CS Form No. 212									
Revised 2017	PERSO	NAL DAT	A SH	IFFT					
- Nes	LILOU	NAL DA	A U.	I ha ha s					
WARNING: Any misrepresenta	ntion made in the Personal Data Sheet and the	Work Experience Sheet sha	II cause the fil	ling of admini	strative/cr	iminal case/s aga	inst the perso	on concerned.	
	TO FILLING OUT THE PERSONAL DATA SH				1. CS ID No.		On not fill up I	For CSC use only	
Print legibly. Tick appropriate boxes  I. PERSONAL INFORMATIO	s ( and use separate sheet if necessary. Indicate	N/A if not applicable. DO NOT A	BBKEVIA I E.		1. 65 10 146.		(DO HOL IIII Op. 1	FOI CSC use orny	
2. SURNAME	GRAVADOR								
FIRST NAME	MERLE					NAME EXTENSION (JF	R, SR)		
MIDDLE NAME	NARIO								
3. DATE OF BIRTH	MAY 10,1959	16. CITIZENSHIP			Dual Citizenship				
(mm/dd/yyyy)				✓ Filipin	0 L		by naturali	ization	
4. PLACE OF BIRTH	TACLOBAN CITY	If holder of dual citize	enship,		Pls. indicate c				
5. SEX	☐ Male	please indicate the o	details			M = cognitive pare em			
6 CIVIL STATUS	☐ Single ☑ Married	17. RESIDENTIAL ADDRESS		PARTMENT 6		K	(ILBOURNE	and the second s	
	☐ Widowed ☐ Separated ☐ Other/s:			House/Block/Lot No. VSU		Street PANGASUGAN Barangay			
7. HEIGHT (m)	5'3	V 2500 10 817		ubdivision/Village BAYBAY CITY					
8. WEIGHT (kg)	55 KG.	ZIP CODE	6521	City/Municipality			Province		
9. BLOOD TYPE	"O"	18. PERMANENT ADDRESS	0021	AREA-6		MANL	LURIP,SAN JOSE		
TWO ALEXAN	2		Но	ouse/Block/Lot No			Street 84		
10. GSIS ID NO.	59051002941	1206.3	S	ubdivision/Village			Barangay		
11. PAG-IBIG ID NO.	1700-0026-9244	19964		TACLOBA City/Municipality	AN CHY		LEYTE Province		
12. PHILHEALTH NO.	13-000015305-3	ZIP CODE	6500	G (Glacia)		Q170)		US ACT S	
13. SSS NO.	N.A.	19. TELEPHONE NO.	053-563-7323 (OFFICE)						
14. TIN NO.	917-640-609	20. MOBILE NO.	09268403954						
15. AGENCY EMPLOYEE NO.	VOO609	21. E-MAIL ADDRESS (if any)	Mngrava	d@.yahoo.	com	4.5%		105/10/1	
II. FAMILY BACKGROUND									
22. SPOUSE'S SURNAME	GRAVADOR	04999	23. NAME of Cl	HILDREN (Write	full name an	d list all)	DATE OF BIRTH (mm/dd/yyyy		
FIRST NAME	MIGUEL	NAME EXTENSION (JR., SR)	EDWARD N. GRAVADOR  MIGUEL N. GRAVADOR			CAN'S	9/2/1980		
MIDDLE NAME	GALANZA	CE-CF4				2005			
OCCUPATION	DRIVER	obade	MIGUEL N. GRAVADOR  LUZ N. GRAVADOR		5/24/1983				
EMPLOYER/BUSINESS NAME	SELF-EMPLOYED			LUZ N. G	RAVADO	iK .	7/16	3/1988	
BUSINESS ADDRESS	N.A.	Udan		NEAR ON TE	Jan				
TELEPHONE NO.	N.A. NARIO	03033		2 HEGW :		1.000			
24. FATHER'S SURNAME FIRST NAME	FLORO	NAME EXTENSION (JR., SR)		2546 (1.1 - 171 - 1.1)			Lucy Company		
MIDDLE NAME	GASPAY	N. 86.3		MOTEUM IN	. J. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1.	1005	233.51		
25. MOTHER'S MAIDEN NAME	MILLANO	03987	RESIDENCE E			106	J. C. 17	C 5127	
SURNAME	NARIO	03989				1 2.1 Gent			
FIRST NAME	TRINIDAD	0.36.00	*					- 18.Ci	
MIDDLE NAME	GASPANG		(Continue on separate sheet if necessary)					9	
III. EDUCATIONAL BACKG	GROUND				100				
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGR (Write in full)		PERIOD OF A		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED	
ELEMENTARY	SAN FERNANDO CENTRAL SCHOOL	PRIMARY EDUCATION	ı	1966	To 1971			DIPLOMA	
		1							

