

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) ☐ use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	AREVALO			
FIRST NAME	RUBY ANA		NAME EXTENSION (JR., SR)	N/A
MIDDLE NAME	BUATAG			
3. DATE OF BIRTH (mm/dd/yyyy)	09/14/1994	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship	
4. PLACE OF BIRTH	BACOLOD CITY, NEG.OCC	If holder of dual citizenship, please indicate the details.	<input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		Pls. indicate country:	
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Philippines	
7. HEIGHT (m)	1.47	ZIP CODE	LORETO BOARDING HOUSE n/a	
8. WEIGHT (kg)	43		House/Block/Lot No. Street	
9. BLOOD TYPE	"A"		n/a PANGASUGAN	
10. GSIS ID NO.	2004791166		Subdivision/Village Barangay	
11. PAG-IBIG ID NO.	121162955667		BAYBAY CITY LEYTE	
12. PHILHEALTH NO.	11-0001427778-4	18. PERMANENT ADDRESS	City/Municipality Province	
13. SSS NO.	07-3644792-4	ZIP CODE	n/a SWEET CENTRE	
14. TIN NO.	476-286-824		House/Block/Lot No. Street	
15. AGENCY EMPLOYEE NO.	On Process		n/a ZONE-16	
19. TELEPHONE NO.	NA			
20. MOBILE NO	09508291842			
21. E-MAIL ADDRESS (if any)	rubyrubyana1994@gmail.com			

II. FAMILY BACKGROUND


22. SPOUSE'S SURNAME	NA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	NA	NA
MIDDLE NAME	NA			
OCCUPATION	NA			
EMPLOYER/BUSINESS NAME	NA			
BUSINESS ADDRESS	NA			
TELEPHONE NO.	NA			
24. FATHER'S SURNAME	AREVALO			
FIRST NAME	ROBERTO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	DE BARBA	N/A		
25. MOTHER'S MAIDEN NAME				
SURNAME	BUATAG			
FIRST NAME	FLORDELIZA			
MIDDLE NAME	LOBATON			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	TALISAY ELEMENTARY SCHOOL	PRIMARY EDUCATION	6/1/2001	4/1/2007	N/A	2007	None
SECONDARY	RAFAEL B. LACSON MEM. HIGH SCHOOL	SECONDARY EDUCATION	6/1/2007	4/1/2011	N/A	2011	None
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF ANIMAL SCIENCE	6/1/2011	4/22/2015	Not Necessary	2015	MAGNA CUM LAUDE
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MS IN ANIMAL SCIENCE	8/1/2019	9/10/2021	Not Necessary	2021	DOST

(Continue on separate sheet if necessary)


SIGNATURE		DATE	Sept. 8, 2021
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27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
HONOR GRADUATE ELIGIBILITY - PD 907		1/4/2015	VSU, BAYBAY CITY, LEYTE	100108150337	-
PROFESSIONAL LEVEL ELIGIBILITY		04/16/2016	ILOILO CITY	Not yet released	-
LICENSED AGRICULTURIST, RA 1080		10/19-21/2016	CEBU CITY	0024620	9/14/2019

## V. WORK EXPERIENCE

[illegible]

<b>SIGNATURE</b>		<b>DATE</b>	Sept. 8, 2021
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# VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	DEPARTMENT OF AGRICULTURE, TALISAY CITY, NEGROS OCCIDENTAL	7/5/2013	05/23/2013	100.0	TRAINEE

(Continue on separate sheet if necessary)

# VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	National Trainer's Course on Swine Artificial Insemination	09/23/2020	09/25/2020	24.0	TECHNICAL	ATI-International Training Center on Pig Husbandry
	National Trainer's Course on Animal Feed Milling Technology	09/18/2020	09/22/2020	40.0	TECHNICAL	ATI-International Training Center on Pig Husbandry
	Elementary Grade of Facility Horticulture	1/5/2018	5/2/2018	1000.0	TECHNICAL	National Chamber of Agriculture (Japan) Fukuoka Ken, Japan
	Basic Japanese Language Training	2/1/2017	1/5/2018	832.0	TECHNICAL	Cooperative Business Exchange Center, Hiroshima, Japan
	Rice Boot Camp: Training on Rice Production	07/15/2015	07/30/2015	120.0	TECHNICAL	PhilRice – Negros, Murcia, Neg.Occ.
	Capability Building Seminar for LGU Livestock Technicians	02/22/2016	02/23/2016	16.0	TECHNICAL	Sarabia Manor Hotel and Convention Center, Iloilo City, Philippines
	Beef Cattle Management and Production	04/24/2014	2/6/2014	800.0	TECHNICAL	M. Lhuillier Santican Ranch, Cebu City

(Continue on separate sheet if necessary)

# VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	CLEANING		MOST OUTSTANDING NOSP SCHOLAR OF THE YEAR (2015)		PagKAON Inc.
	COOKING				

(Continue on separate sheet if necessary)

SIGNATURE		DATE	Sept. 6, 2021
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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, chief of bureau or office or to the person who has immediate supervision over you in the Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input checked="" type="checkbox"/> YES      <input type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Resignation</p>
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
JUCELIA D. SEVILLA	TALISAY CITY, NEGROS OCCIDENTAL	9201364151
DINAH M. ESPINA, PhD.	VSU, BAYBAY CITY, LEYTE	dinah_espina@yahoo.com
JEROME O. ARRIBADO, MSc.	VSU, BAYBAY CITY, LEYTE	9306768674

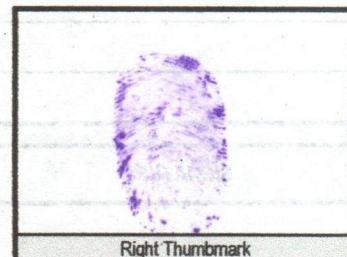
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



PHOTO

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)	
PLEASE INDICATE ID Number and Date of Issuance	
Government Issued ID:	Driver's License
ID/License/Passport No.:	H12-20-002195
Date/Place of Issuance:	Baybay City, Leyte

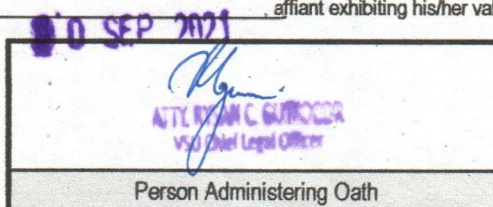
Signature (Sign inside the box)
<p>Sep 6, 2021</p>
Date Accomplished



Right Thumbmark

SUBSCRIBED AND SWORN to before me this

affiant exhibiting his/her validly issued government ID as indicated above.





## WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied for.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment

Duration: April 2017 – November 2018

- Position: Cultivation Agriculture Technical Intern Trainee
- Name of Office/Unit: Yoshioka Kokkoen Ltd.
- Immediate Supervisor: Minoru Fukada
- Name of Agency/Organization and Location: Yoshioka Kokkoen Ltd., Fukuoka Ken, Japan
- List of Accomplishments and Contributions (if any)
  - None
- Summary of Actual Duties
  - Working on all stages of fruit tress seedling production.
  - Grafting of oranges.

- Duration: September 2015 – April 2017
- Position: Livestock Inspector I
- Name of Office/Unit: Department of Agriculture
- Immediate Supervisor: Jucelia D. Sevilla
- Name of Agency/Organization and Location: Department of Agriculture, Talisay City, Negros Occidental
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties
  - Responsible for livestock dispersal projects.
  - Assessment of the project beneficiaries and monitoring of the dispersed livestock projects.

  
RUBY ANA B. AREVALO

(Signature over Printed Name  
of Employee/Applicant)

Date: Sept. 6. 2021