010	800 hrs	FOUNDATION	ORMOC CITY TECHNOLOGICAL AND MANPOWER TRAINING AND RESEARCH
	ELECTRICAL INSTALLATION MAINTENANCE	01/22/2013	06/18/2013	603 hrs	Technical	ORMOC CITY TECHNOLOGICAL AND MANPOWER TRAINING AND RESEARCH
	INTRODUCTION TO METROLOGY AND INDUSTRIAL CALIBRATION	07/12/2022	07/13/2022	16 hrs	Technical	VISAYAS STATE UNIVERSITY-MAIN
	DISATER RISK REDUCTION AND MANAGEMENT(DRRM)	04/04/2022	04/04/2022	8 hrs	TECHNICAL	KOICA(KOREA INTERNATIONAL COOPERATION AGENCY
	USER'S TRAINING OF FLUKE 1625-2,FLUKE-1630- 2,FLUKE-II910,FLUKE-1777,FLUKETIS60+9Hz,FLUKE-	03/19/24	03/20/24	16hrs	TECHNICAL	PRESIDIUM.PH CORPORATION

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	ELECTRICIAN	N/A		N/A
	ELECTRONICS TECHNICIAN			
	DRIVER			

(Continue on separate sheet if necessary)

SIGNATURE		DATE	12-06-24
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to chief of bureau or office or to the person who has immediate supervision over you in the Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

If YES, give details:
NO

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

If YES, give details:
NO

If YES, give details:
Date Filed: NO
Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

If YES, give details:
NO

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

If YES, give details:
NO

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

If YES, give details: NO

If YES, give details: NO

39. Have you acquired the status of an immigrant or permanent resident of another country?

If YES, give details (country):
NO

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

If YES, please specify: NO

If YES, please specify ID No: NO

If YES, please specify ID No: NO

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
ENGR. MARLON BURLAS	ORMOC CITY	9176341520
ENGR. MARIO LILIO VALENZONA	BAYBAY CITY	9176341514
MR. CLAUDIO ABABAT JR.	BAYBAY CITY	9268310890

42.

PHOTO

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: DRIVER'S LICENSE

ID/License/Passport No.: H12-11002150

Date/Place of Issuance: 04/19/2032- BAYBAY LTO OFFICE

Signature (Sign inside the box)
12-06-24

Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this 27 DEC 2024, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RISAN C. GUBOCOR
VSU Chief Legal Officer

Person Administering Oath

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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

Sample: If applying to Supervising Administrative Officer

- Duration: January 2, 2014– present
- Position: Sound Operator/Electrician
- Name of Office/Unit: Physical Plant Office
- Immediate Supervisor: Marlon G. Burlas
- Name of Agency/ Visayas State University

- List of Accomplishments and Contributions (if any)
 - **Repair and Maintenance of VSU Electrical System**

- Summary of Actual Duties
 - Operate of Sound System
 - Repair and installation of Electrical

- Duration: June 1, 2023 – present
- Position: Electronic Technician and Sound Operator
- Name of Office/Unit: Physical Plant Office
- Immediate Supervisor: John Allan A. Gules
- Name of Agency/ Visayas State University

- List of Accomplishments and Contributions (if any)
 - **Operate of Sound System**
 - **Repair of Laboratory equipment**

- Summary of Actual Duties
 - Operate of Sound System
 - Repair of Laboratory Equipment
 - Assist the repair of Air Conditioner and Refrigerator


EDGARDO G. COBICO JR.

(Signature over Printed Name
of Employee/Applicant)

Date: 12-06-24