

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.:

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	BANDE		
FIRST NAME	RHODORA	NAME EXTENSION (JR., SR)	N/A
MIDDLE NAME	ABALAJEN		
3. DATE OF BIRTH (mm/dd/yyyy)	05/14/1971	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	SAN ROQUE, N. SAMAR	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female	17. RESIDENTIAL ADDRESS	#84 KILBOURNE DRIVE House/Block/Lot No. Street VISAYAS STATE UNIVERSITY Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province 6521-A
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	18. PERMANENT ADDRESS	#84 KILBOURNE DRIVE House/Block/Lot No. Street VISAYAS STATE UNIVERSITY Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province 6521
7. HEIGHT (m)	1.52 m	19. TELEPHONE NO.	N/A
8. WEIGHT (kg)	68 kgs	20. MOBILE NO.	09088659508
9. BLOOD TYPE	O	21. E-MAIL ADDRESS (if any)	rhodora.bande@vsu.edu.ph
10. GSIS ID NO.	006-0017-7171-4		
11. PAG-IBIG ID NO.	1700-0030-8207		
12. PHILHEALTH NO.	130000791696		
13. SSS NO.	N/A		
14. TIN NO.	166-550-774		
15. AGENCY EMPLOYEE NO.	V000087		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	BANDE		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	MARLITO	NAME EXTENSION (JR., SR) NA	GASA MUTYA A. BANDE	12/20/2005
MIDDLE NAME	MODINA			
OCCUPATION	ASSOCIATE PROFESSOR			
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY			
BUSINESS ADDRESS	BAYBAY CITY, LEYTE			
TELEPHONE NO.	NONE			
24. FATHER'S SURNAME	ABALAJEN			
FIRST NAME	RUFO	SR.		
MIDDLE NAME	ABAN			
25. MOTHER'S MAIDEN NAME				
SURNAME	COSTUNA			
FIRST NAME	REMEDIOS			
MIDDLE NAME	BALLETE			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	SAN ROQUE CENTRAL ELEMENTARY SCHOOL	PRIMARY EDUCATION	1977	1983	N/A	1983	Valedictorian
SECONDARY	UNIVERSITY OF EASTERN PHILIPPINES UNIVERSITY LABORATORY HIGH SCHOOL	HIGH SCHOOL	1983	1987	N/A	1987	4th Honorable Mention
COLLEGE	UNIVERSITY OF THE PHILIPPINES VISAYAS TACLOBAN COLLEGE	Bachelor of Arts in Communication Arts	1987	1992	N/A	1992	N/A
	LEYTE INSTITUTE OF TECHNOLOGY	Bachelor of Science in Education (Supplemental)	1992	1993	9 units	N/A	N/A
GRADUATE STUDIES	FRANCISCAN COLLEGE OF IMMACULATE CONCEPTION	Master of Arts in Education major in English	2000	2004	Completed the Academic Requirements	N/A	N/A
	LEYTE NORMAL UNIVERSITY	Master in English	2007	2011	N/A	2011	N/A
	LEYTE NORMAL UNIVERSITY	Doctor of Arts in Language Teaching	2013	present	39 units	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE

DATE

9/15/22

IV. CIVIL SERVICE ELIGIBILITY

27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
LICENSURE EXAMINATION FOR TEACHERS	78.6	9/26/2010	Tacloban City, Leyte	1081782	1/18/2011

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0") INCREMENT	STATUS OF APPOINTMENT	GOVT SERVICE (Y/ N)
From	To						
07/01/2019	present	Assistant Professor III	Visayas State University	PhP42,898.00	SG-17	Permanent	Y
1/1/2018	06/30/2019	Assistant Professor I	Visayas State University	PhP36,942.00	SG-15	Permanent	Y
1/1/2017	12/31/2017	Assistant Professor I	Visayas State University	PhP27,565.00	SG-15	Permanent	Y
6/1/2007	12/31/2016	Instructor I	Visayas State University	PhP21,837.00	SG-12	Temporary	Y
6/1/2002	5/31/2007	Part-time Instructor	Visayas State University	PhP80.00/hr.	N/A	Part-time	Y
2/8/1993	12/31/1999	Science Research Assistant	VISCA-GTZ Applied Tropical Ecology Program	Php10,000.00	N/A	Contractual	N

(Continue on separate sheet if necessary)

SIGNATURE		DATE	9/15/22
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Cienda-San Vicente Farmers Association (CSVFA), Sitio Cienda, Gabas, Baybay, Leyte	5/1/2000	6/15/2002	1040.0	Volunteer Staff for the CSVFA environmental education
					related activities; Secretary to the Board of Directors; and
					Volunteer Teacher to the CSVFA Youth Group

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	16th Lamiraw Creative Writing Workshop	06/24/2019	06/26/2019	24 hours	Technical	National Commission for Culture and the Arts
	14th Lamiraw Creative Writing Workshop	07/08/2017	07/10/2017	24 hours	Technical	National Commission for Culture and the Arts
	For Love of the Word: Workshop on Teaching Philippine Literature in High School and College	4/3/2017	4/4/2017	16 hours	Technical	Philippine Center of International PEN and Northwest Samar State University
	Asian University Digital Resource Network (AUDRN) Local Knowledge Youth Camp	4/15/2015	4/19/2015	40 hours	Technical	Asian University Digital Resource Network and Silliman University
	Thesis Advising, Content, and Language Critiquing and Panelling	4/23/2014	4/25/2014	24 hours	Technical	International English Learners Training Institute, Inc.
	International Conference on Language Education of the Pan Asian Consortium of Language Teaching Societies	12/5/2013	12/7/2013	24 hours	Technical	Philippine Association for Language Teaching and University of San Jose Recoletos

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Translating English to Waray or Waray to English text/discourse, blogging, writing siday (Waray poetry)		N/A		Visayas State University Faculty Association
					Philippine Association for Language Teaching, Inc.
					Alpha Phi Omega International Philippines, Inc.

(Continue on separate sheet if necessary)

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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: **July 01, 2019 – Sept. 14, 2022**
- Position: **Assistant Professor III**
- Name of Office/Unit: **Department of Liberal Arts and Behavioral Sciences**
- Immediate Supervisor: **Jett C. Quebec**
- Name of Agency/Organization and Location: **Visayas State University Visca Baybay City, Leyte**

- List of Accomplishments and Contributions (if any)

- Taught general and major English subjects
- Designed and revised a number of course syllabi and instructional materials
- Participated in the Department's and University's activities
- Attended trainings, seminars and conferences to enhance teaching method and learn new strategies

- Summary of Actual Duties

Responsible in teaching general education English courses, submitting grades and accomplishing other necessary requirements.

Responsible in teaching English major subjects, ensuring a quality service as instructor, thesis adviser, academic adviser and mentor to the students

Perform task assigned by the head, dean and other university authorities

Submit grades and accomplishing other necessary requirements asked by the

department,

the university and other governing bodies.

Attachment to CS Form No. 212


RHODORA A. BANDE

(Signature over Printed Name
of Employee/Applicant)

Date: 9/15/22