

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

| | | | | |
|-------------------------------|---|---|--|-----|
| 2. SURNAME | DIDAL | | | |
| FIRST NAME | POCA JOE | | NAME EXTENSION (JR., SR) | N/A |
| MIDDLE NAME | ASIS | | | |
| 3. DATE OF BIRTH (mm/dd/yyyy) | 02/23/1990 | 16. CITIZENSHIP | <input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country: | |
| 4. PLACE OF BIRTH | BAYBAY LEYTE | If holder of dual citizenship, please indicate the details. | | |
| 5. SEX | <input checked="" type="checkbox"/> Male <input type="checkbox"/> Female | | | |
| 6 CIVIL STATUS | <input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s: | 17. RESIDENTIAL ADDRESS | 168 A BONIFACIO House/Block/Lot No. Street Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province | |
| 7. HEIGHT (m) | 1.75 | ZIP CODE | | |
| 8. WEIGHT (kg) | 72 | 18. PERMANENT ADDRESS | 168 A BONIFACIO House/Block/Lot No. Street Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province | |
| 9. BLOOD TYPE | O | ZIP CODE | 6521 | |
| 10. GSIS ID NO. | N/A | 19. TELEPHONE NO. | N/A | |
| 11. PAG-IBIG ID NO. | 121086456876 | 20. MOBILE NO. | 09150689270 | |
| 12. PHILHEALTH NO. | 120511519514 | 21. E-MAIL ADDRESS (if any) | phai_joe@yahoo.com | |
| 13. SSS NO. | 0630264009 | | | |
| 14. TIN NO. | 3128003120000 | | | |
| 15. AGENCY EMPLOYEE NO. | VJ001272 | | | |

II. FAMILY BACKGROUND

| | | | | |
|--------------------------|----------|--------------------------|---|----------------------------|
| 22. SPOUSE'S SURNAME | N/A | | 23. NAME of CHILDREN (Write full name and list all) | DATE OF BIRTH (mm/dd/yyyy) |
| FIRST NAME | N/A | NAME EXTENSION (JR., SR) | N/A | N/A |
| MIDDLE NAME | N/A | | | |
| OCCUPATION | N/A | | | |
| EMPLOYER/BUSINESS NAME | N/A | | | |
| BUSINESS ADDRESS | N/A | | | |
| TELEPHONE NO. | N/A | | | |
| 24. FATHER'S SURNAME | DIDAL | | | |
| FIRST NAME | MANUEL | NAME EXTENSION (JR., SR) | | |
| MIDDLE NAME | CALIPARA | | | |
| 25. MOTHER'S MAIDEN NAME | DUARTE | | | |
| SURNAME | DIDAL | | | |
| FIRST NAME | MAURA | | | |
| MIDDLE NAME | ASIS | | | |

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

| 26. LEVEL | NAME OF SCHOOL (Write in full) | BASIC EDUCATION/DEGREE/COURSE (Write in full) | PERIOD OF ATTENDANCE | | HIGHEST LEVEL/ UNITS EARNED (if not graduated) | YEAR GRADUATED | SCHOLARSHIP/ ACADEMIC HONORS RECEIVED |
|---------------------------|--------------------------------|---|----------------------|---------|--|----------------|---------------------------------------|
| | | | From | To | | | |
| ELEMENTARY | BAYBAY NORTH CENTRAL SCHOOL | PRIMARY EDUCATION | 1996 | 2002 | N/A | 2002 | N/A |
| SECONDARY | BAYBAY NATIONAL HIGH SCHOOL | HIGH SCHOOL | 2002 | 2006 | N/A | 2006 | N/A |
| VOCATIONAL / TRADE COURSE | | | | | | | |
| COLLEGE | VISAYAS STATE UNIVERSITY | BS ECONOMICS | 2006 | 2010 | N/A | 2010 | N/A |
| GRADUATE STUDIES | CEBU NORMAL UNIVERSITY | MASTERS IN PUBLIC ADMINISTRATION | 2014 | Present | 30 Units | N/A | N/A |

(Continue on separate sheet if necessary)

| | | | |
|-----------|---|------|----------------|
| SIGNATURE |  | DATE | March 22, 2023 |
|-----------|---|------|----------------|

IV. CIVIL SERVICE ELIGIBILITY

| 27. | CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE | RATING (If Applicable) | DATE OF EXAMINATION / CONFERMENT | PLACE OF EXAMINATION / CONFERMENT | LICENSE (if applicable) | |
|-----|--|---------------------------|--|-----------------------------------|-------------------------|---------------------|
| | | | | | NUMBER | Date of Validity |
| | CAREER SERVICE PROFESSIONAL | 80.9 | 3.5.15 | CEBU CITY TEST CENTER | 115 | 10.3.17 |
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(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

| 28. INCLUSIVE DATES (mm/dd/yyyy) | | POSITION TITLE (Write in full/Do not abbreviate) | DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate) | MONTHLY SALARY | SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format *00-0*) INCREMENT | STATUS OF APPOINTMENT | GOVT SERVICE (Y/ N) |
|-------------------------------------|------------|---|---|-------------------|--|--------------------------|---------------------------|
| From | To | | | | | | |
| 7/1/2021 | 03/31/23 | CUSTOMER FEEDBACK DATA ANALYST | OFFICE OF THE DIRECTOR FOR QUALITY ASSURANCE:VSU | 14, 080 | N/A | JOB ORDER | Y |
| 11.5.12 | 09/30/2019 | ACCOUNT MANAGER | ICOMM INTERNATIONAL | 16000.00 | N/A | REGULAR | N |
| 1/18/2012 | 05/31/2012 | RESEARCH ASSISTANT | VISAYAS STATE UNIVERSITY-ISRDS | 9000.00 | N/A | CONTRACTUAL | Y |
| 8/29/2011 | 10/14/2011 | RESEARCH ASSISTANT | HUMBOLDT UNIVERSITY;VISAYAS STATE UNIVERSITY | 8000.00 | N/A | CONTRACTUAL | Y |
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(Continue on separate sheet if necessary)

