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02 JUL 2012  
VISAYAS STATE UNIVERSITY  
Visca, Baybay City, Leyte

**CLEARANCE FOR FACULTY/STAFF**

Name : Ulysses A. Cagasan  
Dept./Office : DASS

Position : Assistant Professor IV  
Last Day of Service in VSU : May 31, 2012

Faculty/staff who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, return all copies to the Personnel Records and Performance Evaluation Office (PRPEO).

The above named faculty/staff is cleared of money, property and other responsibilities from VSU, Visca, Baybay City, Leyte as indicated below:

Purpose : ☐ Resignation ☐ Retirement ☐ Transfer ☒ Study Leave ☐ Others: \_\_\_\_\_

Effective Date : June 1, 2012

Reason if Resignation : \_\_\_\_\_

Until further notice faculty/staff's address: \_\_\_\_\_

DEPT./OFFICE	SIGNATURE/DATE	DEPT./OFFICE	SIGNATURE/DATE
1. Home Dept. Office	 Victor B. Asio	17. University Librarian	 Rebecca B. Napiere
2. Dean, College of Agriculture	 Victor B. Asio 6/13/12	18. University Physician	 Elwin Jay V. Yu 6/13/12
3. Dean, College of Arts and Sciences	 Remberto A. Patindol	19. University Registrar	 Linda A. Mariscal 6/14/12
4. Dean, College of Education	 Dolores L. Alcober	20. Head, Accounting Office	 Erlinda S. Esguerra 6/14/12
5. Dean, College of Mgt. and Economics	 Antonio P. Abano	21. Head, Cash Division	 Velma P. Bontuyan 6/14/12
6. Dean, College of Engineering	 Roberto C. Guarte	22. Head, Records Office	 Simeon P. Sedrome 6/15/12
7. Dean, College of Forestry and Natural Resources	 Renexita S. Come	23. Head, PRPEO	 Teresita L. Quiñanola
8. Dean, College of Veterinary Medicine	 Eugene B. Lañada 5.28.12	24. Head, SPPMO	 Alex P. Tulin
9. Dean, Graduate School	 Beatriz S. Belonias 6/15/12	25. Director, GSD	 Nestor M. Israel
10. Dean of Students	 Manolo B. Loreto, Jr. 6/5/12	26. Director, Admin. & Human Resource Dev't	 Lourdes B. Cano 6/14/12
11. Director, Institute of Human Kinetics	 Vicente B. Antipaso	27. Director, Finance	 Roberta C. Lemos 6/14/12
12. Director, ecoFARMI	 Pastor P. Garcia	28. Vice-President for Research & Extension	 Othello B. Capuno 6/15/12
13. Director, NARC	 Ruben M. Gapasin 6/13/12	29. Vice-President for Instruction	 Oscar B. Posas 6/15/12
14. Director, NCRC	 Maria Juliet C. Ceniza	30. Vice-President for Admin. & Finance	 Roberto C. Guarte 6/15/12
15. Director, PhilRootcrops	 Juliet R. Roca	31. Vice-President for Planning and Resource Generation	 Edgardo E. Tulin
16. VFA/AdPA	 [illegible] 6/19/12		

APPROVED:

JOSE L. BACUSMO  
President