


Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. ERLY S. ESGUERRA has assumed the duties and responsibilities as ADMINISTRATIVE AIDE VI of OFFICE OF THE HEAD OF BUDGET effective October 3, 2022.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. ERLY S. ESGUERRA as ADMINISTRATIVE AIDE VI.

Done this 3<sup>rd</sup> day of October in VSU, Visca, Baybay City, Leyte.

  
ALICIA M. FLORES  
Head of Office/Department/Unit

Date: October 3, 2022

Attested by:

  
HONEY SOFIA V. COLIS  
OIC HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*