

Republic of the Philippines
Leyte State University
 Baybay, Leyte

PLANTILLA OF CASUAL APPOINTMENT

Department/Div.: University Registrar

Source of Funds: A.I.a 803

Date Prepared by HRMO: July 1, 2003

Name of Appointee/s	Position	Level	SG	Daily Wage/ Salary	Period of Employment		If renewal (include date of previous employment)
					From	To	
BARTOLINI, Manuel C.	Clerk I	1	3	P 274.50	July 1, 2003	December 31, 2003	January 1-June 30, 2003
GALENZOGA, Avelina V.	Clerk I	1	3	P 274.50	July 1, 2003	December 31, 2003	January 1-June 30, 2003
LAPECEROS, Adriana M.	Clerk I	1	3	P 274.50	July 1, 2003	December 31, 2003	January 1-June 30, 2003

The above named personnel is hereby hired/appointed as casuals at the rate opposite his/her name for the period indicated. It is understood that such employment cease automatically at the end of the period stated unless renewed. Any or all of them may be laid-off anytime before the expiration of the employment period when their services are no longer needed or funds are no longer available or the project has already been completed/finished or their performance are below par.

CERTIFICATION:

This is to certify that all requirements are pursuant to CSC MC NO. 40, s.1998 as amended, have been complied with, reviewed and found in order.

Pinagtibay alinsunod sa resolusyon ng
 Komisyon ng Serbisyo Sibil Blg. 93-58-42
 na may petsa Enero 1, 1994.

APPROVED:


TERESITA L. QUINANOLA
 HRMO IV
 07/01/03


PACIENCIA P. MILAN
 Appointing Authority
 07/01/03

THIS IS TO CERTIFY THAT POSITION/S STATED HEREIN WERE PUBLISHED ON <u>7/1/03</u> IN <u>CSC Bulletin</u> PURSUANT TO CSC MC NO. 20, S. 2002.	
 TERESITA L. QUINANOLA HRMO/PO	DATE _____ VERIFIED BY: _____