



**Notice of Step Increment Due to Length of Service**

March 4, 2021

**Prof. Arthur I. Tambong**  
DABE  
VSU, Visca, Baybay, Leyte

Dear Prof. Tambong:

Pursuant to Joint Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 1 s. 2012 dated September 3, 2012 implementing item (4)(d) of the Senate and House of Representatives Joint Resolution No. 4, s. 2009, approved on June 17, 2009, your salary as **Professor III** is hereby adjusted effective March 2, 2021 as follows:

- |   |   |
|---|---|
| 1. Actual monthly basic salary as of March 1, 2021<br>(SG <u>26</u> , Step <u>1</u> )       | <b>P 111,742.00</b><br>(1,340,904.00 p.a) |
| 2. Add: one (I) Step Increment<br>Due to Length of Service                                  |   |
| 3. Adjusted monthly basic salary effective March 2, 2021<br>(SG <u>26</u> , Step <u>2</u> ) | <b>P 113,565.00</b><br>(1,362,780.00 p.a) |

The salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

**EDGARDO E. TULIN**  
President

Position Title: Professor III  
Salary Grade: 26  
Item No. FY 2020 Plantilla of Personnel: PROF3- 1-2017

cc: OHRA, ODHRM, OHRSPPR, OHPLB