



VISAYAS
STATE UNIVERSITY

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NOTICE OF STEP INCREMENT DUE TO LENGTH OF SERVICE

19-December-2018

Ms. Aniceta M. Lumacad
DASS

Visayas State University
Baybay City, Leyte

Dear Ms. Lumacad:

Pursuant to the Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 1, s. 2012 dated September 3, 2012, implementing item (4) (d) of the Senate and House of Representatives Joint Resolution No. 4, s. 2009, approved on June 17, 2009, your salary as **Laboratory Technician II SG- 8** is hereby adjusted effective **April 17, 2018** as follows :

1. Actual monthly basic salary as of April 16, 2018..... Php 17,051.00.00 (204,612.00 p.a.)
(SG-8 Step 6)
2. Add: one (1) Step Increment
Due to Length of Service
3. Adjusted monthly basic salary effective April 17, 2018...Php 17,209.00 (206,508.00p.a.)
(SG -8 Step 7)

This salary adjustment is subject to review and post-audit, and to appropriate readjustment and refund if found not in order.

Very truly yours,


EDGARDO E. TULIN
President

- This cancels the NOSI issued on **02-May-2018**

cc : Records, ODAHRD, PRPEO, Payroll

Vision: A globally competitive university for science, technology and environmental conservation.

Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.