Republic of the Philippines POSITION DESCRIPTION FORM DBM-CSC Form No. 1 (Revised Version No. 1, s. 2017)		POSITION TI parenthetical tit		roved by authorized a	gency) with
		and the second state of the			
2. ITEM NUMBER		3. SALARY GRADE			
4. FOR LOCAL GOVERNMENT POSI	TION, ENUMERATE	GOVERNMENTA	AL UNIT AND	CLASS	
☐ Province	□ 1st (	Class		☐ 5th Class	
☑ City	□ 2nd			☐ 6th Class	
□ Municipality	□ 3rd (			□ Special	
	L 4010	Jiass			
5. DEPARTMENT, CORPORATION O LOCAL GOVERNMENT	R AGENCY/	6. BUREAU OR	OFFICE		
STATE UNIVERSITIES AND COLLEGES		VISAYAS STATE UNIVERSITY			
7. DEPARTMENT / BRANCH / DIVISION	ON	8. WORKSTATI	ON/PLACE	OF WORK	14
Department of Agronomy		VSU, BAYBAY CITY, LEYTE			
9. PRESENT APPROP 10. PREVIOUS	S APPROP ACT	11. SALARY AL	JTHORIZED	12. OTHER CON	PENSATION
	Fr 42 7 1 8 8 .		a page and an income	ACA/PERA	P2,000.00
13. POSITION TITLE OF IMMEDIATE	SUPERVISOR	14. POSITION 1	TITLE OF NE	XT HIGHER SUPERVIS	SOR
Head, DA		Dean,	Faculty of Aç	griculture and Food Sci	ence
15. POSITION TITLE, AND ITEM OF T	THOSE DIRECTLY	SUPERVISED			
	e than seven (7) list	only by their item	the first Committee of the Committee of		
POSITION TITLE				M NUMBER	
16. MACHINE, EQUIPMENT, TOOLS,	ETC., USED REGU	ILARLY IN PERFO	ORMANCE O	F WORK	
Computer, printer, la	aptop, projector, farr	m boots, personal	protective eq	uipment for farming	
17. CONTACTS / CLIENTS / STAKEH	CHRESTANDIANOS PROPERTO DE CONTROL DE CONTRO				_
17a. Internal Occasion	al Frequent		External	Occasional	Frequent
Executive /  Supervisors		General Public Other Agencies		J	
Non-Supervisors		Others (Please S	Specify):	private agricultu	_
Staff ☑	v				
18. WORKING CONDITION					
Office Work ☑		Other/s (Please	Specify)	1100000	
Field Work					
19. BRIEF DESCRIPTION OF THE GI		NOF THE UNIT O	R SECTION		
To conduct instruction, research and extens	on related in agriculture				1