SIGNATURE



DATE

March 22, 2023

[illegible]


VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

| INCLUSIVE DATES OF | | | | |
|--------------------|--|--|--|--|
|--------------------|--|--|--|--|

(Continue on separate sheet if necessary)






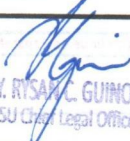
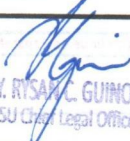
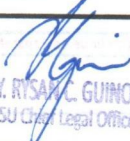
| | | |
|--|---|---------------|
| | NON-ACADEMIC DISTINCTIONS / RECOGNITION | MEMBERSHIP IN |
|--|---|---------------|

(Continue on separate sheet if necessary)

| | | | |
|-----------|---|------|----------------|
| SIGNATURE |  | DATE | March 22, 2023 |
|-----------|---|------|----------------|

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| 34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)? | | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ | | | | | | | | | | | | |
|--|------------------------|--|--|---------------------------|----------|--------------------------|-----------|-------------------------|------------------------|--|---|---------------------------------|---------------------|-------------------|
| 35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court? | | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____ | | | | | | | | | | | | |
| 36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal? | | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ | | | | | | | | | | | | |
| 37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector? | | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ | | | | | | | | | | | | |
| 38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate? | | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ | | | | | | | | | | | | |
| 39. Have you acquired the status of an immigrant or permanent resident of another country? | | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____ | | | | | | | | | | | | |
| 40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent? | | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ | | | | | | | | | | | | |
| 41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee) | | | | | | | | | | | | | | |
| <table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>KIRBY JUNTONG</td><td>CEBU CITY</td><td>9499915891</td></tr><tr><td>GIDEON NIEL D. TAN</td><td>VSU; CITY OF BAYBAY</td><td>9190882588</td></tr><tr><td>EDITHA G. CAGASAN</td><td>VSU; CITY OF BAYBAY</td><td>9155913358</td></tr></tbody></table> | | | NAME | ADDRESS | TEL. NO. | KIRBY JUNTONG | CEBU CITY | 9499915891 | GIDEON NIEL D. TAN | VSU; CITY OF BAYBAY | 9190882588 | EDITHA G. CAGASAN | VSU; CITY OF BAYBAY | 9155913358 |
| NAME | ADDRESS | TEL. NO. | | | | | | | | | | | | |
| KIRBY JUNTONG | CEBU CITY | 9499915891 | | | | | | | | | | | | |
| GIDEON NIEL D. TAN | VSU; CITY OF BAYBAY | 9190882588 | | | | | | | | | | | | |
| EDITHA G. CAGASAN | VSU; CITY OF BAYBAY | 9155913358 | | | | | | | | | | | | |
| 42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me. | | <div> POCA JOE A. DIDAL PHOTO</div> <div> Right Thumbmark</div> | | | | | | | | | | | | |
| <table><tr><td colspan="2">Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID:</td><td>PASSPORT</td></tr><tr><td>ID/License/Passport No.:</td><td>P8654470B</td></tr><tr><td>Date/Place of Issuance:</td><td>6/01/2022 DFA TACLOBAN</td></tr></table> | | Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance | | Government Issued ID: | PASSPORT | ID/License/Passport No.: | P8654470B | Date/Place of Issuance: | 6/01/2022 DFA TACLOBAN | <table><tr><td></td></tr><tr><td>Signature (Sign inside the box)</td></tr><tr><td>March 27, 2023</td></tr><tr><td>Date Accomplished</td></tr></table> |  | Signature (Sign inside the box) | March 27, 2023 | Date Accomplished |
| Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance | | | | | | | | | | | | | | |
| Government Issued ID: | PASSPORT | | | | | | | | | | | | | |
| ID/License/Passport No.: | P8654470B | | | | | | | | | | | | | |
| Date/Place of Issuance: | 6/01/2022 DFA TACLOBAN | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | |
| Signature (Sign inside the box) | | | | | | | | | | | | | | |
| March 27, 2023 | | | | | | | | | | | | | | |
| Date Accomplished | | | | | | | | | | | | | | |
| SUBSCRIBED AND SWORN to before me this <u>22 MAY 2023</u> , affiant exhibiting his/her validly issued government ID as indicated above. | | | | | | | | | | | | | | |
| <table><tr><td> ATTY. RYSA C. GUINOCOR VSU Chief Legal Officer</td></tr><tr><td>Person Administering Oath</td></tr></table> | | |  ATTY. RYSA C. GUINOCOR VSU Chief Legal Officer | Person Administering Oath | | | | | | | | | | |
|  ATTY. RYSA C. GUINOCOR VSU Chief Legal Officer | | | | | | | | | | | | | | |
| Person Administering Oath | | | | | | | | | | | | | | |