


Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. GINA A. LORETO has
assumed the duties and responsibilities as ADMINISTRATIVE AIDE IV
(CLERK II) of ACCOUNTING OFFICE effective August 2, 2021.


This certification is issued in connection with the issuance of the
appointment of Ms./Mr. LORETO as
ADMINISTRATIVE AIDE IV (CLERK II).

Done this 02nd day of AUGUST 2021 in VSU, VISCA, BAYBAY
CITY, LEYTE.


NICK FREDDY R. BELLO
Head of Office/Department/Unit

Date: August 2, 2021

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*