21a. Education	A11 -		04.1
Relevant Masteral degree	21b. Experience  NONE REQUIRED	21c. Training  NONE REQUIRED	21d. Eligibility  NONE REQUIRED except for courses with board exam wherein
21e. Core Compete  1. Exemplifying Integrity and P	encies rofessionalism - demonstrates high standard	s of professional behaviour, adhering to	RA1080 is required  Competency Level
	oles, values, and standards of public office	ands of convice delivery for queternor	2
satisfaction	THE PARKET OF THE PARKET		2
	ctively delivers messages that simply focus of		2
I. Interpersonal relationship n dients, and work well in a tear	2 2 2000		
<ol> <li>Change Adaptation - Works behaviour and style appropria</li> </ol>	2		
6. Gender-responsive manage elated problems	ement - Promotes gender equality and women	en empowerment to address gender-	1
21f. Functional Cor			Competency Level
<ol> <li>Facilitating Learner Centerel learning delivery modes to enl</li> </ol>	2		
	ies - Adopts principles and develops teaching changing educational landscape.	g strategies by designing outcomes-based	2
	erials Development - Designs and creates lea tive technologies in various learning environr		2
4. Filipino Values Restoration-	Revitalizes desirable Filipino values that are	pro-God, pro-people, and pro-nature.	2
5. Publication Writing - Develo	ps and produces scientific article for peer-rev	viewed journals by utilizing research	2
21g. Technical Con	npetencies		
			Competency Level
Provides support and	I technical services for the department	ent Agronomy faculty and staff.	2
22. STATEMENT OF D		to friend a mark and the series of the production	
22. STATEMENT OF D	I technical services for the department of the d	echnical Competencies) responsibilities here:)	2
22. STATEMENT OF D Percentage of Working	UTIES AND RESPONSIBILITIES (To (State the duties and responsed subjects and responsed subje	echnical Competencies) responsibilities here:) performs other teaching related	2
22. STATEMENT OF D Percentage of Working	UTIES AND RESPONSIBILITIES (To (State the duties and of the state of t	responsibilities here:) performs other teaching related ing:	2
22. STATEMENT OF D Percentage of Working Time	1 technical services for the department of technical services for the department of	performs other teaching related ing: naterials/guides and submit to	2 Competency Level
22. STATEMENT OF D Percentage of Working	1. Teaches assigned subjects and functions, among others, the follow a. Prepares and revised teaching metabolic department head b. Prepares and gives examinations c. Checks test papers and returns to	performs other teaching related ing: naterials/guides and submit to s (mid/final/long/quizzes)	2
22. STATEMENT OF D Percentage of Working Time	1. Teaches assigned subjects and functions, among others, the follow a. Prepares and revised teaching medical department head b. Prepares and gives examinations	performs other teaching related ing: naterials/guides and submit to s (mid/final/long/quizzes) o students one week after	2 Competency Level
22. STATEMENT OF D Percentage of Working Time	1. Teaches assigned subjects and functions, among others, the follow a. Prepares and revised teaching methods and gives examinations. Checks test papers and returns the examination d. Submits grade sheets within presthrough the department 2. Performs research and/or extension and technical department.	performs other teaching related ing: naterials/guides and submit to s (mid/final/long/quizzes) o students one week after scribed period to the Registrar	2 Competency Level
22. STATEMENT OF D Percentage of Working Time	1. Teaches assigned subjects and functions, among others, the follow a. Prepares and revised teaching materials and gives examinations c. Checks test papers and returns the examination d. Submits grade sheets within prestnrough the department	performs other teaching related ing: naterials/guides and submit to s (mid/final/long/quizzes) to students one week after scribed period to the Registrar sion functions, among others the	2 Competency Level
22. STATEMENT OF D Percentage of Working Time	1. Teaches assigned subjects and functions, among others, the follow a. Prepares and revised teaching methods to be prepared and gives examinations c. Checks test papers and returns the examination d. Submits grade sheets within presthrough the department 2. Performs research and/or extensionly and prepares research/extension problem.	performs other teaching related ing: naterials/guides and submit to s (mid/final/long/quizzes) o students one week after scribed period to the Registrar sion functions, among others the	2 Competency Level
22. STATEMENT OF D Percentage of Working Time 80%	1. Teaches assigned subjects and functions, among others, the follow a. Prepares and revised teaching method b. Prepares and gives examinations. Checks test papers and returns the examination d. Submits grade sheets within presthrough the department 2. Performs research and/or extensionly and prepares research/extension problements duly approved reseat frame c. Prepares research/extension out legitimate professional organization.	performs other teaching related ing: naterials/guides and submit to s (mid/final/long/quizzes) to students one week after scribed period to the Registrar sion functions, among others the posals arch/extension projects within time cribed period puts during conferences/fora of	2 Competency Level
