

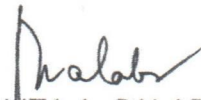
Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
Visca, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. BERT C. PEÑALOSA has assumed the duties and responsibilities as Instructor I of the Department of Business and Management effective January 3, 2019.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. BERT C. PEÑALOSA as Instructor I.

Done this 4th day of January 2019 in VSU, Visca, Baybay City, Leyte.

  
ANALITA A. SALABAO  
Head of Office/Department/Unit

Date: January 4, 2019

Attested by:

  
LOURDES B. CANO  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*