


Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms/Mr. Gerald M. Rivera has assumed the duties and responsibilities as Instructor of Visayas State University Laboratory High School effective Dec. 1, 2018.

This certification is issued in connection with the issuance of the appointment of Ms/Mr. Rivera as Instructor.

Done this 15 day of November in _____.


ROSARIO P. ABELA
Head of Office/Department/Unit

Date: 11 - 15 - 18

Attested by:


LOURDES B. CANO
Highest Ranking HRMO

201 file
Admin
COA
CSC

**For submission to CSCFO
within 30 days from the
date of assumption of the
appointee**