



Notice of Salary Adjustment

11-January-2018

Special Order No. 4 s. 2018


Pursuant to National Budget Circular No. 572 dated January 3, 2018 implementing Executive Order No 201, s. 2016, the salary of the following faculty/staff are hereby adjusted effective January 1, 2018, as follows:

Name of Faculty/Staff	Item No. FY 2018 Plantilla of Personnel	Position	Salary Step Grade
A. ALVIOLA, Ulderico B.	ADO4-18-2004	Administrative Officer IV	15 3
B. COLIS, Honey Sofia V.	ADO4-19-2004	Administrative Officer IV	15 3

- Adjusted monthly basic salary effective January 1, 2018, under the new Salary Schedule:
SG 15 Step 3 P 29,713.00
(356,556.00) p.a.
- Actual monthly basic salary as of December 31, 2017:
SG 15 Step 3 P 28,214.00
(338,568.00) p.a.
- Monthly salary adjustment effective January 1, 2018 (1-2) **P 1,499.00**

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,


EDGARDO E. TULIN
President

cc: Records, GSIS, PRPEO, Payroll

Vision: A globally competitive university for science, technology and environmental conservation.

Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.