

# PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ( ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	CAINTIC		
FIRST NAME	JEREMY	NAME EXTENSION (JR., SR)	
MIDDLE NAME	SORIA		
3. DATE OF BIRTH (mm/dd/yyyy)	12/18/1969	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <div> <input checked="" type="checkbox"/> by birth           <input type="checkbox"/> by naturalization         </div> Pls. indicate country:
4. PLACE OF BIRTH	Baybay City	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Waling-waling House/Block/Lot No. Street Marcos Subdivision/Village Barangay Baybay City Leyte City/Municipality Province
7. HEIGHT (m)	1.7 m	ZIP CODE	6521
8. WEIGHT (kg)	70 kg		
9. BLOOD TYPE	"O"	18. PERMANENT ADDRESS	Waling-waling House/Block/Lot No. Street Marcos Subdivision/Village Barangay Baybay City Leyte City/Municipality Province
10. GSIS ID NO.	006-0017-6715-5	ZIP CODE	6521
11. PAG-IBIG ID NO.	N/A		
12. PHILHEALTH NO.	13-000061911-7		
13. SSS NO.	0392008862	19. TELEPHONE NO.	N/A
14. TIN NO.	185-726-710	20. MOBILE NO.	09751494830
15. AGENCY EMPLOYEE NO.	V00171	21. E-MAIL ADDRESS (if any)	jeremy.caintic2021@gmail.com


II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A	23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	Guianne Concine Aurel Caintic
MIDDLE NAME	N/A		9/17/2004
OCCUPATION			
EMPLOYER/BUSINESS NAME			
BUSINESS ADDRESS			
TELEPHONE NO.			
24. FATHER'S SURNAME	CAINTIC		
FIRST NAME	RUDOLFO	NAME EXTENSION (JR., SR)	
MIDDLE NAME	OLMEDO		
25. MOTHER'S MAIDEN NAME			
SURNAME	SORIA		
FIRST NAME	CONCHITA		
MIDDLE NAME	NAYRE		

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Baybay South Central School	Primary Education	1976	1982	graduated	1982	N/A
SECONDARY	Franciscan College of the Immaculate Concepcion	High School	1982	1986	graduated	1986	N/A
COLLEGE	Technological Institute of the Philippines	Associate Marine Engineering					
GRDUATE STUDIES	N/A						

(Continue on separate sheet if necessary)


SIGNATURE		DATE	SEPT- 27, 2021
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[illegible]

**V. WORK EXPERIENCE**  
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE		DATE	SEPT. 27, 2021
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SEPT. 27, 2021

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	VSU Credit Cooperative				Member
	Kabalikat Civicom				Member

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	ISO 9001:2015 Seminar	11/27/2020	11/27/2020	8		
	Security Guards Refresher Course					
	LTO Deputization Seminar and on-the-job training and defensive driving	10/26/2016	10/28/2016	24		VSU/LTO-REgion 8
	Fire Prevention Seminar	3/26/2015	3/27/2015	16		VSU/BFP Baybay
	Basic Life Support	03/14/2012	03/16/2012	24		DOH
	Reorientation Seminar for VSU Security Guards	09/02/2011	09/02/2011	8		VSU Administration
	Reorientation Seminar for VSU Security Guards	05/04/2011	05/04/2011	8		VSU Administration
	Training on Safety Driving and Traffic Rules and Regulations	12/13/2010	12/13/2010	8		PRCRTC, VSU
	Industrial Security Management	02/21/2009	02/21/2009	8		LNU-Tacloban
	Road Safety Education, Anti-Carnapping and Other related Laws Seminar	10/10/2009	10/10/2009	8		Kabalikat Civicom, Palompon
	Security Services NC II	10/27/2008	11/10/2008	104		Ormoc City
	Fire Consciousness and Preparedness	02/27/2008	02/27/2008	8		VSU Administration
	Barangay Information Network Seminar	09/29/2007	09/27/2009	8		PNP, Palo, Leyte
	Security Guards Refresher Course	11/03/2004	11/06/2004	32		PNP-Region 8
	Security Guards Refresher Course	09/16/2002	09/21/2004	48		PNP-Region 8
	Visca SG Seminar Workshop	01/09/2002	01/09/2002	8		Visca Administration
	Security Guards Reorientation and Values in the Workplace Seminar Workshop	12/28/2000	12/28/2000	8		Visca Administration

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

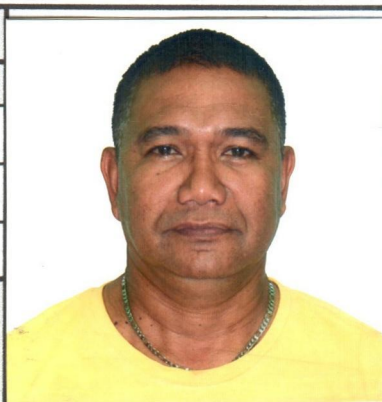
31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Driving				VSU Credit Cooperative
	Carpentry				



(Continue on separate sheet if necessary)

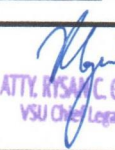
SIGNATURE		DATE	SEPT. 27, 2021
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		
NAME	ADDRESS	TEL. NO.
Dr. Jose L. Bacusmo	VSU, Visca, Baybay City, Leyte	9173108076
Dr. Maria Juliet C. Ceniza	VSU, Visca, Baybay City, Leyte	
Engr. Mario Lilio Valenzona	VSU, Visca, Baybay City, Leyte	
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		



Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	 Signature (Sign inside the box) SEPT. 27, 2021 Date Accomplished	 Right Thumbmark
Government Issued ID: Driver's License		
ID/License/Passport No.: 93282820		
Date/Place of Issuance: 12-18-2019/LTO Baybay City, Leyte		

SUBSCRIBED AND SWORN to before me this <u>12 OCT 2021</u> , affiant exhibiting his/her validly issued government ID as indicated above.	
 ATTY. KYSAN C. GUINOCOR VSU Chief Legal Officer Person Administering Oath	