

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () ☐ use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	SALADAGA		
FIRST NAME	FLORENCIO JOHN	NAME EXTENSION (JR., SR)	N/A
MIDDLE NAME	SAAVEDRA		
3. DATE OF BIRTH (mm/dd/yyyy)	JUNE 02, 1981	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	WLPH BAYBAY LEYTE	If holder of dual citizenship, please indicate the details.	<input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		Pls. indicate country:
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	22 Kangleon Street
7. HEIGHT (m)	1.85m	House/Block/Lot No.	Street
8. WEIGHT (kg)	85kg	N/A	N/A
9. BLOOD TYPE	B+	Subdivision/Village	Barangay
10. GSIS ID NO.	N/A	Ormoc City	Leyte
11. PAG-IBIG ID NO.	1211-2512-3822	City/Municipality	Province
12. PHILHEALTH NO.	130500368951	ZIP CODE	6541
13. SSS NO.	06-2244222-4	18. PERMANENT ADDRESS	N/A
14. TIN NO.	330517947-0000	House/Block/Lot No.	Street
15. AGENCY EMPLOYEE NO.	N/A	N/A	N/A
		Subdivision/Village	Barangay
		Ormoc City	Leyte
		City/Municipality	Province
		ZIP CODE	6541
		19. TELEPHONE NO.	N/A
		20. MOBILE NO.	09173217599
		21. E-MAIL ADDRESS (if any)	john.saladaga@vsu.edu.ph

II. FAMILY BACKGROUND


22. SPOUSE'S SURNAME	SALADAGA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	MA. LOLITA	NAME EXTENSION (JR., SR)	MARY BRITTANY T. SALADAGA	December 31, 2002
MIDDLE NAME	TAMPIPI		BRIDGET T. SALADAGA	April 22, 2005
OCCUPATION	HOUSEWIFE		JAMAL T. SALADAGA	November 04, 2009
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	SALADAGA			
FIRST NAME	FLORENCIO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	ANDO			
25. MOTHER'S MAIDEN NAME				
SURNAME	SALADAGA			
FIRST NAME	FE			
MIDDLE NAME	BACLAYON			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	VISCA FOUNDATION ELEMENTARY SCHOOL (VFES)	Elementary Graduate	1988	1994	Graduate	1994	w/ HONORS
SECONDARY	VISCA LABORATORY HIGH SCHOOL (VLHS)	High School Graduate	1994	1998	Graduate	1998	SCHOLAR
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	Visayas State University Main Campus	BS AGRICULTURE	1998	2004	Graduate	2004	PARTIAL SCHOLAR
GRADUATE STUDIES	Visayas State University Main Campus	MS AGRONOMY	2017	2020	Graduate	7/12/1905	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	AUGUST 03, 2020
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[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE
(Include private employment. Start from your recent work. Description of duties should be indicated in the attached Work Experience sheet)

[illegible][illegible]

(Continue on separate sheet if necessary)



DATE _____

AUGUST 03, 2020

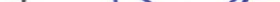
[illegible]

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED
(Start from the most recent L&D training program and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

[illegible]

VIII. OTHER INFORMATION

[illegible]

SIGNATURE		DATE	AUGUST 03, 2020
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If YES, give details: <u>resignation in private sector</u>
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		
NAME	ADDRESS	TEL. NO.
Rosario P. Abela, Ed.D.	VSU, ViSCA, Baybay City, Leyte	(+63) 918 364-1159
Dr. Julius V. Abela	VSU, ViSCA, Baybay City, Leyte	(+63) 920 855-3990
Dr. Lolito C. Bestil	VSU, ViSCA, Baybay City, Leyte	(+63) 917 705-2058

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



PHOTO

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance
Government Issued ID: _____
ID/License/Passport No.: H03-98-031097
Date/Place of Issuance: Ormoc City Leyte

Signature (Sign inside the box)
<u>AUG 03 2020</u>
Date Accomplished



Right Thumbmark

SUBSCRIBED AND SWORN to before me this 14 AUG 2020, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYSAN O. GUINOCOR
VSU LEGAL OFFICER
Person Administering Oath

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: August 03, 2019 – June 15, 2020
 - Position: Instructor 1 Substitute (Agriculture/Crop Production)
 - Name of Office/Unit: Visayas State University Integrated High School
 - Immediate Supervisor: Dr. Shalom Grace C. Sugano
 - Name of Agency/Organization and Location: Visayas State University / Visca, Baybay, Leyte
 - List of Accomplishments and Contributions (if any)
 - Develop Module and Online Instructional materials
 - Develop Course Syllabus and Instructional Materials
 - Planned and organized lessons in different subjects
 - Section Head of TLE section
 - TVL-CAP Senior High Grade 11 and 12 coordinator
 - SHS Research Adviser
 - Formulated and applied stimulating activities as part of instruction
 - Baseball Coach for VSUIHS
 - EVRAA Archery Coach Men for VSUIHS
 - Assistant Commandant for CAT-1 Unit
 - FFP Club Adviser for VSUIHS
 - Clean and Green Chairman for VSUIHS
 - Disciplinary committee member for VSUIHS
 - Nursery renovation project chairman
 - Summary of Actual Duties
 - Provide quality instruction to students, SHS coordinator, actively participates with the school activities, ensures the safety of the students and performs other related functions
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- Duration: August 01, 2018 – June 5, 2019
 - Position: Part-Time Instructor (Agriculture/Math 1A)
 - Name of Office/Unit: Visayas State University Integrated High School
 - Immediate Supervisor: Dr. Charis B. Limbo
 - Name of Agency/Organization and Location: Visayas State University / Visca, Baybay, Leyte

- List of Accomplishments and Contributions (if any)
 - Develop Course Syllabus and Instructional Materials
 - Planned and organized lessons in different subjects
 - Section Head of TLE section
 - Advised Class Section
 - Formulated and applied stimulating activities as part of instruction
 - Baseball Coach for VSUIHS
 - EVRAA Archery Coach Men for VSUIHS
 - Assistant Commandant for CAT-1 Unit
 - FFP Club Adviser for VSUIHS
 - Clean and Green Chairman for VSUIHS
 - Disciplinary committee member for VSUIHS
- Summary of Actual Duties
 - Provide quality instruction to students, classroom adviser, actively participates with the school activities, ensures the safety of the students and performs other related functions

Duration: November 02, 2017 – June 6, 2018

- Position: Part-Time Instructor (Agriculture/PEHM 1)
- Name of Office/Unit: Visayas State University Integrated High School
- Immediate Supervisor: Dr. Rosario P. Abela
- Name of Agency/Organization and Location: Visayas State University / Visca, Baybay, Leyte

- List of Accomplishments and Contributions (if any)
 - Revised course outline and syllabus
 - Planned and organized lessons in different subjects
 - Formulated and applied stimulating activities as part of instruction
 - Baseball Coach for VSUIHS
 - Assistant Commandant for CAT-1 Unit
 - FFP Club Adviser for VSUIHS
 - Clean and Green Chairman for VSUIHS
 - Disciplinary committee member for VSUIHS
- Summary of Actual Duties
 - Provide quality instruction to students, classroom adviser, actively participates with the school activities, ensures the safety of the students and performs other related functions


JORDINE JOY G. SALVADICA

(Signature over Printed Name
 of Employee/Applicant)

Date: AUGUST 03, 2020