

Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. LUVILLA G. ALCOBER has assumed the duties and responsibilities as ADMINISTRATIVE OFFICER II of VISAYAS STATE UNIVERSITY effective July 1, 2019.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Luvilla G. Alcober as Administrative Officer II.

Done this 1st day of July 2019 in Visayas State University, Visca, Baybay City, Leyte.

  
**LOURDES B. CANO**  
Head of Office/Department/Unit

Date: 7/1/2019

Attested by:

  
**REMBERTO A. PATINDOL**  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSCFO  
within 30 days from the  
date of assumption of the  
appointee*