

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

(Stamp of Date of Receipt)

Mr./Mrs./Ms.: ANNA MARTHA C. MONSANTO

You are hereby appointed as Instructor I (SG 12, Step 1) (Ag Extension)
(Position Title)

under Permanent status at the Ag Ed & Extension
(Permanent, Temporary, etc.) (Office/Department/Unit)

with a compensation rate of TWENTY TWO THOUSAND ONE HUNDRED FORTY NINE
(P22149) pesos per month.

The nature of this appointment is reappointment vice
(Original, Promotion, etc.)

who, with plantilla Item No. VISCAB-INST1-42-2015 Page 28 of 37 pages
Transferred, Retired, etc.)

This appointment shall take effect on the date of signing by the appointing officer/authority.

Very truly yours,

Edgardo E. Tulin
EDGARDO E. TULIN
Appointing Officer/Authority

12 / 1 / 18

Date of Signing

Accredited/Deregulated Pursuant to
CSC Resolution No. 1400350, s. 2014
dated 3/3/2014

DRY SEAL

SUBJECT TO TWO (2) YEARS PROBATIONARY PERIOD
per 2018 approved VSU MSP

(Stamp of Date of Release)

Certification

This is to certify that all requirements and supporting papers pursuant to CSC MC No. 24, s. 2017 as amended, have been complied with, reviewed and found to be in order.

The position was published at _____ N/A _____ from _____ to _____,
20 _____ and posted in _____ from _____ to _____,
20 _____ in consonance with RA No. 7041. The assessment by the Human Resource Merit Promotion and
Selection Board (HRMPSB) started on _____, 20 _____.


LOURDES B. CANO
HRMO

Certification

This is to certify that the appointee has been screened and found
qualified by the majority of the HRMPSB/**Placement Committee** during the deliberation held on
_____.


BEATRIZ S. BELONIAS
Chairperson, HRMPSB/ **Placement Committee**

CSC/HRMIQ Notation

ACTION ON APPOINTMENTS			Recorded by
<input type="checkbox"/> Validated per RAI for the month of _____			
<input type="checkbox"/> Invalidated per CSCRO/FO letter dated _____			
<input type="checkbox"/> Appeal	DATE FILED	STATUS	
<input type="checkbox"/> CSCRO/ CSC-Commission			
<input type="checkbox"/> Petition for Review			
<input type="checkbox"/> CSC-Commission			
<input type="checkbox"/> Court of Appeals			
<input type="checkbox"/> Supreme Court			

Original Copy - for the Appointee
Original Copy- for the Civil Service Commission
Original Copy- for the Agency

Acknowledgement

Received original/photocopy of appointment on Dec. 20, 2018


Appointee