Percentage of Working Time  80%	1. Teaches assigned subjects and functions, among others, the follow a. Prepares and revised teaching methods and subjects and functions, among others, the follow a. Prepares and revised teaching methods are revised teaching methods. Prepares and gives examinations c. Checks test papers and returns the examination d. Submits grade sheets within presthrough the department 2. Performs research and/or extensionly and prepares research/extension problements duly approved reseat frame c. Prepares reports within the present professional organization e. Submits output for possible public public professional organization e. Submits output for possible public public professional organization and professional organization e. Submits output for possible public public professional organization and professional organization e. Submits output for possible public professional organization and professional organization e. Submits output for possible public professional organization professional organization e. Submits output for possible public professional organization professional organization e. Submits output for possible public professional organization professional organization e. Submits output for possible public professional organization professional organization e. Submits output for possible public professional organization professional organization e. Submits output for possible public professional organization e. Submits output for possible professional organization e. Submits output for possible professional organization e. Submits output for possible public professional organization e. Submits output for possible public professional or	performs other teaching related ing: naterials/guides and submit to s (mid/final/long/quizzes) to students one week after scribed period to the Registrar sion functions, among others the sposals arch/extension projects within time cribed period puts during conferences/fora of this ication/patenting	2 Competency Level
22. STATEMENT OF D Percentage of Working Time 80%	1. Teaches assigned subjects and functions, among others, the follow a. Prepares and revised teaching method b. Prepares and gives examinations c. Checks test papers and returns the examination d. Submits grade sheets within presthrough the department 2. Performs research and/or extensionly in the department of the compartment of the	performs other teaching related ing: naterials/guides and submit to s (mid/final/long/quizzes) to students one week after scribed period to the Registrar sion functions, among others the posals arch/extension projects within time cribed period puts during conferences/fora of the sication/patenting s (if applicable)	2 Competency Level
Percentage of Working Time  80%	1. Teaches assigned subjects and functions, among others, the follow a. Prepares and revised teaching methods and functions are department head b. Prepares and gives examinations c. Checks test papers and returns the examination d. Submits grade sheets within prest through the department 2. Performs research and/or extensionly in the department of the	performs other teaching related ing: naterials/guides and submit to s (mid/final/long/quizzes) to students one week after scribed period to the Registrar sion functions, among others the posals preh/extension projects within time cribed period puts during conferences/fora of its ication/patenting s (if applicable) g others: mmittee memberships and other	Competency Level
22. STATEMENT OF D Percentage of Working Time  80%	1. Teaches assigned subjects and functions, among others, the follow a. Prepares and gives examinations. Checks test papers and returns the examination d. Submits grade sheets within presthrough the department.  2. Performs research and/or extensionly the department.  3. Prepares research/extension problem in the present of the prepares of the prep	performs other teaching related ing: naterials/guides and submit to s (mid/final/long/quizzes) to students one week after scribed period to the Registrar sion functions, among others the posals preh/extension projects within time cribed period puts during conferences/fora of its ication/patenting s (if applicable) g others: mmittee memberships and other	Competency Level  2
Percentage of Working Time  80%	1. Teaches assigned subjects and functions, among others, the follow a. Prepares and gives examinations. Checks test papers and returns the examination d. Submits grade sheets within presthrough the department.  2. Performs research and/or extensionly the department.  3. Prepares research/extension problem in the present of the prepares of the prep	performs other teaching related ing: naterials/guides and submit to s (mid/final/long/quizzes) to students one week after scribed period to the Registrar sion functions, among others the sposals trich/extension projects within time cribed period puts during conferences/fora of this ication/patenting s (if applicable) y others: mmittee memberships and other ted to quality assurance and other	Competency Level
22. STATEMENT OF D Percentage of Working Time  80%	1. Teaches assigned subjects and functions, among others, the follow a. Prepares and gives examinations. Checks test papers and returns the examination d. Submits grade sheets within presthrough the department.  2. Performs research and/or extensionly the department.  3. Prepares research/extension problem in the present of the prepares of the prep	performs other teaching related ing: naterials/guides and submit to s (mid/final/long/quizzes) to students one week after scribed period to the Registrar sion functions, among others the sposals trch/extension projects within time cribed period puts during conferences/fora of the sication/patenting s (if applicable) to others: mmittee memberships and other and by the department head,	Competency Level  2

20. BRIEF DESCRIPTION OF THE GENERAL FUNCTION OF THE POSITION (Job Summary)

behavior/conduct expectations contained herein
MA. GWENETH M. ABIT 07 / 25

Employee's Name, Date and Signature LUZ S. ASIO

Supervisor's Name, Date and Signature