

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	IGCASAMA		
FIRST NAME	RAYMUND		N/A
MIDDLE NAME	MEDRANO		
3. DATE OF BIRTH (mm/dd/yyyy)	JANUARY 5, 1989	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization
4. PLACE OF BIRTH	BAYBAY CITY, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		Philippines
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	
7. HEIGHT (m)	1.57	ZIP CODE	Mahogany Men's Hall Visca,
8. WEIGHT (kg)	60		BAYBAY CITY, LEYTE
9. BLOOD TYPE	O+		6521-A
10. GSIS ID NO.	021-1323-7188-4	18. PERMANENT ADDRESS	
11. PAG-IBIG ID NO.	121097799730	ZIP CODE	SAN ISIDRO, KILIM,
12. PHILHEALTH NO.	13-050111826-6		BAYBAY CITY, LEYTE
13. SSS NO.	06-3057032-4		6521
14. TIN NO.	400-324-058	19. TELEPHONE NO.	(053) 563-7407
15. AGENCY EMPLOYEE NO.	V00781	20. MOBILE NO.	0998-566-3919
		21. E-MAIL ADDRESS (if any)	raymund.igcasama@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	NAME EXTENSION (JR., SR)		N/A	
MIDDLE NAME				
OCCUPATION				
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	IGCASAMA			
FIRST NAME	ANTONIO	N/A		
MIDDLE NAME	BRAGA			
25. MOTHER'S MAIDEN NAME				
SURNAME	MEDRANO			
FIRST NAME	CATALINA			
MIDDLE NAME	BALDESAMO			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full),	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	GABAS CENTRAL SCHOOL	PRIMARY EDUCATION	1996	2002	N/A	2002	SALUTATORIAN
SECONDARY	LEYTE STATE UNIVERSITY LABORATORY HIGH SCHOOL	HIGH SCHOOL	2002	2006	N/A	2006	WITH HONORS
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SECONDARY EDUCATION major in MATHEMATICS	2006	2010	N/A	N/A	N/A
GRADUATE STUDIES	LEYTE NORMAL UNIVERSITY	MASTER IN EDUCATION major in MATHEMATICS	2013	2022	N/A	N/A	N/A
SIGNATURE			DATE		July 5, 2022		

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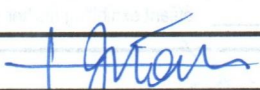
(Continue on separate sheet if necessary)







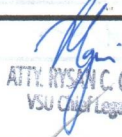
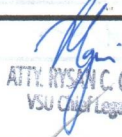
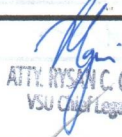
V. WORK EXPERIENCE

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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S					
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	COLLEGE OF ARTS AND SCIENCES, VISAYAS STATE UNIVERSITY (CAS SADYA-A COMMUNITY OUTREACH PROGRAM)	12/13/2013	12/13/2013	4.0	ADVISER
	UNIVERSITY INTER DORM STUDENT BODY, VSU	6/20/2013	03/31/2014		ADVISER
	UNIVERSITY SUPREME STUDENT COUNCIL	6/20/2014	3/31/2016		ADVISER
	COLLEGE OF ARTS AND SCIENCES SUPREME STUDENT COUNCIL, VSU	6/20/2012	PRESENT		ADVISER

