Republic of the Philippines VISAYAS STATE UNIVERSITY VISCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. <u>ANTONETTE S. CRUZ</u> has assumed the duties and responsibilities as <u>ADMINISTRATIVE AIDE IV</u> of <u>DEPARTMENT</u> <u>OF MECHANICAL ENGINEERING</u> effective <u>February 18, 2019</u>.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. <u>CRUZ</u> as <u>ADMINISTRATIVE AIDE IV</u>.

Done this <u>18TH</u> day of <u>FEBRUARY 2019</u> in <u>VISAYAS STATE</u> UNIVERSITY.

JUNDY R. CASTIL
Head of Office/Department/Unit

Date: February 18, 2019

Attested by:

LOURDES B. CANO

201 file Admin COA CSC

For submission to CSC FO within 30 days from the date of assumption of the appointee