

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate box () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE 1. CS ID NO. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION


2. SURNAME	LEORNA		
FIRST NAME	MARISEL	NAME EXTENSION (JR., SR)	
MIDDLE NAME	ANDRINO		
3. DATE OF BIRTH (mm/dd/yyyy)	1/5/1977	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	SAN ISIDRO, SURIGAO DEL NORTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	APARTMENT 24 KILBOURNE ST. House/Block/Lot No. Street VSU CAMPUS PANGASUGAN Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
7. HEIGHT (m)	1.55	ZIP CODE	6521
8. WEIGHT (kg)	65		
9. BLOOD TYPE	A+	18. PERMANENT ADDRESS	APARTMENT 24 KILBOURNE ST. House/Block/Lot No. Street VSU CAMPUS PANGASUGAN Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
10. GSIS ID NO.	2003494694	ZIP CODE	6521
11. PAG-IBIG ID NO.	1700-00324341		
12. PHILHEALTH NO.	13-050059508-7		
13. SSS NO.	06-1851846-3	19. TELEPHONE NO.	053-5631355
14. TIN NO.	939-650-836	20. MOBILE NO.	09066075898
15. AGENCY EMPLOYEE NO.	V00041	21. E-MAIL ADDRESS (if any)	marisel.leorna@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	LEORNA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	NILO	NAME EXTENSION (JR., SR)	FLORALONA NIZSEL GRACE A. LEORNA	12/13/2011
MIDDLE NAME	LASQUITE		MALOU RUHAMAH GRACE A. LEORNA	2/25/2013
OCCUPATION	ENGINEER			
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY			
BUSINESS ADDRESS	PANGASUGAN, BAYBAY CITY, LEYTE			
TELEPHONE NO.	9162798085			
24. FATHER'S SURNAME	ANDRINO			
FIRST NAME	FLORO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	LICARDO			
25. MOTHER'S MAIDEN NAME				
SURNAME	TERAYTAY			
FIRST NAME	ANTONINA			
MIDDLE NAME	CUSTODIO			

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	KILIM ELEMENTARY SCHOOL	ELEMENTARY GRADUATE	1985	1991	GRADE 6	1991	SALUTATORIAN
SECONDARY	EXPERIMENTAL RURAL HIGH SCHOOL	HIGH SCHOOL GRADUATE	1991	1995	4TH YEAR H.S.	1995	WITH HONORS
COLLEGE	VISAYAS STATE COLLEGE OF AGRICULTURE	BACHELOR OF SCIENCE IN FOOD TECHNOLOGY	1995	1999	BS	1999	VISCA COLLEGE SCHOLAR
GRADUATE STUDIES	LEYTE STATE UNIVERSITY	MASTER OF SCIENCE IN FOOD TECHNOLOGY	2002	2005	MS	2005	LSU GRAD. RES. ASSISTANTSHIP
GRADUATE STUDIES	UNIVERSITY OF THE PHILIPPINES AT LOS BANOS	DOCTOR OF PHILOSOPHY IN FOOD SCIENCE	2014	2017	PhD	2017	DOST SCHOLARSHIP

SIGNATURE		DATE	04/22/24
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IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	None					

(Continue on separate sheet if necessary)


V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28.	INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format '00-0') INCREMENT	STATUS OF APPOINTMENT	GOVT SERVICE (Y/ N)
	From	To						
	9/15/2022	Present	Associate Professor IV	Visayas State University	71,511.00	SG22-1	Permanent	Yes
	1/1/2022	9/14/2022	Assistant Professor III	Visayas State University	41,508.00	SG 17	Permanent	Yes
	1/1/2021	12/31/2021	Assistant Professor III	Visayas State University	39,985.00	SG 17	Permanent	Yes
	1/1/2020	12/31/2020	Assistant Professor III	Visayas State University	38,464.00	SG 17	Permanent	Yes
	7/1/2019	12/31/2019	Assistant Professor III	Visayas State University	36,942.00	SG 17	Permanent	Yes
	1/1/2019	6/30/2019	Assistant Professor II	Visayas State University	33,584.00	SG 16	Permanent	Yes
	1/1/2018	12/31/2018	Assistant Professor II	Visayas State University	31,765.00	SG 16	Permanent	Yes
	1/1/2017	12/31/2017	Assistant Professor II	Visayas State University	30,044.00	SG 16	Permanent	Yes
	1/1/2017		Assistant Professor I	Visayas State University	27,565.00	SG 15	Permanent	Yes
	1/1/2016	12/31/2016	Assistant Professor I	Visayas State University	26,192.00	SG 15	T	Yes
	1/1/2015	12/31/2015	Assistant Professor I	Visayas State University	24,887.00	SG 15	T	Yes
	6/1/2012	12/31/2014	Instructor III	Visayas State University	23,044.00	SG 14	T	Yes
	10/28/2011	5/31/2012	Instructor III	Visayas State University	21,078.00	SG 14	T	Yes
	6/1/2011	10/27/2011	Instructor I	Visayas State University	18,333.00	SG 12 -1	T	Yes
	11/1/2010	5/31/2011	Instructor I	Visayas State University	16,726.00	SG 12	T	Yes
	6/24/2010	10/31/2010	Instructor I	Visayas State University	16,726.00	SG 12	Co	Yes
	7/1/2009	6/23/2010	Instructor I	Visayas State University	15,119.00	SG 12	Co	Yes
	7/1/2008	6/30/2009	Instructor I	Visayas State University	13,152.00	SG 12	Co	Yes
	6/10/2008	6/30/2008	Instructor I	Visayas State University	12,284.00	SG 12	Co	Yes
	7/1/2005	6/8/2008	Science Research Assistant	Plant Oil Technology Center			Project Based	no
	7/1/2002	6/30/2005	Graduate Research Asst. NCRC-V	Laboratory Analyst R&M Preserve			Regular-Private	no
	12/1/1999	5/31/2000	Front Desk Clerk Aboitez Express					

