

CS Form No. 212  
Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.  
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Cadalin		
FIRST NAME	Joy Adeline	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	Nuñez		
3. DATE OF BIRTH (mm/dd/yyyy)	05/28/1993	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BAYBAY, LEYTE	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	APT. NO. 23, MAPLE APARTMENTS House/Block/Lot No. Street ESCALANTE COMPOUND Guadalupe (Utod) Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.49	ZIP CODE	6521
8. WEIGHT (kg)	40.00	18. PERMANENT ADDRESS	House. No. 10 House/Block/Lot No. Street Buboy Subdivision/Village Barangay PAGSANJAN LAGUNA City/Municipality Province
9. BLOOD TYPE	O	ZIP CODE	4008
10. GSIS ID NO.	2006219274 N/A	19. TELEPHONE NO.	N/A
11. PAG-IBIG ID NO.	1212-7681-2022 N/A	20. MOBILE NO.	908-590-4422
12. PHILHEALTH NO.	13-025278169-3 N/A	21. E-MAIL ADDRESS (if any)	joy.cadalin@vsu.edu.ph
13. SSS NO.	N/A		
14. TIN NO.	465-058-939 N/A		
15. AGENCY EMPLOYEE NO.	V01263		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	CADALIN	23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	EARL ANTHON	N/A	N/A
MIDDLE NAME			
OCCUPATION	Agriculturist		
EMPLOYER/BUSINESS NAME	La Granja de Reyna Farm		
BUSINESS ADDRESS	Brgy. No. 93, Tacloban City		
TELEPHONE NO.			
24. FATHER'S SURNAME	NUÑEZ		
FIRST NAME	ELMER		
MIDDLE NAME	MORENO		
25. MOTHER'S MAIDEN NAME	TESSIE UNSON CABELA		
SURNAME	NUÑEZ		
FIRST NAME	TESSIE		
MIDDLE NAME	CABELA		

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	N/A						
SECONDARY	LEYTE STATE UNIVERSITY LABORATORY HIGH SCHOOL	High School	2005	2009		2009	N/A
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	VISAYAS STATE UNIVERSITY- MAIN CAMPUS	Bachelor of Science in Agriculture (Major in Plant Protection)	2009	2013		2013	N/A
GRADUATE STUDIES	Visayas State University - Main Campus	Master of Science in Plant Pathology (Major in Plant Pathology)	2017	2019		2019	N/A

SIGNATURE

DATE

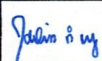
07/03/2024

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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	N/A	N/A	N/A	N/A	N/A	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	"Decoding Plant Viral Diseases: Advancements and Viromics Insights from the Philippines"	06/18/2024	06/18/2024	1	Research	Institute of Crop Science, College of Agriculture and Food Science, University of Philippines Los Banos
	Guardians of the Green: Biological Control Agents for Sustainable Agriculture	05/21/2024	05/21/2024	1	Research	National Crop Protection Center, College of Agriculture and Food Sciences, University of the Philippines, Los Banos
	Forum on Metabolic Engineering, Chronobiology, and Nanotech Applications in Agriculture	03/21/2024	03/21/2024	3	Research	Department of Pest Management
	Abaca Good Agricultural Practices and Integrated Pest Management	03/15/2024	03/15/2024	8	Technical	National Abaca Research Center, Visayas State University
	Research Writeshop 2024	02/21/2024	02/21/2024	8	Research	"Office of the Vice President for Research and Extension (OVPRE), VSU, Visca, Baybay, City "
	Current Trends in Pest Management	12/06/2023	12/06/2023	2	Technical	Department of Pest Management
	35th Joint ViCARP-RRDEN Regional RDEI Symposium	11/30/2023	12/01/2023	16	Research	ViCARP and RRDEN
	Webinar Series on Pestlotiopsis Leaf Fall Disease (PLFD) of Rubber	11/21/2023	11/21/2023	3	Technical	Department of Agriculture - Bureau of Plant Industry, Crop Pest Division
	19th National Biotechnology Week: Webinar on Synergy in Science: Co-creation for Biotech Advancement	11/16/2023	11/16/2023	3	Technical	Department of Agriculture - Biotechnology Program Office
	DOST-PCAARRD's Science, Technology and Innovation Initiatives on Coffee	11/06/2023	11/06/2023	3	Research	College of Agriculture and Food Science University of the Philippines Los Banos
	Regional Abaca Summit 2023: Reviving Abaca Industry for Inclusiveness, Resilience and Sustainability	10/26/2023	10/27/2023	16	Technical	Abaca Coalition
	Push-Pull Technology and Comparison Planting: A Dual Strategy for Insect Pest Management	10/19/2023	10/19/2023	2	Research	College of Agriculture and Food Science University of the Philippines Los Banos
	Webinar Series on Cassava Phytoplasma Disease (CPD)	09/11/2023	09/11/2023	3	Research	Department of Agriculture - Bureau of Plant Industry, Crop Pest Division
	Management of Sugarcane Diseases	08/30/2023	08/30/2023	3	Research	National Crop Protection Center, College of Agriculture and Food Sciences, University of the Philippines, Los Banos
	Attended the ISO 9001:2015 Awareness/Re-awareness Seminar	08/29/2023	08/29/2023	1	Technical	"Visayas State University (VSU), Visca, Baybay City, Leyte "
	Selection and Gene Expression in the Rice Genome	08/08/2023	08/08/2023	2	Research	KOICA-UPLB-IRRI, University of the Philippines, Los Banos
	Management of Pests in Rice	07/19/2023	07/19/2023	3	Research	National Crop Protection Center, College of Agriculture and Food Sciences, University of the Philippines, Los Banos
PLEASE SEE ATTACHMENT A						
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
	DNA Extraction, Isolation, Purification & Gel Electrophoresis	2020 Publication Award		Philippine Phytopathological Association		
	Disease Diagnosis, Isolation and Management	Publication Award 2017		Philippine Association of Agriculturists, Inc.		
	- Basic computer literacy skills - Time Management skills - Positive and can work independently	3rd Best Paper for Research during Inter-Agency Research and Development/Extension (RDE) Review-Cluster 4				
	Abaca and Banana Tissue culture	Outstanding RDE Paper (Research Project Category)				
	Polymerase Chain Reaction	2013 Phi Delta Outstanding Undergraduate Thesis in Pure Life Sciences Category				
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	07/03/2024	















## Attachment A.1

#### VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]



34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?	<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: Date Filed: _____ Status of Case/s: _____</div>												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
39. Have you acquired the status of an immigrant or permanent resident of another country?	<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details (country): _____</div>												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, please specify: _____</div> <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No _____</div> <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No _____</div>												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)													
<table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>LUCIA M. BORINES</td><td>Brgy. Candadam</td><td>09176576908</td></tr><tr><td>ELIZABETH D. PARAC</td><td>Caraga State Univesity</td><td>09175810193</td></tr><tr><td>ROBELYN T. PIAMONTE</td><td>Department of Pest Management</td><td>09171546999</td></tr></table>		NAME	ADDRESS	TEL. NO.	LUCIA M. BORINES	Brgy. Candadam	09176576908	ELIZABETH D. PARAC	Caraga State Univesity	09175810193	ROBELYN T. PIAMONTE	Department of Pest Management	09171546999
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ELIZABETH D. PARAC	Caraga State Univesity	09175810193											
ROBELYN T. PIAMONTE	Department of Pest Management	09171546999											
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
<table><tr><td>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID: <u>N/A</u> PRC (Licensed Agriculturist)</td></tr><tr><td>ID/License/Passport No.: <u>N/A</u> <u>0016736</u></td></tr><tr><td>Date/Place of Issuance: <u>N/A</u> <u>19 August 2013 /PRC Tacloban</u></td></tr></table>	Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID: <u>N/A</u> PRC (Licensed Agriculturist)	ID/License/Passport No.: <u>N/A</u> <u>0016736</u>	Date/Place of Issuance: <u>N/A</u> <u>19 August 2013 /PRC Tacloban</u>	<table><tr><td></td></tr><tr><td>Signature (Sign inside the box)</td></tr><tr><td>07/03/2024</td></tr><tr><td>Date Accomplished</td></tr></table>		Signature (Sign inside the box)	07/03/2024	Date Accomplished				
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Date/Place of Issuance: <u>N/A</u> <u>19 August 2013 /PRC Tacloban</u>													
													
Signature (Sign inside the box)													
07/03/2024													
Date Accomplished													
<table><tr><td></td></tr><tr><td>JOY ADELINE N. CADALIN</td></tr><tr><td></td></tr><tr><td>Right Thumbmark</td></tr></table>			JOY ADELINE N. CADALIN		Right Thumbmark								
													