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED	YEAR GRADUATED	SCHOLARSHIF ACADEMIC HONORS
			From	To	(if not graduated)		RECEIVED
ELEMENTARY	SAN FERNANDO CENTRAL SCHOOL	PRIMARY EDUCATION	1966	1971			DIPLOMA
SECONDARY	LEYTE NATIONAL HIGH SCHOOL	SECONDARY EDUCATION	1971	1974			DIPLOMA
VOCATIONAL / TRADE COURSE	N.A.	N.A.					N.A.
COLLEGE	LEYTE COLLEGES	SECRETARIAL	1978	1979	32 UNITS		N.A.
GRADUATE STUDIES	N.A.	aceura Alberta sir sona na produce il					

(continue on separate sireer if necessary)

Mng.

SIGNATURE

DATE

7/01/2020

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7. CARE		(BOARD/BAR) UNDER	RATING	DATE OF EXAMINATION /	PLACE OF EXAMINAT	ION / CONFEDE	ENT .	LICENSE (if a	
BAI	SPECIAL LAWS/ ( RANGAY ELIGIBILITY /		(If Applicable)	CONFERMENT	PLACE OF EXAMINAT	ION / CONFERM	ENI	NUMBER	Date of Validity
	N.A.	AND THE RESERVE OF THE PARTY OF	N.A.	N.A.	N.A	4.			
			8 41 (30) Martin al 2006 (4)			Marian San		Two and to the state	
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			- 10 August 10 1 1000						
			a galler securities		a to we produce to the second of	edicina in the			
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	g 254 of 874 - 2			1 12 12 2 2 1			142 11		
	EXPERIENCE			inue on separate sheet if	one of the second				
		Start from your recent	work) Descriptio	n of duties should be	indicated in the attache	ed Work Expe	- 20	et.	
0.	USIVE DATES m/dd/yyyy)	POSITION TI			ENCY / OFFICE / COMPANY	MONTHLY	SALARY/ JOB/ PAY GRADE (if applicable)&	STATUS OF	GOV'T SERVICE
From	То	(Write in full/Do not	abbreviate)	(Write in ful	(Write in full/Do not abbreviate)		STEP (Format "00-0")/ INCREMENT	APPOINTMENT	(Y/N)
01/01.2020	PRESENT	ADM.AIDE	: 111		PRPEO	13,466.08		CASUAL	GOVT
//1/2019	12/31/2019	ADM.AIDE	III	F	PRPEO	13,466.08		CASUAL	GOVT
/1/2019	6/30/2019	ADM.AIDE	2		PRPEO	12.913.88		CASUAL	GOVT
/1/2018	12/31/2018	ADM.AIDE			PRPEO	11,386.98/M	.3 10	CASUAL	GOVT
/1/2017	12/31/2017	ADM.AIDE			PRPEO	11,386.98/M	3958 27	CASUAL	GOVT
/1/2016	12/31/2016	ADM.AIDE	E III	-	PRPEO	10,882.96/M		CASUAL	GOVT
/1/2014	12/31/2015	ADM.AIDE	E 111	PRPEO		10,400.94/M		CASUAL	GOVT
7/1/2013	12/31/2013	ADM.AIDE	E III	PRPEO		9,628.08/M	Darwy)	CASUAL	GOVT
1/1/2012	6/30/2013	ADM.AIDI		PRPEO PRPEO		8,853.90/M		CASUAL	GOV'T
1/1/2011	3/31/2012	ADM.AID				7,575.04/M		CASUAL	GOVT
1/1/2010	12/31/2010	ADM.AID				6,862.02/M		CASUAL	GOVT
7/1/2008	12/31/2009	ADM.AID				6,149.00/M		CASUAL	GOVT
7/1/2007	6/30/2008	ADM.AID			PRPEO	5,589.98/M	-	CASUAL	GOVIT
3/1/2004	6/30/2007	ADM.AID		-	PRPEO	5,082.00/M		CASUAL	GOVT
1/1/2004	2/29/2004	UTILITY WO		PRPEO		5,082.00/M		CASUAL	GOV'T
1/1/2002	12/31/2003	UTILITY WO		PRPEO		5,082.00/M		CASUAL	GOV'I
7/1/2001	12/31/2001	UTILITY WO		PRPEO		5,082.00/M		CASUAL	
1/1/2000	6/30/2001	UTILITY WO		PRPEO		4,840.00/M	01-2	CASUAL	GOV
7/1/1999	12/31/1999	UTILITY WO		PRPEO PRPEO		4,400.00/M		CASUAL	GOV'1
2/15/1999	6/30/1999	UTILITY WO	PRICE		FREC	4,400.00/m		CASUAL	3041
- 22						1			
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SIGN	IATURE	1	Mng.	DATE	07/01/20	20	US FURI	W 212 (Revised 201	,,, raye z 0

