

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	BABILONIA		
FIRST NAME	MARISSA	NA	
MIDDLE NAME	PETALLANA		
3. DATE OF BIRTH (mm/dd/yyyy)	11/15/1958	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	CARIGARA LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	PUROK 4
7. HEIGHT (m)	1.5	House/Block/Lot No.	Street
8. WEIGHT (kg)	55	Subdivision/Village	GABAS
9. BLOOD TYPE	A+	BAYBAY	Barangay
10. GSIS ID NO.	58111502771	City/Municipality	LEYTE
11. PAG-IBIG ID NO.	1700-0024-1283		Province
12. PHILHEALTH NO.	13-000014382-1	18. PERMANENT ADDRESS	PUROK 4
13. SSS NO.	NA	House/Block/Lot No.	Street
14. TIN NO.	116-626-295	Subdivision/Village	GABAS
15. AGENCY EMPLOYEE NO.	V-00063	BAYBAY	Barangay
		City/Municipality	LEYTE
			Province
		19. TELEPHONE NO.	NA
		20. MOBILE NO.	09368533441
		21. E-MAIL ADDRESS (if any)	marissababilonia@yahoo.com.

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	BABILONIA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	ROLANDO	NA	FREDERICK P. BABILONIA III	8/23/1991
MIDDLE NAME	DELA PEÑA		GUADA MARIE P. BABILONIA	1/1/1994
OCCUPATION	SELF EMPLOYED		MARRON P. BABILONIA	12/12/1997
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY			
BUSINESS ADDRESS	VISCA, BAYBAY, CITY			
TELEPHONE NO.	NA			
24. FATHER'S SURNAME	. PETALLANA			
FIRST NAME	MAMERTO	Sr.		
MIDDLE NAME	BADIABLE			
25. MOTHER'S MAIDEN NAME				
SURNAME	CAÑEGA			
FIRST NAME	JULIANA			
MIDDLE NAME	SABANGAN			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	TAGAK ELEMENTARY SCHOOL	PRIMARY EDUCATION	1964	1970	NA	1970	NA
SECONDARY	CARIGARA SCHOOL OF FISHERIES	HIGH SCHOOL	1970	1975	NA	1975	NA
VOCATIONAL / TRADE COURSE	NA	NA	NA	NA	NA	NA	NA
COLLEGE	ALANGALANG AGRO UNDUSTRIAL SCHOOL	AGRICULTURAL TECHNICIAN'S COURSE	1975	1978	NA	1978	NA
GRADUATE STUDIES	NA	NA	NA	NA	NA	NA	NA

(Continue on separate sheet if necessary)

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IV. CIVIL SERVICE ELIGIBILITY					
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
CAREER SERVICE Sub-Professional	72.4	JULY 26 1987	TACLOBAN CITY	NA	


