


Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. J-Annie G. Ebit has assumed the duties and responsibilities as Instructor 3 of Department of Liberal Arts and Behavioral Sciences effective _____.


This certification is issued in connection with the issuance of the appointment of Ms./Mr. Ebit as Instructor 3.

Done this ____ day of _____ in _____.


GUIRALDO C. FERNANDEZ, JR.
Head of Office/Department/Unit

Date: _____

Attested by:


LOURDES B. CANO
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*