29 NAME & ADDRESS OF ORGANIZATION (Write in full)		SIVE DATES n/dd/yyyy)	NUMBER OF HOURS	POSITION / NATURE OF WORK		
N.A.	N.A.	N.A.	N.A.	N.A.		
10 E						
COES EASTE			Tend	ger kilong s	er 7- arous bace of a 5 1	
LARRY (A) REALS						
· · · · · · · · · · · · · · · · · · ·		parate sheet if ne		1		
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAI Start from the most recent L&D training program and include only the relevant L&D training				ustive Managerial no	sitions	
(A (2) (3) (4)	INCLUS	IVE DATES OF		Type of LD	E trous and many like such 1995	
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)		ENDANCE m/dd/yyyy)	NUMBER OF HOURS	( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)	
	From	То		recinitares.)	The control of the co	
NHANCEMENT SEMINAR -WORKSHOP (ISO 9001:2015)	3/2/2017	3/3/2017			VSU,CCE BUILDING	
S'S & RECORDS MANAGEMENT	2/18/2017		a la ata praca		VSU,CCE BUILDING	
FULL AWARENESS TRAINING COURSE (ISO 9001:2015)	3/2/2017	1/27/2017		49, 140,000,000,000	VSU,CCE BUILDING	
INDIVIDUAL WORK INSTRUCTION IN PREPARATION ISO ACCREDITATION	4/23/2015	4/24/2015			VSU,CEBU OFFICE	
PERSONALITY DEV.SEMINAR FOR FRONTLINERS	9/20/2012				VSU,CCE BUILDING	
PERSONALITY DEV.SEMINAR FOR FRONTLINERS	9/20/2012	H to be with a	24 By (X M A)	W. Surie.	VSU,CCE BUILDING	
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					Sarvico olea nicovieca III	
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					AND CONTROL OF CONTROL	
		9/10/12/2				
	cuterial attack and a review					
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to gett on seven to	a sanacci.	and as a total	i emedia sa	o et e	concension was bed segs	
			**************************************			
	legen over the ball who		en la proper	A TO THE RESERVE	Commence of Search 10 for several sets of	
	11/				ROUSY LATE AND THE	
VIII. OTHER INFORMATION	(Continue on se	eparate sheet if ne	cessary)			
Waterback Street	MON ACADEMIC	DISTINCTIONS / R	ECOCARTICAL		MEMPEDELID IN ACCOUNTION OF CAMERATOR	
31. SPECIAL SKILLS and HOBBIES 32.	WANADEMIC	(Write in full)			33. MEMBERSHIP IN ASSOCIATION/ORGANIZATIO (Write in full)	
N.A.	Salar de marchadol	N.A.	The later of the		N.A.	
			1-1			
18.7	44011	10-11-62				
PACIFIC AND ADDRESS OF THE PACIFIC AND ADDRESS O			Service Constitution of the Constitution of th	-		
		entra a committee and a committee and				
	(Continue on se	pparate sheet if ne	raceand		I .	

0.4				,
34.	Are you related by consanguinity or affinity to the appoint chief of bureau or office or to the person who has immediately bureau or Department where you will be appointed,			-
a transplantation	a. within the third degree?		YES NO	
	b. within the fourth degree (for Local Government Unit - C	Career Employees)?	YES NO	
			If YES, give details:	
	- H			
35.	a. Have you ever been found guilty of any administrative	offense?	YES INO	
			If YES, give details:	
	b. Have you been criminally charged before any court?		☐ YES ☑ NO	
			If YES, give details:	
			Date Filed:	
			Status of Case/s:	
36.	Have you ever been convicted of any crime or violation of	f any law, decree, ordinance or regulation	YES NO	
	by any court or tribunal?	Contraction of the property of	If YES, give details:	
			ii 126, giro dottailo.	
37.	Have you ever been separated from the service in any of	the following modes: resignation		
0, .	retirement, dropped from the rolls, dismissal, termination,		☐ YES ☑ NO If YES, give details:	
	out (abolition) in the public or private sector?	PAGE 1	Tree, give details.	
38.	a. Have you ever been a candidate in a national or local e	election held within the last year (except	YES NO	
	Barangay election)?	Tablical temperat	If YES, give details:	
	b House you regioned from the assumment anning during	the three (2)	entral and the same of the sam	
	b. Have you resigned from the government service during last election to promote/actively campaign for a national of		YES NO	
		Properties Contents	If YES, give details:	
39.	Have you acquired the status of an immigrant or permane	ent resident of another country?	☐ YES ☑ NO	
			If YES, give details (country):	
		No. of the State o		
40.	Pursuant to: (a) Indigenous People's Act (RA 8371); (b) N			
e its supplied was set	7277); and (c) Solo Parents Welfare Act of 2000 (RA 897)	2), please answer the following items:	SAUTO DE LA TRIBUTA DE	
a.	Are you a member of any indigenous group?		☐ YES ☑ NO	
b	Are you a person with disability?		If YES, please specify:	
	Two you a poroon was aloabing:		☐ YES ☑ NO If YES, please specify ID No:	
C.	Are you a solo parent?		☐ YES ☑ NO	
			If YES, please specify ID No:	
41.	REFERENCES (Person not related by consanguinity or affinity to applica	ant /appointee)		
r - Climatesian — Si	NAME	ADDRESS	TEL. NO.	
	TERESITA L.QUIÑANOLA	BAYABY CITY, LEYTE	563-7323	
	DR.LOURDES B.CANO	BAYABY CITY, LEYTE	563-7643	
	DD 10/DW 14 4/4/4			
	DR.MYRNA M. AVILA	VSU,BAYBAY CITY,LEYTE	563-7485	
42.	I declare under oath that I have personally accomplish complete statement pursuant to the provisions of per Philippines. I authorize the agency head / authorized reagree that any misrepresentation made in this do administrative/criminal case/s against me.	tinent laws, rules and regulations of the epresentative to verify/validate the conter	e Republic of the office stated herein. If	
1923	overnment Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)		capalialistics.	
	LEASE INDICATE ID Number and Date of Issuance		Martin adapt	
-	overnment Issued ID: VOO609	Mind		
ID	/License/Passport No.: ID	Signature (Sign inside the bo	(x)	
Da	ate/Place of Issuance: VSU,BAYBAY	Date Accomplished	Right Thumbmark	
	SUBSCRIBED AND SWORN to before me this	# 2020 , affiant exhibiting	g his/her validly issued government ID as indicated above.	
	A.9	11.		
		Man		
		ATTY. RYSAN D. GUINOCO	R	
		VSULEGAL OFFICER		
		Person Administering Oath	1	
			CC ECDM 343 (Dayland 3047) D.	age 4 of
			CS FORM 212 (Revised 2017), Pa	aye 4 01 4