

<b>REPUBLIC OF THE PHILIPPINES</b> BC-CSC Form No. 1 (Position Description Form)			1. NAME OF EMPLOYEE GABUNADA FRANCISCO GIMENO (Family Name) (Given Name) (Middle Name)		
2. DEPARTMENT, CORPORATION OR AGENCY/ LOCAL GOVERNMENT <b>LEYTE STATE UNIVERSITY</b>			3. BUREAU OR OFFICE <b>FARMI</b>		
4. DEPT./BRANCH/DIVISION <b>FARMI</b>			5. WORK STATION/PLACE OF WORK <b>FARMI</b>		
6a. PRES. APPRO. ACT/ BOARD RES/ ORD. NO.		6b. PREV. APPRO ACT/ BOARD RES/ ITEM NO. <b>VISCAB-INST3-8-02</b>		7a. SALARY P.A.: <b>P 155,333.00</b>	
				7b. OTHER COMPENSATION: <b>PERA/ACA</b>	
8. OFFICIAL DESIGNATION OF POSITION <b>Assistant Prof. 1</b>			9. WORKING PROPOSED TITLE		
10. WAPCO CLASSIFICATION OF THIS POSITION			11. OCCUPATION GROUP TITLE (leave blank)		
12. FOR LOCAL GOVERNMENT POSITION, CHECK GOVERNMENTAL UNIT AND UNIT'S CLASS					
MUNICIPALITY [ ]		CITY [ ]		PROVINCE [ ]	
1st [ ]		2nd [ ]		3rd [ ]	
				4th [ ]	
				5th [ ]	
				6th [ ]	
13. STATEMENT OF DUTIES AND RESPONSIBILITIES. If more space is needed, please attach additional sheets.					
Percent of Working Time : <b>DUTIES</b>					
<p>On Research Fellowship</p>					



14. POSITION TITLE OF IMMEDIATE SUPERVISOR

Director - FAIRMI

15. POSITION TITLE OF NEXT HIGHER SUPERVISOR

Vice Pres. for Res. & Extension

16. NAMES, TITLES AND ITEM NOS. OF THOSE YOU DIRECTLY SUPERVISE (if more than (7) list only by their item nos. and titles) none

17. MACHINES, EQUIPMENT, TOOLS, etc. used regularly in performance of work.

18. CONTACT

Occasional

Frequent

General Public

[ ]

[X]

Other Agencies

[ ]

[ ]

Supervisors

[ ]

[ ]

Management

[ ]

[ ]

Others (Specify)

[ ]

[ ]

19. WORKING CONDITION

x

Normal Working Condition

Field work

[ ]

Field Trips

[ ]

Exposed to Varied Weather

Other's (Specify)

[ ]

20. I CERTIFY that the above answers are accurate and complete.

September 29, 2004  
Date

Signature of Employee

21. Describe briefly the general function of the Unit or Section.

Conduct research and extension on Sustainable Agriculture.

22. Describe briefly the general function of the position.

Formulate animal-related research activities of the Institute.

23.a Indicate the required qualifications by years and kind of education considered in filling up a vacancy for this position. (Keep the position in mind rather than the qualifications of the present incumbent. This item should be filled for all positions other than teaching).

Education: Relevant masteral degree

Experience: 2 years of relevant experience; 8 hours of relevant training.

23b. Licenses or certificates required to do this work, if any.

24. I HEREBY CERTIFY that the above answers are accurate and complete.

Oct. 4, 2004  
Date

EDWIN A. BALBARINO

Signature and Title of Immediate Supervisor

25. APPROVED

Date

PACIENCIA P. MILAN

Head of Agency