



Notice of Salary Adjustment

01-APRIL-2019

Mr. Henry S. Caintic
Security Guard I
VSU, Baybay, City, Leyte

Pursuant to National Budget Circular No. 575 dated March 25, 2019, implementing Executive Order (EO) No. 201, s. 2016 as amended by EO No. 76, s. 2019, your daily wage as Security Guard I is hereby adjusted effective January 1, 2019, as follows:

1. Daily wage rate effective January 1, 2019, under the new Salary Schedule:
SG 3 Step 1 P 566.64
2. Actual Daily wage rate as of December 31, 2018
SG 3 Step 1 P 541.54
3. Daily wage adjustment effective January 1, 2019 (1-2) **P 25.10**

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,


EDGARDO E. TULIN
President

Position Title: **Security Guard I**
Salary Grade: **3**

cc: Records, GSIS, PRPEO, Payroll