JOY ADELINE N. CADALIN													
													
Right Thumbmark													
SUBSCRIBED AND SWORN to before me this <u>12 JUL 2024</u> , affiant exhibiting his/her validly issued government ID as indicated above.													
<table><tr><td></td></tr><tr><td>ATTY. RYAN C. GUINOCOR</td></tr><tr><td>YSU Chief Legal Officer</td></tr><tr><td>Person Administering Oath</td></tr></table>			ATTY. RYAN C. GUINOCOR	YSU Chief Legal Officer	Person Administering Oath								
													
ATTY. RYAN C. GUINOCOR													
YSU Chief Legal Officer													
Person Administering Oath													



## WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied for.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment

- Duration: January 1, 2023 – June 30, 2024
- Position: Science Research Specialist I
- Name of Office/Unit: Plant Disease Diagnostic Laboratory
- Immediate Supervisor: Robelyn T. Piamonte
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte

- List of Accomplishments and Contributions (if any)

- Summary of Actual Duties

1. Assists the laboratory in-charge (head) in the overall activities of the VSU Plant Disease Diagnostic Laboratory.
2. Acts as liaison to farmers, researchers and other clientele of the laboratory in-charge.
3. Does initial diagnosis of plant disease specimens submitted to the laboratory by clientele.
4. Does DNA analysis of plant pathogens like *Phytoplasma*, viruses (ABTV/BBTV), fungi, and bacteria.
5. Travels to farmer's field to perform an assessment and initial diagnosis of disease when necessary, and collects specimens for laboratory confirmation of diagnosis
6. Prepares materials needed in the laboratory, such as sterilized glasswares, pipette tips, eppendorf tubes, buffers, and chemical reagents.
7. Does important administrative work such as filing of records, preparing purchase requests and vouchers, and assisting in the processing of laboratory documents
8. Oversees the overall cleanliness and safety of the laboratory and its vicinity: doors are locked, windows are closed, and all equipment unplugged before leaving the laboratory after office hours.
9. Does overtime work as needed especially when laboratory analyses could not be finished within the office hours.
10. Collects necessary data, organizes them and prepares periodic progress reports for submission to laboratory in-charge
11. Assists in the preparation of annual reports regarding the activities and accomplishments of the laboratory and do related works requested by the laboratory in-charge.
12. Attends scientific forums and trainings related to overall activities of the laboratory.

Duration: August 01, 2022 to December 30, 2022

Position: Science Research Specialist (Job Order)

Name of Office/Unit: Plant Disease Diagnostic Laboratory (PDDL)

Immediate Supervisor: Robelyn T. Piamonte



Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte

List of Accomplishments and Contributions (if any):

1. Maintained laboratory instruments, equipment and facilities.
2. Maintained existing fungal cultures in the laboratory (done on a weekly basis).
3. Prepared ISO documents for the 4<sup>th</sup> Internal Audit.
4. Prepared and submitted replenishment vouchers, payrolls, and certifications.
5. Attended the dDRC orientation held on September 7, 2022 at CCE Bldg, 1st floor
6. Attended the meeting on "Document Review on ILE, PM, GL and Calibration and Maintenance", held at OVPAF conference room, on September 12, 2022
7. Served as a resource person on Integrated Pest Management on Abaca Training entitled "Abaca Good Agricultural Practices (GAP) and Integrated Pest Management (IPM)".
8. Processed and submitted PPMP and PRs.
9. Submitted three (3) approved purchase request (PR) on SPPMIS.
10. Travelled to Lilo-an, Southern Leyte to collect tissue-cultured banana leaf samples (c/o FAO), for disease indexing of bunchy top virus and CMV diseases on October 18, 2022.
11. Performed DNA extraction and PCR analysis of tissue-cultured banana samples from FAO.
12. Technical assistance on the laboratory services availed by the LNU undergraduate student-researchers on pathogen identification of their lettuce samples as part of their thesis study on November 7, 2022.
13. Diagnosed diseased sweet potato plants submitted by a thesis undergraduate student on November 7 and 10, 2022.
14. Indexed four (4) varieties of tissue-cultured sweet potato for CMV on November 8 and 9, 2022 submitted by Philippine Root Crops Research and Training Center – Tissue Culture Laboratory.
15. Assisted researchers from Department of Physics on microscopic examination of their samples, on November 8, 2022.
16. Follow-up on documents: Replenishment vouchers, contracts, and communication letters
17. Attended the "Training-Workshop on Root cause Analysis" on November 17, 2022 at the 1<sup>st</sup> floor of CCE Bldg.
18. Attended the "34<sup>th</sup> Joint ViCARP-RRDEN Regional RDEI Symposium" on November 17-18, 2022, at RDE Hall.
19. Prepared and sterilized needed culture media for pathogen isolation and subcultures (NA, PDA, PEA, PDY and SDA).
20. Sub-cultured four (4) bacterial isolates to plated PDA and NA culture media.
21. Assisted/supervised a PhD Plant Pathology student on the conduct of thesis from November 24-25, 2022.
22. Prepared and submitted GOOI, RFCA, and CAP to QAC.
23. Performed cultural & morphological characterization, and, physiological & biochemical tests for the identification bacterial isolates (LNU's samples).
24. Prepared and released results reports for the diagnosis of diseased plant specimens submitted by clients.