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Creating Mobile App for Science and Mathematics			8.00	Instruction	DMP, VSU
	Webinar on Table of Specifications			8.00	Instruction	Visayas State University
	Webinar on Introduction to Copyright and Fair Use for Educators			8.00	Technical	Visayas State University
	MTAP TL	6/24/2020	6/24/2020	8.00	Instruction	MTAP - TL
	EVHEIs FLMSC	6/11/2020	6/19/2020	56.00	Instruction	Visayas State University
	Science and Technology Teaching Conference	6/22/2020	6/22/2020	8.00	Instruction	Visayas State University
	Basic Cooperative Course Seminar	6/15/2019	6/15/2019	8.00	Technical	VSU Credit Cooperative
	3rd International Conference of Philippine Association of Campus Student Advisers	11/25/2019	11/28/2019	32.00	Technical	Philippine Association of Campus Student Advisers
	Summer Camp on Educational Technologies for 21st Century Teachers	04/29/2019	05/03/2019	40.00	Instruction	CHED, Silliman University
	Learner Centered Perspectives in the Teaching of Mathematics in the Modern World	05/18/2019	05/18/2019	8.00	Instruction	Mathematics Teacher Association of the Philippines Tertiary Level
	Seminar-Workshop on Community Entry and Needs Assessment	01/12/2019	01/12/2019	8.00	Instruction	Visayas State University
	Seminar-Workshop on Open Data Kit (ODK)	03/07/2019	03/07/2019	8.00	Instruction	Visayas State University
	National Service Training Program (NSTP) Youth Summit	11/28/2018	11/29/2018	16.00	Instruction	Commission on Higher Education
	In-Service Seminar Workshop in Officiating Athletics	09/07/2018	09/08/2018	16.00	Technical	Visayas State University
	International Conference for Mathematics Teacher Association of the Philippines Tertiary Level and Paper Presentations 2018	07/25/2018	07/27/2018	24.00	Instruction	Mathematics Teacher Association of the Philippines Tertiary Level
	Training and Seminar-Workshop on Coaching and Officiating Athletics	07/11/2018	07/13/2018	24.00	Technical	Leyte Normal University
	Confederation of Faculty Association of State, Colleges and Universities in the Philippines National Convention	05/03/2018	05/05/2018	24.00	Technical	Confederation of Faculty Association of State, Colleges and Universities in the Philippines
	Mathematics Enhancement Training(Ormoc Division)	04/20/2018	04/25/2018	48.00	Instruction	Visayas State University
	Mathematics Enhancement Training(Baybay Division)	02/17/2018	03/18/2018	48.00	Instruction	Visayas State University
	International Conference on Mathematics Education	10/19/2017	10/21/2017	24.00	Instruction	PHILIPPINE COUNCIL OF MATHEMATICS TEACHER EDUCATORS, INC
	Symposium on Medical Biophysics Research	09/08/2017	09/08/2017	8.00	Instruction	Visayas State University
	Mathematics Teachers' Association of the Philippines-Tertiary Level National Convention	07/26/2017	04/28/2017	24.00	Instruction	Mathematics Teacher Association of the Philippines Tertiary Level
	Training of Teachers in Statistics and Probability in Grade 11 in the Senior High School Curriculum	11/19/2016	11/27/2016	24	Instruction	Department of Statistics, Visayas State University
	College of Arts and Sciences Strategic Planning	08/25/2016	08/26/2016	16	Technical	College of Arts and Sciences, Visayas State University
	Special International Conference on Mathematics Education 2016	10/20/2016	10/22/2016	24.00	Research	PHILIPPINE COUNCIL OF MATHEMATICS TEACHER EDUCATORS, INC
	International Conference for Mathematics Teacher Association of the Philippines Tertiary Level and Paper Presentations 2016	07/27/2016	07/29/2016	24.00	Research	Mathematics Teacher Association of the Philippines Tertiary Level
	Summer Upgrading Program for Teachers of College Mathematics 2016	05/27/2016	05/28/2016	16.00	Instruction	Mathematical Society of The Philippines

VIII. OTHER INFORMATION		
31.	32.	33.
SPECIAL SKILLS and HOBBIES	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Athletics Coach, Track and Field Events		Philippine Association of Campus Student Advisers
Dancing, Event Organizer		Mathematics Teacher Association of the Philippines Tertiary Level
Hosting, Stage Play		Philippine Council of Mathematics Teacher Educators (MATHTED), INC.
Sports: Badminton, Athletics, Table Tennis, Tennis	HEAVY TEACHING WORKLOAD- COLLEGE OF ARTS AND SCIENCES	Mathematical Society of The Philippines
Computer Literate	KEEPER OF SERVICE AWARD	VSU-Faculty Association
Speaker and Facilitator for Role Enhancement and Leadership Training		
SIGNATURE		DATE
		July 5, 2022

