Republic of the Philippoines POSITION DESCRIPTION FORM DBM-CSC Form No. 1 (Revised Version No. 1, 2. ITEM NO: 2. ITEM NO: 3. SALARY GRADE: 12 4. FOR LOCAL GOVERNMENT POSITION, ENUMERATE GOVERNMENT UNIT AND CLASS Department of John dates (1) Pricing (1) P							
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	asive management - Promotes gender equality and women empowerment to address gender- oblems and issues	2
	COMPETENCIES	Competency Leve
Facilitating L	earner Centered Environment Applies theories and psychologies to facilitate various	2
teaching-learn Innovative Lo	ning delivery modes to enhance learning. earning Strategies - Adopts principles and develops teaching strategies by designing	2
Innovative In	sed course syllabi to adapt to the changing educational landscape. structional Materials Development - Designs and creates learning lessons, teaching-	2
Filipino Value nature.	riences that utilize innovative technologies in various learning environment s Restoration- Revitalizes desirable Filipino values that are pro-God, pro-people, and pro-	2
	riting - Develops and produces scientific article for peer-reviewed journals by utilizing uts	2
g. TECHNICAL C	OMPETENCIES	Competency Leve
Provides support and technical services for Department of Animal Science faculty and staff.		
STATEMENT O	F DUTIES AND RESPONSIBILITIES (Technical Competencies)	Competency Level
Percent of	TO A ROSS WHICH ABOUT A BUT TO STORE THE	2-9-2-1-2-3-1-3-3-3-3-3-3-3-3-3-3-3-3-3-3-3
Vorking Time	DUTIES	
80 %	Teaches assigned subjects and performs other teaching related functions, among others, the following:	2
	Prepares and revised teaching materials/guides and submit to department head	No está bollo e
	b. Prepares and gives examinations (mid/final/long/quizzes)	
	c. Checks test papers and returns to students one week after examination	
	d. Submits grade sheets within prescribed period to the Registrar through the department	
	e. Turns over class records to department heads within two weeks after final examination	Sed 027 2 454 2
	f. Makes himself available for consultation by his/her students during scheduled consultation hours	
10%	Performs research and/or extension functions, among others the following: a. Prepares research/extension proposals	2
[X]	b. Implements duly approved research/extension projects within time frame	N. Sec. 1881 - Elizabeth Phil
	c. Prepares and prepares reports within the prescribed period	
	d. Presents research/extension outputs during conferences/fora of	
1 1 1 1 1 1 1 1 1	legitimate professional organizations	
	e. Submits output for possible publication/patenting	
5%	3. Performs administrative functions (if applicable)	2
5%	4. Performs other functions, among others:	2
	a. Performs functions relative to committee memberships and other ad hoc	
njest	assignments including related to quality assurance and other accreditation functions	our officials and officials
	b. Performs other functions assigned by the department head, College Dean, Vice Presidents and the University President	

23. ACKNOWLEDGMENT AND ACCEPTANCE

I have received a copy of this job description. It has been discussed with me and I have freely chosen to comply with the performance and behaviour/conduct expectations contained herein.

MICHAEL DOMINIC M. GARRIDO

Employee's Name, Date and Signature

Supervisor's Name, Date and Signature