(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable) & STEP (Format *00-0*/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/N)
From	To						
1/1/2017	PRESENT	ADMINISTRATIVE AIDE 1V	VISAYAS STATE UNIVERSITY	12,155.00		REGULAR	
1/1/2016	12/31/2016	ADMINISTRATIVE AIDE 1V	VISAYAS STATE UNIVERSITY	11,658.00		REGULAR	
1/1/2014	12/31/2015	ADMINISTRATIVE AIDE 1V	VISAYAS STATE UNIVERSITY	11,181.00		REGULAR	
33/25/2013	9/30/2014	ADMINISTRATIVE AIDE III	VISAYAS STATE UNIVERSITY	10,505.00		REGULAR	
6/1/2012	3/24/2013	ADMINISTRATIVE AIDE III	VISAYAS STATE UNIVERSITY	10,401.00		REGULAR	
6/1/2011	5/31/2012	ADMINIISTRATIVE AIDE III	VISAYAS STATE UNIVERSITY	9,628.00		REGULAR	
6/24/2010	5/31/2011	ADMINISTRATIVE AIDE III	VISAYAS STATE UNIVERSITY	8,854.00		REGULAR	
3/25/2010	6/23/2010	ADMINISTRATIVE AIDE III	VISAYAS STATE UNIVERSITY	8,080.00		REGULAR	
1/1/2008	3/24/2010	ADMINISTRATIVE ASSISTANT II	VISAYAS STATE UNIVERSITY	479.00/DAY		CASUAL	
7/1/2007	6/30/2008	ADMINISTRATIVE ASSISTANT II	VISAYAS STATE UNIVERSITY	434.45 00/DAY		CASUAL	
1/1/2005	6/30/2007	ADMINISTRATIVE ASSISTANT II	LEYTE STATE UNIVERSITY	395.86/DAY		CASUAL	
1/1/2004	12/31/2001	PROPERTY CUSTODIAN	LEYTE STATE UNIVERSITY	377.00/DAY		CASUAL	
1/1/1999	12/31/1999	PROPERTY CUSTODIAN	VISAYAS STATE COLLEGE OF AGRICULTURE	342.73/DAY		CASUAL	
1/1/1997	10/31/1997	PROPERTY CUSTODIAN	VISAYAS STATE COLLEGE OF AGRICULTURE	297.55/DAY		CASUAL	
1/1/1996	12/31/1996	PROPERTY CUSTODIAN	VISAYAS STATE COLLEGE OF AGRICULTURE	252.36/DAY		CASUAL	
1/1/1995	12/31/1995	PROPERTY CUSTODIAN	VISAYAS STATE COLLEGE OF AGRICULTURE	206.91/DAY		CASUAL	
1/1/1994	12/31/1994	PROPERTY CUSTODIAN	VISAYAS STATE COLLEGE OF AGRICULTURE	161.45/DAY		CASUAL	
1/1/1993	12/31/1989	PROPERTY CUSTODIAN	VISAYAS STATE COLLEGE OF AGRICULTURE	125.09/DAY		CASUAL	
12/14/1987	6/30/1989	PROPERTY CUSTODIAN	VISAYAS STATE COLLEGE OF AGRICULTURE	45.95/DAY		CASUAL	
3/1/1987	12/13/1987	PROPERTY CUSTODIAN	VISAYAS STATE COLLEGE OF AGRICULTURE	35.95/DAY		CASUAL	
7/1/1986	2/28/1987	PROPERTY CUSTODIAN	VISAYAS STATE COLLEGE OF AGRICULTURE	31.25/DAY		CASUAL	
1/1/1985	6/30/1986	PROPERTY CUSTODIAN	VISAYAS STATE COLLEGE OF AGRICULTURE	25.80/DAY		CASUAL	

(Continue on separate sheet if necessary)

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VI. VOLUNTARY WORK OR INVOLVEMENT IN / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

[illegible]

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED


[illegible]

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	PLAYING TENNIS		BEST SKILLED WORKER AWARD		PHILIPPINE ALLIANCE OF LABORATORY EQUIPMENT USERS
					PHILIPPINE SOCIETY FOR LACTIC ACID BACTERIA
					ADMINISTRATIVE PERSONNEL ASSOCIATION, VSU
					VISCA LAWN TENNIS CLUB

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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES☐ NO

If YES, please specify:

☐ YES☒ NO

If YES, please specify ID No:

☐ YES☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
ANALYN M. MAZO	VSU, BAYBAY CITY	NA
BEATRIZ S. BELONIAS	VSU, BAYBAY, CITY	NA
SENONA A. CESAR	VSU, BAYBAY, CITY	NA

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: VISAYAS STATE UNIVERSITY

ID/License/Passport No.: V00063

Date/Place of Issuance: VISCA, BAYBAY, CITY

Signature (Sign inside the box)

Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this **OCT 02 2018**, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYSAN C. GUINOCOR

VSU LEGAL OFFICER

Person Administering Oath

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