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____																
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: Date Filed: _____ Status of Case/s: _____																
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____																
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____																
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____																
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____																
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____																
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)																	
<table><tr><td>NAME</td><td>ADDRESS</td><td>TEL. NO.</td></tr><tr><td>DR. REMBERTO A. PATINDOL</td><td>VISAYAS STATE UNIVERSITY</td><td>9176341454</td></tr><tr><td>DR. DOLORES L. ALCOBER</td><td>VISAYAS STATE UNIVERSITY</td><td>335 2635</td></tr><tr><td>DR. ALELI A. VILLOCINO</td><td>VISAYAS STATE UNIVERSITY</td><td>9173040879</td></tr></table>		NAME	ADDRESS	TEL. NO.	DR. REMBERTO A. PATINDOL	VISAYAS STATE UNIVERSITY	9176341454	DR. DOLORES L. ALCOBER	VISAYAS STATE UNIVERSITY	335 2635	DR. ALELI A. VILLOCINO	VISAYAS STATE UNIVERSITY	9173040879				
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.																	
<table><tr><td colspan="2">Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID:</td><td>TIN</td></tr><tr><td>ID/License/Passport No.:</td><td>400-324-058</td></tr><tr><td>Date/Place of Issuance:</td><td>BAYBAY CITY, LEYTE</td></tr></table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance		Government Issued ID:	TIN	ID/License/Passport No.:	400-324-058	Date/Place of Issuance:	BAYBAY CITY, LEYTE	<table><tr><td colspan="2"></td></tr><tr><td colspan="2">Signature (Sign inside the box)</td></tr><tr><td colspan="2">JULY 5, 2022</td></tr><tr><td colspan="2">Date Accomplished</td></tr></table>			Signature (Sign inside the box)		JULY 5, 2022		Date Accomplished	
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SUBSCRIBED AND SWORN to before me this <u>01 JUL 2022</u> , affiant exhibiting his/her validly issued government ID as indicated above.																	
<table><tr><td colspan="2"></td></tr><tr><td colspan="2">ATTY. NYSAN C. GUINOCOR VSU Chief Legal Officer</td></tr><tr><td colspan="2">Person Administering Oath</td></tr></table>				ATTY. NYSAN C. GUINOCOR VSU Chief Legal Officer		Person Administering Oath											
																	
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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

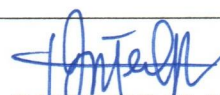
2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: June 2013-present
- Position: Instructor 1
- Name of Office/Unit: Department of Mathematics
- Immediate Supervisor: Dr. Eusebio R. Lina Jr.
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte

- List of Accomplishments and Contributions (if any)

- Summary of Actual Duties

1. Teaches assigned subjects and performs other related functions, among others, the following:
 - a. Prepares and revised teaching materials/guides and submits them to the department head.
 - b. Prepares and gives examination (mi/final/long/quizzes).
 - c. Check test papers and return to students one week after the examination.
 - d. Submits grade sheets within the prescribed period to the Registrar through the department.
 - e. Turns over class records to department heads within two weeks after the final examination.
 - f. Makes himself available for consultation by his/her students during scheduled consultation hours
2. Performs research and/or extension function, among others the following:
 - a. Prepares research/extension proposals
 - b. Implements duly approved research/extension projects with a time frame
 - c. Prepares reports within the prescribed period
 - d. Presents research/extension outputs during conferences/ for a legitimate professional organization
 - e. Submits output for possible publication/patenting
3. Performs administrative functions (if applicable)
4. Performs other functions, among others:
 - a. Performs functions relative to committee memberships and other ad hoc assignments including those related to quality assurance and other accreditation functions.
 - b. Performs other functions assigned by the department head, College Dean, Vice Presidents, and the University President.



RAYMUND M. IGCASAMA

(Signature over Printed Name
of Employee/Applicant)

Date: 27 June 2022