(Continue on separate sheet if necessary)

SIGNATURE



DATE

04/22/24

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If YES, give details: _____ RESIGNATION
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____

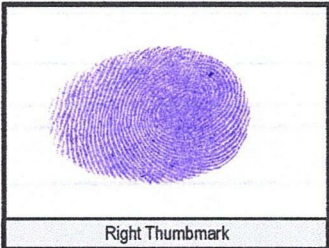
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		
NAME	ADDRESS	TEL. NO.
DARIO P. LINA	VISAYAS STATE UNIVERSITY	9982431991
LYNETTE C. CIMA FRANCA	VISAYAS STATE UNIVERSITY	9957749453
LORINA A. GALVEZ	VISAYAS STATE UNIVERSITY	9659856618
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		



MARISELA A. LEORNA

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	
Government Issued ID:	Company ID
ID/License/Passport No.:	V00041
Date/Place of Issuance:	VSU, Visca, Baybay City, Leyte

Signature (Sign inside the box)	
04/22/24	
Date Accomplished	



Right Thumbmark

SUBSCRIBED AND SWORN to before me this <u>14 MAY 2024</u> , affiant exhibiting his/her validly issued government ID as indicated above.	
 ATTY. RYAN C. GUINOCOR VSU Chief Legal Officer Person Administering Oath	

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATIONS

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	None				

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Statistical analysis using SPSS, SAS and STATISTICA	NA	Philippine Society of Lactic Acid Bacteria
Playing volleyball and table tennis		Philippine Association of Graduate Education
		Kapisanang Kimika ng Pilipinas - So. Tagalog
		PhilFruits Association (PFA), INC.
		Phi Sigma Honor Society
		Phi Kappa Honor Society

(Continue on separate sheet if necessary)

SIGNATURE		DATE	04/22/24
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TRAINING PROGRAMS

