

DEPARTMENT OF EDUCATION
CEBU PROVINCE
CLEARANCE FORM

I PURPOSE

(please write legibly purpose)

JANUARY 16, 2023

Date of Application

TO:

DEPED CEBU PROVINCE

I hereby apply for clearance from money, property and work-related accountabilities for:

Purpose: ☒ Transfer / CLP ☒ Resignation Other Mode of Separation:
☐ Sick Leave ☐ Personal Leave Please specify: _____
☐ Retirement ☐ Monetization
☐ Travel Abroad ☐ Maternity

• if travel abroad, please indicate country/destination : _____

Effectivity/Inclusive Period: JANUARY 20, 2023

Office of Assignment: PILAR NATIONAL HIGH SCHOOL

Position/SG/Step: T1 / 11 / 3

GIDEON LOPEZ C. PATILLA

Name and Signature of Employee

II CLEARANCE FROM WORK-RELATED ACCOUNTABILITIES

We hereby certify that this applicant is cleared of work-related accountabilities from this Unit/Office/Dept.

AMEFEL S. FERNANDEZ

Principal/School Head/Immediate Head

ABBIE P. BARNES, DE-ED

District Supervisor

JEREMY C. DENAMPO, JD

Administrative Officer V

III CLEARANCE FROM MONEY AND PROPERTY ACCOUNTABILITIES

Name of Unit/Office/Department

Cleared

Not
Cleared

Name of Clearing Officer/Official

Signature

1. Administration Sector

Supply and Property Procurement and

a. Management Services

PATRICIO J. GONZAGA

b. Human Resource Welfare & Assistance

N/A

c. Agency-accredited Union/Cooperative

N/A

2. Library

a. Legal Office Library

N/A

b. Library Services

N/A

3. Finance and Assets Management

a. As to Cash accountability

MA. TERESA A. PERALTA

b. Division accountant

ROMEO A. GO, CPA

c. Financial Services

N/A

d. Transaction, Processing & Billing Services

N/A

e. Payroll & Remittance Services

N/A

4. Professional and Institutional Development

a. Scholarship Services

N/A

IV CERTIFICATION OF NO PENDING ADMINISTRATIVE CASE:

a. Internal Affairs Office/Legal Affairs Office

(not applicable for Maternity & Monetization)

ATTY. ORVILLE DELA CERNA

☐ with pending administrative case

☐ with ongoing investigation (no formal charge yet)

V CERTIFICATION

LORENZO M. DIZON, Ed.D., CESO VI
ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent