


Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. HONEY SOFIA V. COLIS
has assumed the duties and responsibilities as Administrative Officer V of
VISAYAS STATE UNIVERSITY effective October 24, 2019.

This certification is issued in connection with the issuance of the
appointment of Ms./Mr. Colis as Administrative Officer V.

Done this 24 day of October 2019 in _____.


LOURDES B. CANO
Head of Office/Department/Unit

Date: October 24, 2019

Attested by:


REMBERTO A. PATINDOL
VP FOR ADMIN AND FINANCE

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*