30.	TITLE OF SEMINARS/CONFERENCE/ WORKSHOP/SHORT COURSES (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	CONDUCTED/SPONSORED BY (Write in full)
		From	To		
	Kinaadman Han Sinirangan Eastern Visayas Research Congress	11/10/2023	11/10/2023	8	University of the Philippines Tacloban College
	EVCIEERD Academe-Industry Forum	11/08/2023	11/08/2023	4	Eastern Visayas Consortium for Industry and Energy and Emerging Technology Research and Development (EVCIEERD)
	37 th National Coconut Week	08/29/2023	08/30/2023	16	Philippine Coconut Authority
	ISO 9001:2015 Awareness and Re-awareness Webinar				Visayas State University
	Towards Effective Managerial Competencies	08/22/2023	08/25/2023	32	Personnel Officers of the Philippines, Inc. (POAP)
	How to Prepare an Outcome-based Teaching and Learning Syllabus for Graduate Courses	01/20/2020	01/21/2020	16	Visayas State University
	2019 National Coconut RDE Summit	12/11/2019	12/12/2019	16	Philippine Coconut Authority
	3 rd International S.T.E.A.M. Research Congress	08/07/2019	08/09/2019	24	Eastern Visayas State University
	2 nd Regional Symposium of the Philippine Society of Biochemistry and Molecular Biology – Visayas Chapter	02/21/2019	02/22/2019	16	Philippine Society of Biochemistry and Molecular Biology – Visayas Chapter
	Target Setting and Project Proposal Crafting	03/12/2019	03/14/2019	24	Visayas State University
	30 th Joint ViCARP and RRDEN Symposium	11/21/2018	11/23/2018	24	ViCARP and RRDEN
	Writershop on Writing Scientific Publications	09/17/2018	09/19/2018	24	September 17-19 2018
	2 nd Regional Conference on Climate Change RDE	12/18/2017	12/20/2017	24	Regional Climate Change R&D Center and VSU
	29 th Joint ViCARP and RRDEN Regional Research, Development and Extension Symposium	11/27/2017	11/28/2017	16	ViCARP and RRDEN
	25 th National Fruits Symposium	11/7/2017	11/10/2017	32	PhilFruits Association (PFA), INC.
	Training on Makapuno Production and Processing of Makapuno/Banana Food Products	10/2/2017	10/4/2017	24	NCRC-V, VSU and PCAARRD
	Training Writershop on IEC Materials Preparation for the Research Program entitled: "Enhancing Productivity and Marketability of Queen Pineapple"	8/30/2017	9/1/2017	24	NCRC-V, VSU and PCAARRD
	44 th Annual Convention of the Kapisanang Kimika ng Pilipinas	11/05/2015	11/06/2015	16	Kapisanang Kimika ng Pilipinas – Southern Tagalog
	Consultative Meeting on Coconut Farmers' Livelihood Recovery Plans for Region VIII	02/17/2014	02/18/2014	16	PCA, FAO of the United Nations
	Level 2 (Cluster 4) Research and Development/Extension (RDE) Review (as presenter)	10/18/2013	10/18/2013	8	RRDEN, ViCARP, VSU
	2013 SME Caravan Workshop: Processed Food (PF)	06/14/2013	06/1/2013	8	DTI-Leyte, Bureau of MSME Dev't, Archdiocese of Palo
	Seminar on Entrepreneurial Mindset of the 2013 SME Caravan	06/13/2013	06/13/2013	8	DTI-Leyte, Bureau of MSME Dev't, Archdiocese of Palo
	8 th Scientific Conference on Philippine Society for Lactic Acid Bacteria (PSLAB), Inc.	11/22/2012	11/23/2012	12	VSU, PSLAB, Yakult Philippines, Inc.
	Seminar on Packaging, Labeling and Marketing Assistance (as facilitator)	09/21/2012	09/21/2012	8	VSU and DTI-Leyte RuMEPP
	Skills Training on Processing of Makapuno-based Food Products (as facilitator and resource person)	09/17/2012	09/20/2012	32	VSU and DTI-Leyte RuMEPP
	Patent Search and Documentation	10/12/2011	10/14/2011	24	VSU
	Inter-Agency Research and Development/Extension (RDE) Review-Cluster 4	05/03/2011	05/04/2011	16	VSU
	Seminar-workshop on Peer-review Publication	04/11/2010	04/15/2011	40	VSU
	Seminar on Hydrogen Peroxide: A Stress Signal & Induction of Stress Tolerance in Plants	09/16/2010	09/16/2010	2	VSU
	Intellectual Property Seminar-Workshop	09/09/2010	09/09/2010	8	VSU and IPO Philippines
	3 rd Regional Coconut Summit	09/02/2010	09/03/2010	16	PCA
	Makapuno Processing during the VSU Livelihood Caravan (as trainor)	08/10/2010	08/10/2010	4	VSU
	Training on Patent Databases	07/28/2010	07/30/2010	24	IPO Philippines & WIPO
	Seminar Workshop on the Filipino Educator: Building Minds and Touching Hearts	07/17/2010	07/18/2010	16	VSU
	1 st Gender Analysis Training for AFNR RDE	11/03/2009	11/06/2009	32	VSU
	Seminar Workshop on Leadership & Ethics in Research and Extension Management	10/15/2009	10/15/2009	8	VSU
	Teacher Training Seminar	10/02/2009	10/03/2009	16	VSU
	Livelihood Caravan for Food Processing during the Farmer's Fisherfolks Field Day (as trainor)	08/09/2009	08/09/2009	4	VSU
	Training of Trainers on Entrepreneurship and Product Development	05/05/2009	05/08/2009	32	VSU, DOST, DLSU, PESO
	Seminar-Lecture on Clean Development Mechanism and Carbon Trading	04/28/2009	04/28/2009	4	VSU & B/S/H/ of Germany
	1 st Training Course in Food and Water Bacteriology	12/08/2008	12/12/2008	40	UP College of Public Health
	Food Processing during the Cooperative Month Celebration of Hilongos, Leyte	10/28/2008	10/28/2008	4	LGU Hilongos, Leyte
	Livelihood Caravan during the Farmers and Fisherfolks Field Day (as trainor)	08/09/2008	08/09/2008	4	VSU
	Livelihood Training on Cab-cab and Pineapple Jam Processing (as trainor)	08/08/2008	08/08/2008	8	Brgy. Igang Brgy. Council
	Seminar Series on "Bioconversion of Agricultural By-products from the Viewpoint of Complete Utilization of Sweetpotato" and "Physicochemical Properties of Sweetpotato Starches with Different Gelatinization Temperatures"	07/28/2008	07/28/2008	2	VSU
	19 th Regional Research & Development Extension Symposium	05/24/2007	05/25/2007	16	VSU
	4 th Annual Meeting of the National Research Council of the Philippines-Visayas Regional Cluster	05/21/2007	05/21/2007	8	NRCP & VSU
	Seminar Workshop on Food Packaging and Labeling	12/07/2006	12/08/2006	16	DOST