Summary of Actual Duties

1. Assists the laboratory in-charge in the overall activities of the VSU Plant Disease Diagnostic Laboratory.
2. Acts as liason to farmers, researchers and other clientele of the laboratory in-charge.
3. Does initial diagnosis of plant disease specimens submitted to the laboratory by any clientele.
4. Does DNA analysis of plant pathogens like *Phytoplasma*, viruses (ABTV/BBTV), fungi, and bacteria.
5. Travels to farmer's field to perform an assessment and initial diagnosis of disease when necessary, and



collects specimens for laboratory confirmation of diagnosis.

6. Prepares materials needed in the laboratory, such as sterilized glasswares, pipette tips, eppendorf tubes, buffers, and chemical reagents.
7. Does important administrative work such as filing of records, preparing purchase requests and vouchers, and assisting in the processing of laboratory documents.
8. Oversees the overall cleanliness and safety of the laboratory and its vicinity: doors are locked, windows are closed, and all equipment unplugged before leaving the laboratory after office hours.
9. Does overtime work as needed especially when laboratory analyses could not be finished within the office hours.
10. Collects necessary data, organizes them and prepares periodic progress reports for submission to laboratory in-charge.
11. Assists in the preparation of annual reports regarding the activities and accomplishments of the laboratory, and do related works requested by the laboratory in-charge.
12. Attends scientific fora and trainings related to overall activities of the laboratory

Duration: February 03, 2022 to August 31, 2022

Position: Science Research Assistant (Job Order)

Name of Office/Unit: Plant Disease Diagnostic Laboratory (PDDL)

Immediate Supervisor: Robelyn T. Piamonte

Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte


List of Accomplishments and Contributions (if any):

1. Maintained laboratory instruments, equipment and facilities.
2. Isolated and sub-cultured *Metarhizium rileyi* from infected fall armyworm (FAW) in different culture media (PDA, PDY, PEA, and SDA).
3. Prepared and submitted vouchers, payrolls, and communications.
4. Followed-up on vouchers, payrolls and communications.
5. Attended a workshop on "Equipment Calibration and Maintenance" on February 21, March 25 & 29, 2022 at OP Board Room.
6. Prepared and submitted calibration and maintenance plan for equipment and laboratory instruments.
7. Developed a web page for PDDL.
8. Assisted and organized the laboratory orientation of Plant Protection OJT students in PDDL from April 26 to 28, 2022.
9. Attended a training on "Abaca Good Agricultural Practices (GAP) and Integrated Pest Management (IPM)" on May 27, 2022 at Brgy. Bitanhuan, Baybay, Leyte.
10. Attended the two-day training on "Introduction to Metrology and an Industrial Calibration" on July 12-13, 2022 at the 1<sup>st</sup> floor of CCE Bldg.
11. Served as a resource person on Integrated Pest Management on Abaca Training entitled "Abaca Good Agricultural Practices (GAP) and Integrated Pest Management (IPM)" on July 18, 2022 at Brgy. Monterico, Baybay, Leyte.
12. Diagnosed diseased strawberry and pepper plant samples submitted by thesis undergraduate students.
13. Prepared and released results reports for the diagnosed plant disease specimens submitted by clients.
14. Attended the 1<sup>st</sup> International Symposium on Coconut Integrated Pest Management (IPM) on August 23 to 26 2022, via Zoom.
15. Prepared ISO documents for the 4<sup>th</sup> Internal Audit.



Summary of Actual Duties

1. Diagnosis of plant disease specimens, isolates and associated pathogens into pure cultures, for identification.
2. Maintenance and calibration of laboratory instruments, glasswares, and equipment.
3. Perform molecular techniques in plant pathology, especially in plant pathogen species identification.
4. Function as dDRC in technical and administrative functions.
5. Prepare documents for ISO and AACUP evaluations.
6. Perform other tasks that the supervisor may assign.

  
JOY ADELINE N. CADALIN  
(Signature over Printed Name  
of Employee/Applicant)

Date: July 5, 2024